

**SIMPSON UNIVERSITY TEACHER CREDENTIAL PROGRAM  
INSTRUCTIONS FOR STUDENT TEACHING APPLICATION  
SPRING 2015**

You will be considered for a student teaching assignment after you have been recommended for student teaching by the School of Education faculty (recommendations are made after earning at least a B- in each of the core courses listed below) and after submission of a Student Teaching Application. Please refer any questions about the process to Dr. Richard Harris, Director of Student Teaching at 226-4112 or [rharris@simpsonu.edu](mailto:rharris@simpsonu.edu); or to Georgia MacMillan, Credential Analyst, 226-4942 or [gmacmillan@simpsonu.edu](mailto:gmacmillan@simpsonu.edu).

- ED 5250 Technology for Teaching & Learning
- ED 5400/5410 Language Arts
- ED 5420/5430 Curriculum & Instruction
- ED 5460/5470 Multicultural Instruction
- ED 5610 Teaching Performance Assessment Task 1
- ED 6010 Psychological Applications in Education

The ED5420/5430 Curriculum & Instruction professor will help coordinate classroom observations as part of the course requirements. **The observations are the best method of identifying potential student teaching placements. Many classroom teachers prefer to have potential student teachers spend time observing and/or teach a micro-lesson in their classrooms before committing to be a master teacher. Visiting a variety of classrooms and meeting several classroom teachers significantly increases the likelihood of securing a preferred student teaching placement.**

<b>SINGLE SUBJECT</b>	
<p><b>Single Subject</b> student teachers typically teach two classes in a first preparation and one class in a second preparation. Single Subject students are strongly encouraged to identify potential master teachers within their subject area for student teaching. The student teaching placement will be confirmed by the Simpson University Director of Student Teaching prior to the end of the semester that precedes the semester of student teaching.</p>	
<b>Timeline</b>	
<p>Submit the <i>Application for Student Teaching to Georgia MacMillan</i> by Submit a <i>Course Selection Form</i> for student teaching to <b>Sherri Chairez</b> by this date</p>	<p><b>October 31, 2014</b> Students who submit applications after this date will likely <b>not</b> student teach during the spring semester, 2015</p>
<p>You must have passed <b>CBEST, CSET</b>, received your <b>fingerprint clearance, TB clearance</b>, and applied for <b>professional liability insurance</b> by</p>	<p><b>December 1, 2014</b></p>
<p>The Director of Student Teaching should have placements confirmed by</p>	<p><b>December 1, 2014</b></p>

<b>MULTIPLE SUBJECTS</b>	
<p>Multiple Subjects student teachers typically teach two sessions at least two grade levels apart. One placement must be at the primary (K-2) level. The student teaching placement will be confirmed by the Simpson University Director of Student Teaching prior to the end of the semester that precedes the semester of student teaching.</p>	
<b>Timeline</b>	
<p>Submit the <i>Application for Student Teaching to Georgia MacMillan</i> by Submit a <i>Course Selection Form</i> for student teaching to <b>Sherri Chairez</b> by this date</p>	<p><b>October 31, 2014</b> Students who submit applications after this date will likely <b>not</b> student teach during the spring semester, 2015</p>
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2211 COLLEGE VIEW DRIVE, REDDING, CA 96003

### CLASSROOM VISIT FORM

Student's Name:  
School:

Date:  
Grade:

Dear

The student named above is enrolled in the curriculum and instruction course at Simpson University. Classroom observations and participation are part of the California Commission on Teacher Credentialing program standards and Simpson University course requirements in preparation for student teaching.

As the Simpson University Director of Student Teaching, I coordinate student teacher placements through school administrators by requesting a list of names of qualified classroom teachers to serve as master teachers. Master teachers should have at least two years of teaching experience and possess the skills to mentor a pre-service teacher. Multiple Subjects student teachers teach two sessions of approximately 9 weeks each. Master Teachers receive a \$150 stipend per nine-week session. Interested teachers should contact his/her administrator.

If you are interested in serving as a master teacher, please notify your school administrator who may be willing to affirm the request. Feel free to use this form to request a specific student teacher. Then when the student qualifies for student teaching, I will attempt to honor the request through your administrator.

Sincerely,

Richard K. Harris, Ed.D  
Director of Student Teaching  
226-4112  
rharris@simpsonu.edu