



# SCHOOL of EDUCATION

## Academic Information

### Teacher Credentialing

The academic information in this document applies generally to all School of Education courses. It is the student's responsibility to read each course syllabus and be familiar with the requirements that apply specifically to each course. It is vital that students maintain clear and timely communication with all their professors and academic advisors.

#### E-MAIL

Education students must maintain and regularly check their Simpson student e-mail account while enrolled in education courses. All email communication between the students, professors and the School of Education will be done through Simpson email accounts.

#### TECHNOLOGY REQUIREMENTS

Students need to possess the following basic computer skills: Use word processing software to create, save, and print files; use email to compose, send/receive messages, and send/receive attached files; and use an Internet browser to search/retrieve information. Students must maintain daily access to a computer with a recent operating system such as Microsoft Windows 7 or MAC OS 10. When enrolled in the course Technology for Teaching and Learning, students will receive an iPad (16 GB or higher with a camera) as part of their tuition/fees.

#### GRADE POINT AVERAGE (GPA)

Students must maintain a minimum 3.0 GPA in the School of Education courses.

#### CLASSROOM EXPECTATIONS

Students are expected to attend all scheduled class meetings and to notify professors in advance of planned absences. In the event of an emergency, professors should be notified as to the reason for the absence as soon as possible. It is the student's responsibility to make arrangements for obtaining lecture notes, handouts, etc. for missed class meetings.

The School of Education makes no distinction between "excused" and "unexcused" absences. Missing more than 20% (typically 3 class meetings) from any Education course may result in a grade of "F" and require a repetition of the course.

Students are expected to arrive at the classroom on time. The School of Education defines tardy as after the scheduled beginning time, and makes no distinction between "excused" and "unexcused" tardy. Each tardy may affect the overall grade for the course. In order to provide a classroom environment conducive to interactive learning, cell phones need to be turned off and students' children may not attend class meetings.

All assignments are due on or before the date specified on course syllabi. Late work might not be accepted. Late work, if accepted, may reflect a reduction in grade for the assignment.

#### PLAGIARISM

Plagiarism is defined as deliberately using someone else's actual words or ideas as one's own without attribution to the author or source. The consequences for students who practice plagiarism may include: resubmission of any paper containing plagiarized material; a grade as low as "F" for the paper and/or for the course; other action deemed necessary by Simpson University and School of Education.

#### STUDENT TEACHING

Students spend 15 weeks (full days) in student teaching.

### ADDITIONAL REQUIREMENTS

#### TEACHER CREDENTIALING PROGRAM

*Student must earn a grade of B- or above in each of the credential courses in order to be recommended for student teaching.*

#### **Before beginning the program:**

- Fingerprint and background clearance
- Tuberculosis clearance
- Technology pre-assignment due first week of class
- Contact the Director of Student Teaching if you are contemplating student teaching out of the Redding area
- Register and select test dates for CSET
- Register and take CBEST

#### **Before student teaching:**

- Complete pre-student teaching courses:
  - Technology for Teaching and Learning
  - Psychological Application in Education
  - Curriculum & Instruction (15 hours observation)
  - Language Arts (15 hours observation)
  - Multicultural Instruction (14 hours observation)
- Create a TaskStream account when you are ready to upload TPA 1
- Complete and receive a passing grade for TPA 1
- Pass the Basic Skills Test (CBEST)
- Satisfy subject matter competency before student teaching by passing the appropriate portions of the CSET

#### **Student Teaching:**

- Complete student teaching (eight weeks and seven weeks), Seminars and TPA 2, 3 and 4.

#### **Before applying for the preliminary teaching credential:**

- Complete the post-student teaching course: Philosophical Foundations in Education
- CPR for infant, children and adult
- Satisfy US Constitution requirement with a qualifying course or test covering U.S. Constitution (test can be found at: [www.usconstitutionexam.com](http://www.usconstitutionexam.com))
- Multiple Subjects Only: Passing RICA (Reading Instruction Competency Assessment)

***\*Undergraduate Education Minor Students:** Credentialing credits taken as an undergraduate cannot be counted towards a master's degree nor can they be counted as post bachelor credits on a district's salary schedule. Careful consideration should be given to the timing of taking the credentialing coursework.*

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Student Signature