

**SIMPSON UNIVERSITY**  
**School of Education**  
2211 College View Drive  
Redding, California

**STUDENT WAIVER OF RIGHT TO INSPECT LETTERS OF REFERENCE IN A  
SIMPSON UNIVERSITY PLACEMENT FILE**

I understand that the Family Educational Rights and Privacy Act of 1974, as amended, provides that students and former students may waive the right to inspect letters of recommendation for employment. I hereby waive this right, thus electing to establish a **CONFIDENTIAL (CLOSED) PLACEMENT FILE** with Simpson University. I further understand that confidential letters of reference will be held from me. I hereby authorize the Teacher Placement Service of Simpson University to receive and process information that pertains to my employment qualifications.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**STUDENT RIGHT TO INSPECT LETTERS OF REFERENCE IN A  
SIMPSON UNIVERSITY PLACEMENT FILE**

I elect to establish a **NON-CONFIDENTIAL (OPEN) PLACEMENT FILE** with Simpson University. Persons from whom letters of recommendation are solicited on my behalf will understand that I may have access to them. I hereby authorize the Teacher Placement Service of Simpson University to receive and process information that pertains to my employment qualifications.

Signature \_\_\_\_\_

Date \_\_\_\_\_