SIMPSON UNIVERSITY
CATALOG
2006-2008

A complete guide for undergraduate & graduate students

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Simpson is recognized as an accredited member by the
Accrediting Commission for Senior Colleges and Universities, Western Association of Schools and Colleges (WASC)
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The document you are holding in your hands will probably not win publishing prizes for creative artwork, nor will it dazzle you. This catalog is full of details that are more likely to dull instead of excite your senses. However, this is the most important document we produce as a university. It describes the heart of our reason for existence: namely, to provide first-rate educational offerings and to grant academic degrees. As such, it will become an exceedingly important reference tool for you as you navigate your way through the Simpson University experience.

The irony is that, in the long run, pursuing the educational programs described in these pages will be a joyful, fulfilling, full-color experience for you. Learning is like that; it liberates the mind, inspires creativity, challenges preconceptions, and deepens faith. You will become fully alive on this journey through Christian higher education. As you complete your course of study, you will leave Simpson as an enriched person, well prepared for a life of service and growth. Our goal is that you will become reflective in thought, effective in communication, well-versed in the knowledge of your discipline, possessing the skills appropriate to your career goals, and equipped in Christian character so that you can live a life without compromise no matter where the road may lead.

You will find an unusual level of caring and support at Simpson University. This is a wonderful environment in which to learn, and to develop your full potential for whatever career you pursue as God’s calling on your life. Simpson strives to help its students develop holistically, think critically, lead effectively and serve globally. Our standards are high, because education is serious business. It is through challenge and discipline that growth is best achieved, and we are here to help you. We are committed to honoring God, and serving you effectively, in all we do.

Sincerely,

Dr. Stanley A. Clark
Provost
About this Catalog

The purpose of this catalog is to give an overview of Simpson University. It contains specific policies, procedures, and requirements related to admissions, costs, financial aid, and academics. To apply for admission, please review the admission requirements and the financial aid information. Consult the Simpson University Web site (www.simpsonuniversity.edu) for further contact information.

For students already enrolled at Simpson, this catalog is a valuable reference tool that should be kept handy throughout their years at the university. When planning academic schedules, refer to the Programs of Study section. This contains every major program of study. Keep in mind that not all courses are offered every semester, so students should check with their advisors when making course selections. The catalog is not a legal document. Every effort is made to have the best information at the time of publication. Dates, policies and programs are subject to change following appropriate institutional approval. This is a two-year catalog, and a supplement will be issued for the second year of the term (2007-2008). It will include updated information about the policies and programs of the University.

ACCREDITATION, MEMBERSHIPS, APPROVALS

Simpson University is one of three official colleges of The Christian and Missionary Alliance, an evangelical denomination noted for its promotion of worldwide missionary work and ministry, as well as its commitment to the deeper Christian life.

ACCREDITATION:
Senior College Commission of the Western Association of Schools and Colleges (WASC), 985 Atlantic Ave., Suite 100, Alameda, CA 94501; (510) 748-9001.

APPROVALS:
• State of California Commission on Teacher Credentialing
• The State Department of Education for the education of veterans and their qualified dependents or orphans
• The United States Office of Education for participation in the federal educational grant and loan programs and authorized under federal law to enroll non-immigrant alien students

MEMBERSHIPS:
American Association of Collegiate Registrars and Admissions Officers
American Library Association
Association of Business Administrators of Christian Colleges
Association of Christian Schools International
Association of College & University Housing Officers
Association of College Administration Professionals
Association of Energy Engineers
Association of Facility Engineers
Association of Governing Boards of Universities and Colleges
Association of Higher Education Facilities Officers
Association of Independent California Colleges and Universities
Association for Institutional Research
Association for Supervision and Curriculum Development
California Association of College Stores
California Association of Student Financial Aid Administrators
California College & University Police Chiefs Association
California Council on Education of Teachers
California Crime Prevention Officers Association
California Pacific Conference (Athletics)
California Society of Certified Public Accountants
California State Chamber of Commerce
California Technology Assistance Project
Cascade Pacific Library Network
Christian Library Consortium
Christian Management Association
Christian Ministries Management Association
College & University Professional Association for Human Resources
Council for Christian Colleges and Universities
Council for the Advancement and Support of Education
Council of Independent Colleges
Evangelical Council for Financial Accountability
Evangelical Press Association
Independent California Colleges and Universities Council on Education for Teachers
Greater Redding Chamber of Commerce
International Association of Campus Law Enforcement Administrators
National Association of College and University Business Officers
National Association of College Stores
National Association of Evangelicals
National Association of Foreign Student Advisors
National Association of Independent Colleges and Universities
National Association of Intercollegiate Athletics
National Association of Student Financial Aid Administrators
National Christian College Athletic Association, Division II
National Notary Association
National Safety Council
National Tax Sheltered Accounts Association
North American Coalition for Christian Admissions Professionals
North State Cooperative Library System (Academic Affiliate)
Online Computer Library Center Western
Pacific Association of Collegiate Registrars & Admissions Officers
Society for Human Resources Management
Statewide California Electronic Library Consortium
The Library of California
The Tuition Exchange
University Risk Management and Insurance Association
Western Association of Schools and Colleges
Western Association of College and University Business Officers
Western Association of Student Financial Aid Administrators
Western Association of Veterans Educational Specialists

Maintenance of the above accreditation, professional memberships, and approvals encourages Simpson University to uphold standards of excellence and to strive for continual improvement in all operations and programs.
HISTORY AND MISSION

INSTITUTIONAL LEARNING OUTCOMES

THEOLOGICAL POSITION

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- CAMPUS AND FACILITIES
- GEOGRAPHIC LOCATION
- SPIRITUAL FORMATION
- STUDENT ACTIVITIES & ORGANIZATIONS
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HISTORY

Simpson University was founded in 1921 as Simpson Bible Institute by W. W. Newberry, who served as its first president. Established in Seattle, the school was named in honor of Albert Benjamin Simpson, a Presbyterian minister who pioneered the Bible institute movement in the late 19th century and founded The Christian and Missionary Alliance. Initially offering a two-year program of study, the school was designed to promote spiritual growth and prepare students for Christian life and service, especially overseas.

As the 1926 catalog stated: “Seattle is several hundred miles nearer to China than any other trade routes across the Pacific ... if this is the gateway through which the blessed gospel must reach millions yet in darkness, it is an ideal place to train and equip those who shall carry it to these needy souls.” By 1940, Simpson offered programs in theology, missions and Bible/music. By 1941, it officially became the western regional school of The Christian and Missionary Alliance.

In 1955, the school moved to San Francisco, and its name was changed to Simpson Bible College as it was then granting bachelor’s degrees. Over the years, the college continued to broaden its academic offerings; by the time the half-century mark was reached in 1971, it had become a more comprehensive Christian college, offering liberal arts and professional as well as biblical studies. That same year, the name was changed to Simpson College.

Another historic milestone was reached in 1989 when Simpson relocated to its current site in Redding and began building a new campus, which is still a work in progress. Since the move, total enrollment has grown from 200 to about 1,200 students. In addition, the graduate school has been expanded, and a degree-completion program has been added.

On Sept. 1, 2004, Simpson College and Graduate School became Simpson University. The new name recognizes Simpson’s growth and progress. It also declares its intention to be an even better institution.

Today, Simpson students represent a range of Christian denominations. Typically, many students are members of The Christian and Missionary Alliance; the remainder are associated with more than 30 denominations and several independent churches. They represent a mix of ethnic backgrounds, and they come from a number of states and foreign countries.

The faculty, as well, reflect a broad range of evangelical backgrounds. Educated at a cross-section of institutions across the globe, they are also experienced in international study and ministry.

From the earliest days, the logo-statement of the university has been “Gateway to World Service.” Although Simpson’s original mission has expanded since 1921 and alumni of today serve in a variety of ministries and professions, Simpson University maintains its focus on global service and its passion to deliver the gospel of Christ to those still lost in darkness.

MISSION, ACADEMIC STATEMENT & OBJECTIVES

Simpson University is a Christ-centered educational community, developing men and women for a lifetime of Spirit-led intellectual, spiritual and social growth, strengthening each to fulfill God’s call to be an agent of transformation of life in all its fullness.

Simpson University, a comprehensive Christian university, integrates biblical faith, thorough scholarship and Christ-honoring service. Simpson’s aim is to produce students who develop holistically, think critically, lead effectively, and serve globally. Simpson is a Christian university offering biblical, liberal arts, and professional studies. Biblical and liberal arts studies build the mind, mold character, and develop basic skills, while professional studies provide preparation for particular vocations.

Within the framework of its mission, Simpson University shall constantly strive to fulfill the following objectives:

1. To cultivate in each student an awareness of God and His will, and a complete dedication to the Lordship of Jesus Christ.

2. To offer the student a broad education designed to develop the academic, social, physical and spiritual life.

3. To foster intellectual growth; to develop lifelong habits of self-directed study through a program of scholarship that seeks to examine the world of knowledge.

4. To crystallize a value system and an authority system as they relate to the privileges and responsibilities of contemporary life in a global context.

5. To help the student grow in appreciation of and sensitivity to the arts and in development of balance and good taste in lifestyle.

6. To provide an environment within which life-directing vocational decisions can be made which honor God and bring fulfillment to the learner.

7. To equip our graduates with the knowledge and skills to achieve fulfillment in professional and vocational life callings.

8. To develop in each student through the entire curricular and co-curricular programming, a fervent, God-conscious Christian experience kindled with the flame of lifestyle evangelism and missionary passion.
INSTITUTIONAL LEARNING OUTCOMES
Simpson University

Five broad values have been identified as core institutional outcomes. The Institutional Learning Outcomes describe what graduating students are expected to know, value and do.

CONSTRUCTIVE THINKING

Drawing on an appropriate knowledge base, the student shows the ability to engage in three different subcategories of thinking:

CRITICAL THINKING

Analyzes and evaluates data, with judgment

CREATIVE THINKING

Uses imagination, with novelty, appropriate to the context

PRACTICAL THINKING

Uses and applies problem-solving and decision-making

The student evidences intellectual and metacognitive growth, including the ability to comprehend a variety of sources and styles along with respect for an array of well-supported viewpoints.

EFFECTIVE COMMUNICATION

The student communicates effectively using three avenues: speaking, writing and technology.

The student demonstrates ability to adapt communications to specific individuals and audiences.

SPIRITUAL COMMITMENT

The student internalizes a maturing relationship with Christ as Savior and Lord.

- Cultivating personal character qualities and conscience based on biblical values/ideals

- Identifying milestones in one’s personal journey toward a biblically integrated lifestyle

- Increasing intimacy with God

- Committed to Christian community through campus life, a local church and mentoring relationships

- Articulates and defends a Christian worldview

The student externalizes commitment to evangelism, discipleship and world missions.

NOTE

For the Graduate Education and ASPIRE programs, spiritual commitment outcomes are the following:

- Identifying milestones in personal spiritual awareness and development

- Explaining a Christian worldview

- Cultivating personal character qualities and conscience based on biblical values/ideals

INTERCULTURAL COMPETENCIES

The student practices sensitivity to and respectful treatment of diverse groups and perspectives, including race/ethnicity, world religions, internationalization, maleness and femaleness, and the disenfranchised (the poor, the hungry, the disabled, the elderly, the prisoner, and the religiously oppressed).

The student implements concrete strategies to deal positively with intercultural relationships and understandings.

SERVANT-LEADERSHIP ETHIC

The student values stewardship, collaboration and service to God, humanity and the environment as a means for transforming lives and impacting cultures.

The student leads and influences through personal giftedness, strength fulfillment and vocational development, in accordance with God’s call and direction.
There is one God, who is infinitely perfect, existing eternally in three persons: Father, Son, and Holy Spirit (Deuteronomy 6:4, Matthew 5:48, Matthew 28:19).

Jesus Christ is true God and true man. He was conceived by the Holy Spirit and born of the Virgin Mary. He died upon the cross, the just for the unjust, as a substitutionary sacrifice, and all who believe in Him are justified on the ground of His shed blood. He arose from the dead according to the Scriptures. He is now at the right hand of the Majesty on high as our great High Priest. He will come again to establish His kingdom of righteousness and peace (Philippians 2:6-11, Luke 1:26-35, I Peter 3:18, Hebrews 2:9, Romans 5:9, Acts 2:23-24, Hebrews 8:1, Matthew 26:64).

The Holy Spirit is a divine person, sent to indwell, guide, teach, empower the believer, and convince the world of sin, of righteousness, and of judgment (John 14:15-18, John 16:13, Acts 1:8, John 16:7-11).

The Old and New Testaments, inerrant as originally given, were verbally inspired by God and are a complete revelation of His will for the salvation of men. They constitute the divine and only rule of Christian faith and practice (II Peter 1:20-21, II Timothy 3:15-16).

Man was originally created in the image and likeness of God; he fell through disobedience, incurring thereby both physical and spiritual death. All men are born with a sinful nature, are separated from the life of God, and can be saved only through the atoning work of the Lord Jesus Christ. The portion of the impenitent and unbelieving is existence forever in conscious torment; and that of the believer, in everlasting joy and bliss (Genesis 1:27, Romans 3:23, I Corinthians 15:20-23, Revelation 2:1-4, 8).

Salvation has been provided through Jesus Christ for all men; those who repent and believe in Him are born again of the Holy Spirit, receive the gift of eternal life, and become the children of God (Titus 3:4-7).

It is the will of God that each believer should be filled with the Holy Spirit and be sanctified wholly, being separated from sin and the world and fully dedicated to the will of God, thereby receiving power for holy living and effective service. This is both a crisis and a progressive experience wrought in the life of the believer subsequent to conversion (I Thessalonians 5:23, Acts 1:8, Romans 6:1-14).

Provision is made in the redemptive work of the Lord Jesus Christ for the healing of the mortal body. Prayer for the sick and anointing with oil are taught in the Scriptures and are privileges for the Church in this present age (Matthew 8:16-17, James 5:13-16).

The Church consists of all those who believe on the Lord Jesus Christ, are redeemed through His blood, and are born again of the Holy Spirit. Christ is the Head of the Body, the Church, which has been commissioned by Him to go into all the world as a witness, preaching the gospel to all nations (Ephesians 1:22-23, Matthew 28:19-20, Acts 2:41-47).

There shall be a bodily resurrection of the just and of the unjust; for the former, a resurrection unto life; for the latter, a resurrection unto judgment (I Corinthians 15:20-23, John 5:28-29).

The second coming of the Lord Jesus Christ is imminent and will be personal, visible, and premillennial. This is the believer’s blessed hope and is a vital truth, which is an incentive to holy living and faithful service (Hebrews 10:37, Luke 21:27, Titus 2:11-14).
Simpson’s 85-acre campus in northeast Redding is ideally situated for convenience, recreation and natural beauty. Within only a few minutes’ drive are the Redding Municipal Airport, downtown Redding, a major shopping mall, and other retailers. Also nearby are numerous recreational opportunities such as swimming, boating, mountain climbing, and snow skiing.

Upon relocating to Redding in 1989, Simpson began the process of constructing new buildings and developing what is becoming one of the most attractive campuses on the West Coast. The current facilities consist of the Francis Grubbs Learning Center, which contains classrooms, the Start-Kilgour Memorial Library and offices; LaBaume-Rudat Hall, containing classrooms and faculty offices; six student residences; the Emeriti Dining Center; and the Heritage Student Life Center with a 1,450-seat auditorium/gymnasium, student activity areas, counseling suites, classrooms, and facilities for the music department.

The newest building on campus is the three-story, 45,000-square-foot Owen Student Services Center, which was completed in the summer of 2004. The Owen center houses all of the student services (financial aid, registrar, student support counselors, enrollment services, resident life administration, spiritual formation) as well as a majority of the college’s administration staff. Also included in the building are a bookstore, the Biltmore coffee shop, mailroom, and student government offices.

DIRECTIONS TO CAMPUS

The campus is on College View Drive, about 1.5 miles east of Interstate 5, just off Highway 299 East. College View Drive, a frontage road on the south side of 299 East, is easily found by exiting at either Churn Creek Road or Old Oregon Trail.

GEOGRAPHIC LOCATION

Considered the hub of the north state, Redding is located about 150 miles north of Sacramento, about 200 miles north of the San Francisco Bay Area, and 155 miles south of the Oregon border. Surrounded by mountains on three sides, Redding is also the center of the spectacular Shasta Recreation Area. From the campus, students enjoy excellent views of Lassen Peak and Mt. Shasta, with its elevation of over 14,000 feet.

SPiritual Formation

A central objective of Simpson University is to develop men and women in their spiritual lives and train them for fruitful service for the kingdom of God. We believe a commitment to serve develops out of a personal, ever-growing relationship with Jesus Christ which is manifested in a love for Him and a concern for others.

The Office of Spiritual Formation at Simpson is dedicated to helping each student experience the many opportunities at Simpson to experience in a personal way the transforming and continuing work of Jesus Christ as Savior, Sanctifier, Healer, and Coming King. Students’ participation in chapel services, worship teams, small groups, student missions, student ministry and service opportunities, retreats and classes on their spiritual life will encourage their desire to walk with God for the rest of their life. Students will also find that opportunities for student-initiated spiritual activities as well as their relationship to faculty and their classroom experience will contribute to their spiritual formation.

CHAPEL

As might be expected, much of the student activity on campus has a spiritual focus. One example is chapel, which meets three times a week with required attendance by all full-time, traditional undergraduate students. Programs include corporate worship, inspirational speakers, testimonies, musical performances, and presentations about ministries and missions. Special chapels include Spiritual Focus Week, the J.D. Williams Lectureship, the President’s Lectureship, and World Impact Week.

WORSHIP TEAMS

Under the guidance of experienced worship leaders, students are given the opportunity to participate in leading worship for campus chapel services as well as other ministries on and off campus. Instrumentalists, vocalists and student worship leaders work together to promote a deep and heartfelt worship experience for the Simpson community.

MENTORING

One of the highlights of the Simpson University experience is getting to know faculty and staff members. While this may happen casually, many students look for an intentional mentoring relationship that will provide regular encouragement and support from someone further along in the journey of life and faith. Mentors consist of faculty or staff who make the commitment to walk alongside a student for an agreed amount of time. Information about this program is available in the Spiritual Formation office.

DYNAMICS OF SPIRITUAL LIFE

Students may sign up for a yearlong commitment to take a class focused on their own spiritual development. This class encourages students to learn and practice the classical spiritual disciplines such as prayer, study, worship, etc. The course is delivered through large group teaching sessions as well as small groups led by upper-class students.

MINISTRY PRACTICUM

In their sophomore, junior or senior year, students must take two semesters of Christian Ministry Practicum (0, Fall; 0, Spring), a full-year requirement for all traditional undergraduate students except for Ministry and Worship majors, fall semester being a prerequisite to spring semester. This course
has three components. The first component is a student ministry field experience in which students choose an off-campus ministry site either in a church, a para-church organization, or an outreach-oriented organization. This ministry will be approved by the Ministry Practicum instructor and/or the Director for Leadership Development through the office of Spiritual Formation. The second component is a mentoring relationship provided by the place of service. The mentor and the student are required to meet on a bi-monthly basis. The third component is class time, which consists of approximately eight hours per semester. Topics discussed include the upward, inward and outward Christian journeys.

**STUDENT MISSIONS**

A large number of students participate in Simpson’s student missions program both here in the States and around the globe. In reaching out and touching the peoples of the world in the name of Jesus, the kingdom is expanded, and students return with a broadened worldview, a deeper understanding of missions and a compassion for others. Intensive training is provided through weekly sessions in the spring semester, a wilderness trip for team leaders and a training week for all participants just before the teams depart. A scholarship is available to help support students who go out as a part of this program for four weeks or longer.

**MISSIONARY-IN-RESIDENCE (MIR)**

The MIR is a career missionary with The Christian and Missionary Alliance who comes to the Simpson community to teach and develop students during his or her year away from the mission field. The MIRs are vision-casters, recruiters and trainers for cross-cultural ministry, with a focus on The Christian and Missionary Alliance. Part of this commitment is to serve as teaching faculty in the Division of Theology and Ministry.

**GLOBAL VENTURES**

This program is a summer internship program with The Christian and Missionary Alliance. It is especially focused on students who are praying about the possibility of full-time mission work to give them opportunity to live and work with missionaries on the field. Information about this program is available in the Spiritual Formation office.

**INNER LIFE RETREATS**

This retreat is a weekend of getting away from the busyness of life to seek the Lord and spend time with Him and with friends. It includes specific teaching on such topics as “Removing Obstacles to Intimacy with God,” “Spiritual Disciplines,” “Spiritual Seasons,” and “How to Spend a Day with God.”

**PRAYER PATH**

Located near the large cross on campus, the Prayer Path goes back in Christian tradition to around 350 A.D. Originally, the path served many purposes and was often used as a representative of the pilgrimage to Jerusalem. The path today is symbolic of one’s journey toward Christ and the transformation that occurs through growth as disciples. A booklet of published topics for the Prayer Path is available in the Spiritual Formation office.

**STUDENT MINISTRIES**

Simpson University students are regularly engaged in outreach and service opportunities from across the street to around the globe. At Simpson, students find there are many different ways to be involved in community service and ministry. Students volunteer with local ministries, serve on the boards of local community organizations and travel around the world to meet the physical and spiritual needs of others. Opportunities for ministry are endless and each has a leadership development component with a mentor that will oversee the ministry.

**STUDENT ACTIVITIES & ORGANIZATIONS**

The lessons learned outside the classroom are as valuable as those learned within. As a result, Simpson provides a balance of significant opportunities to suit different perspectives and needs. Students are encouraged to investigate the possibilities and to take part in organizations and activities. For complete information, see the Student Handbook.

**CLUBS**

Students may join existing clubs such as the Photography Club, Pep Band, Cheerleading, Choir, Simpson University Business Association, Social Action Committee, Black Student Union, Asian Fellowship, Hispanic Fellowship, Association for Performing Arts, and Association for Visual Arts. New clubs may be chartered with the approval of the Student Senate. While activities vary, depending on the organization’s purpose, the overall emphasis is on sharing common interests, developing interpersonal skills, serving others and having fun.

**INTERCOLLEGIATE SPORTS**

Simpson participates in the following intercollegiate sports: volleyball, soccer, basketball and cross-country for women; soccer, basketball, cross-country and baseball for men. These teams compete with schools in the National Association of Intercollegiate Athletics (NAIA) Cal-Pac (California-Pacific) Conference and the National Christian College Athletic Association (NCCAA). Besides enjoying the recreation and challenge of the sport, student-athletes learn good sportsmanship, strength of character, and discipline in a Christ-centered environment. Athletic scholarships are available at the coaches’ discretion. Athletes attend athletic study hall and participate in year-round training. Eligibility to compete in the NAIA and NCCAA is not automatic with admission to Simpson University. The NAIA standards for competition as an incoming freshman are an overall high school GPA of 2.0 or higher on a 4.000 scale, a minimum score of 18 on the Enhanced ACT or 860 on the SAT (for tests taken on or after April 1, 1995) or a minimum score of 860 or higher on the Critical Reading and Math sections (for tests taken on or after March 1, 2005), or graduate in the upper half of your high school graduating class. An entering freshman must meet two of the above three entry-level requirements.
INTRAMURAL PROGRAMMING/OUTDOOR RECREATION

Simpson encourages all students to take part in the intramural program by offering a variety of team and individual sports/activities. The university also organizes activities off campus to take advantage of the outdoor recreation amenities available in Northern California. Activities are offered in response to student body interest.

MISSIONS COMMITTEE

This committee increases student awareness of world missions at home and abroad by sponsoring a number of efforts throughout the year. Members organize regular prayer meetings, plan chapel programs spotlighting world missions, and direct outreach ministries in the community. They also help to plan and host the annual J.D. Williams Lectureship/missions week featuring missionary speakers, chapel programs, an international dinner and other activities.

STUDENT CHAPLAINS

This group is composed of several male and female students who are selected by the Office of Spiritual Formation for the purpose of peer spiritual shepherding. Led by the head student chaplain, the Chaplain Team organizes spiritual activities on and off campus, including chapel programs, Bible studies, retreats, and prayer groups.

MUSIC GROUPS

At Simpson, numerous opportunities abound for musical performance through several groups. The university choral group, the Simpson Chorale, performs regularly in the local area and goes on tour in the spring throughout the Western United States. In the past they have toured five countries in Europe and five countries in Western Africa. Members of the Chorale may audition for parts in select vocal ensembles, which perform in churches and other venues.

Instrumental groups are also available. The Jazz Consort is a touring ensemble that is composed of student musicians who audition for this group. Smaller chamber ensembles are formed in relation to the particular configuration of students recruited every year. The Sinfonia is an orchestra that performs three concerts per year and is composed of auditioned students and community members.

SOCIAL ACTIVITIES

Various groups sponsor activities throughout the year, either as club functions, residence hall floor activities, or as annual schoolwide events. Major events include Celebration Weekend (Homecoming), 3 Minutes (talent content), GYRAD (Get Your Roommate A Date) and TWIRP (The Woman Is Required To Pay). The Student Activities Board plans multiple events each month. These events are designed to address the interests of a wide range of students. In addition to happenings on campus, students benefit from a huge array of year-round outdoor opportunities, thanks to the university’s location in the Shasta Recreation Area.

STUDENT GOVERNMENT

Composed of students elected each year by their peers, Student Government officially represents students to faculty and administration. Student Government members decide on the allocation of student funds for activities and supplies. They also create legislation for student life improvements and present items for the President’s Cabinet to consider. Through participation in Student Government and the planning of campus events, leadership skills are developed.

YEARBOOK

The university yearbook, Gateway, is produced by students through a yearbook practicum class under the direction of a faculty member and a student editor.

STUDENT NEWSPAPER

The Slate is the student newspaper at Simpson. Published by a newspaper practicum class, it affords students the opportunity to develop journalism skills while covering campus events, interests and current issues.

STUDENT SERVICES

In keeping with its emphasis on individual attention, Simpson provides a variety of student services designed to help students make the most of their university experience.

ACADEMIC ADVISING

For information on academic advising, see page 28.

FIRST YEAR EXPERIENCE

Discussion group leaders (student leaders), along with specially trained faculty and staff, lead the First Year Experience. This one-credit class helps students better understand what it takes to succeed academically, personally and spiritually as a university student.

HEALTH SERVICES

Simpson’s registered nurse provides basic medical care, some medications and limited immunizations. Students are also referred to off-campus providers as necessary.

CAREER SERVICES

Simpson provides people and resources to help students explore personal interests and to develop skills and abilities while pursuing the career-planning process. The university provides assistance in creating resumes and cover letters that reflect a student’s relevant qualifications for the industries of choice. A videotaped mock interview helps students hone interviewing skills and allows them to see and critique an interview performance before having to face the potential employer. The university also assists in providing job listings for students and alumni.
LEARNING SERVICES

Tutoring is available as needed and may be arranged through the Learning Services Coordinator. Other services are available as outlined in the Learning Services brochure. There is no additional cost for these services.

PERSONAL COUNSELING

The Simpson Community Counseling Center provides professional services at reasonable rates as well as information about outside resources. Students in the traditional undergraduate program are provided eight counseling sessions per year through their paid tuition. Additional sessions, counseling for part-time students, and some testing are available to students at reasonable rates.

DISABILITIES

The Growth & Development Center coordinates all requests for documented disabilities. It is located on the north side of the Heritage Student Life Center and can be reached at (530) 226-4106, or by writing the office at the university address.

Contact should be made prior to the beginning of the semester to allow enough time to review the disability documentation and to arrange for reasonable accommodations. If contact is not made prior to the beginning of the semester, accommodations may require more time to initiate.

Documented physical, sensory or learning disabilities must be processed with Learning Services. Psychiatric disabilities, such as depression, must be processed through the Counseling Center. The Counseling Center and Learning Services are part of the Growth and Development Center.

STUDENT GROUPS

COMMUTER STUDENTS

Special activities for commuters are organized and planned by a Commuter Students Organization (CSO) headed by the CSO president. University staff provide direction and help. There is also a commuter lounge and a commuter Web page for promotion/communication of news and activities.

MARRIED STUDENTS

Simpson University offers a Married Student Association to promote interaction and community for married students. Single students considering marriage during the academic year are asked to contact the Student Development office so the staff may provide appropriate support and counsel for those planning on taking this significant step as students.

MISSIONARY KIDS

Simpson University supports an Association for Missionary Kids and provides opportunities for interaction, activities and community among missionary kids. Nearby, a separate organization, Gatehouse Ministries, provides a home for missionary kids (some attending Simpson and others who are not currently students). Gatehouse Ministries holds some special evening events which missionary kids living on campus are encouraged to attend along with other missionary kids from the home.

ETHNIC MINORITIES & INTERNATIONAL STUDENTS

The university has a Hispanic Fellowship, Asian Fellowship, Black Student Union and an International Student Fellowship. These groups help build friendships and organize group activities to enhance the development of multicultural groups at Simpson University while also meeting various student needs.

CAMPUS RESIDENCES

Simpson University believes that living on campus is a valuable facet of the university experience. As a result, all full-time, undergraduate students under 22 years of age and not living with their parents are required to live in one of the university’s residences. Some exemptions to this requirement are granted to seniors, homeowners or students who have a live-in work requirement. Exemptions are not granted for purely financial reasons. Dependent students (as defined by FAFSA) who enter the university for the first time in the fall 2005 or later and receive $1,500 or more in institutional aid are required to reside in campus housing, in the Gatehouse residence, or with their parents/legal guardians.

Campus living offers the advantage of close fellowship with other students, opportunities to develop/grow in various aspects of personal life, and easy involvement with university activities; it also provides ready access to the library and other on-campus academic resources. Due to the many benefits of living on campus, students living within commuting distance and qualifying to live off campus are encouraged to consider living on campus.

Each of the university’s residences is staffed with a resident director and several student leaders who serve as resident assistants. They work with the students in planning activities that promote community, camaraderie and spiritual growth. Their goal is to foster a caring climate that encourages the holistic development of students.
ADMISSION POLICY

APPLICATION PROCEDURE

READMISSION

INTERNATIONAL STUDENT ADMISSION
At Simpson University, each applicant is evaluated individually and is accepted on the basis of commitment to Jesus Christ, previous academic achievement and personal character. To be considered for admission, applicants should have a diploma from an accredited high school or a certificate of high school equivalency. Simpson’s admissions policies do not discriminate because of gender, age, race, national origin, or disability, nor do the educational programs, other activities, or employment, as specified by federal laws and regulations. The university’s policies are also in compliance with Section 504 of the Rehabilitation Act of 1973 and the ADA.

APPLICATION PROCEDURE

Applicants should do the following:
1. Complete an application online for a non-refundable $20 application fee, or fill out and mail an application along with a non-refundable $40 application fee.
2. Submit official transcripts of all high school credits, showing date of graduation.
3. Submit official transcripts of all previous college-level work (transfer students).
4. Submit a spiritual reference.*
5. Submit SAT I or ACT scores, unless the applicant has already completed 24 semester credits of satisfactory college-level work.

*See application for forms and guidelines.

Although there is no specific set of course requirements, Simpson University strongly recommends completion of the following courses in high school:
- 4 Years of English
- 3 Years of College Prep Mathematics, including Algebra
- 2 Years of Natural Sciences
- 3 Years of Social Studies
- 2 Years of Foreign Language

In some cases, a personal interview may be required as a final step in the admission process.

READMIT PROCEDURE

Students seeking to re-enroll at Simpson after an absence of one or more semesters must do the following:
1. Complete an application online for a non-refundable $20 application fee, or fill out and mail an application along with a non-refundable $40 application fee.
2. Submit a spiritual reference if absence exceeds two years.
3. Submit official college transcripts for all work completed following enrollment at Simpson.

INTERNATIONAL STUDENT ADMISSION

International students applying for admission to Simpson University should submit the following:
1. A completed Simpson University application form.
2. A spiritual life reference.*
3. A statement of English language proficiency.
4. A declaration and certification of finances.
5. An official copy of a TOEFL examination score (a score of 500 or better is required).
6. An official document or record that reflects 12 years of primary and secondary schooling, mailed directly to Simpson from the schools attended or from the Ministry of Education of the student’s country of residence. A transcript evaluation from a foreign evaluation service may be required.

*See application for forms and guidelines.

International students must have a guaranteed means of support to study in the United States for their entire college career. Therefore, Simpson cannot issue the Form I-20 until adequate confirmation of the guaranteed means of support in the necessary amount for the first year has been received. In some cases, an advanced deposit may be required before the Form I-20 is issued.

FOR INFORMATION ON ADVANCED PLACEMENT, CLEP, CREDIT BY EXAMINATION, AND TRANSFER OF CREDITS, SEE ACADEMICS: POLICIES AND PROCEDURES (PP. 27-38).
FINANCIAL POLICY

UNDERGRADUATE FEE SCHEDULE

REVIEW OF COSTS

PAYMENT OPTIONS

REFUND POLICIES

STUDENT FINANCIAL AID
- HOW TO APPLY
- FEDERAL STUDENT AID
- CALIFORNIA STUDENT AID
- SIMPSON STUDENT AID

SATISFACTORY ACADEMIC PROGRESS
FINANCES
Simpson University

Simpson University is committed to providing quality education at a reasonable cost. In fact, Simpson’s costs are below average compared with private colleges nationwide. All expenditures related to education and support services are carefully planned and budgeted. While the university receives no direct institutional government aid, it does cooperate with federal and state government programs regarding student financial assistance. For details, see the information about student financial aid starting on p. 17.

UNDERGRADUATE FEE SCHEDULE 2006-2007

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition per semester full-time</td>
<td>$8,900</td>
</tr>
<tr>
<td>Tuition per credit hour</td>
<td>$750</td>
</tr>
<tr>
<td>Tuition per Audit credit hour</td>
<td>$250</td>
</tr>
<tr>
<td>Private Music Instruction</td>
<td>$250</td>
</tr>
<tr>
<td>Directed Study Fee</td>
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</tr>
<tr>
<td>Parking Permit</td>
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</tr>
<tr>
<td>Health Insurance (market price)</td>
<td>$750</td>
</tr>
<tr>
<td>Deferred Late Payment Fee</td>
<td>$35</td>
</tr>
<tr>
<td>Application Fee (paper filing)</td>
<td>$40/$20</td>
</tr>
<tr>
<td>Room &amp; Board 21-meal plan</td>
<td>$3,100</td>
</tr>
<tr>
<td>Room &amp; Board 14-meal plan</td>
<td>$3,000</td>
</tr>
<tr>
<td>Room &amp; Board (No meal plan -- physician’s written recommendation required)</td>
<td>$2,700</td>
</tr>
<tr>
<td>Admission Deposit</td>
<td>$100</td>
</tr>
</tbody>
</table>

Fees for the 2007-2008 academic year are being established beyond the printing date of this catalog. Please consult the university’s Web site (www.simpsonuniversity.edu) or the catalog supplement, when it is available, for further information.

REVIEW OF COSTS

HEALTH INSURANCE FEE

All full-time traditional undergraduates must either purchase health insurance coverage available through the university or show proof that such coverage exists. Students who do not provide proof of insurance by the published deadline will automatically be enrolled in the approved campus plan and the non-refundable premium will be charged to their student account.

CAMPUS SECURITY DEPOSIT

All students’ initial admissions deposit will be applied to-ward the campus security deposit. A residence breakage fee will be charged in the event damage occurs in the residence hall due to negligence or lack of responsible care. All students are also responsible for residence breakage to the extent it may exceed the deposit. To avoid this charge, students must obtain proper clearance or check out of their rooms in accordance with policies of the Student Development office. These deposits are refunded once a student graduates or officially withdraws from the university.

ROOM & BOARD FEE

All students living in a campus residence pay room and board, which can vary depending upon the number of meals per week the student wishes to purchase. Generally, all full-time undergraduate students who are unmarried and under the age of 22 are required to live in campus residences unless they live with parents or relatives within commuting distance of the university. The payment of residence costs does not entitle students to use room accommodations during periods when residences are closed, such as during Christmas and spring breaks and after a semester is completed. At the same time, through prearranged agreement, the university attempts to accommodate students who must remain on campus during such periods. All students living on campus are required to participate in the university meal plan and eat in the dining center. Students may live in the residence halls without a meal plan, provided documentation of dietary restrictions, signed by an attending physician, has been filed with, and approval has been granted by the Director of Facilities. Students are responsible for paying the entire cost of their meal plan, and the university cannot allow discounts for missed meals. The dining center is closed during the same periods when residences are closed.

OTHER FEES

Applicable to specific violations; for example, parking or library fines.

FEDERAL REFUND POLICY

In the event a student withdraws from all units within a term, federal financial aid and refunds will be calculated on a per diem basis. If this calculates to 60 percent of the term or greater, no adjustments will be made.

PAYMENT OPTIONS

Payment of tuition, fees and other charges may be made through one of two payment options:

PAYMENT IN FULL

The balance due for each semester must be paid in full on or before the first payment due date as specified in the student account policies. Acceptable payment methods include check, credit card, or electronic transfer from a checking account.
DEFERRED PAYMENT PLAN

The balance due for each semester, after application of any monies guaranteed by student financial aid, must be paid in full as follows: 1/3 on the first payment due date, 1/3 on the second payment due date, and the remaining balance on the third payment due date. Payment due dates can be found in the student account policies on the student account important dates form. Acceptable methods of payment are credit card or electronic transfer from a checking account. The deferred payment plan fee applies with this payment option. The deferred payment plan is not available to students in the Simpson Graduate School of Ministry, or any students during the summer term.

Any students receiving outside scholarships must agree to have all outside funds posted to their student account so long as there is an outstanding balance due. Scholarship funds payable to the student may be released directly to the student so long as the account is paid in full. The student’s account balance must be paid in full on or before the last day of the third semester month in order to participate in finals. In addition, registration for any succeeding semester may be prohibited without satisfactory resolution of any outstanding balances owing from the previous semester.

REFUND POLICIES

TUITION AND FEES

Students who decide to add or drop courses or withdraw from school must complete appropriate forms with the office of Student Financial Services, as well as with the Registrar’s Office. Regarding changes to course schedule, housing status, academic and other fees, the following refund policy will apply:

Refund Rate
2nd Friday following start of the semester (1st week) ....100%
3rd Friday following start of the semester (2nd week) ....80%
4th Friday following start of the semester (3rd week)......60%
5th Friday following start of the semester (4th week)......40%
After the 5th Friday following the start of the semester:........

No refund is available

Note: There are no refunds on directed study and online courses.

Changes to student insurance, parking permit or meal selection for any term will not be accepted after the first Friday following the start of classes.

All student financial aid must be re-evaluated for students who decide to withdraw from the university or who drop below full-time academic status before the end of an academic term or semester. If, after applying for the university’s refund policy, a refund of student financial aid funds is required, such funds must be returned to the student financial aid program from which they came. Federal and state student financial aid must be returned on the basis of federal and state-mandated formulas. The student is responsible for repayment of any financial aid that has been disbursed to the student and is then deemed refundable under federal or state refund policies.

Consistent with university policy, if the student received student financial aid from private programs and/or Simpson University, any remaining refund monies must be returned first to university programs and then to private programs. No refund will exceed the amount of the original award. The university reserves the right to make exceptions to such policy in order to ensure proper handling of each case and to maintain compliance with current federal and state regulations.

STUDENT FINANCIAL AID

Simpson University’s Office of Student Financial Services administers a comprehensive program of student financial aid, including grants, scholarships, work study programs and student loans that are provided through federal, state and private sources and the Simpson University Student Scholarship Fund. At Simpson University, 97 percent of the students receive some form of student financial aid. Some of the student financial aid is based on need, but various scholarships are also awarded to qualified students according to grades, leadership and/or musical or athletic ability, as well as other criteria.

The amount of need-based student financial aid for which a student is eligible is determined through a standard needs-analysis formula developed by the federal government. This needs-analysis is based on information provided by the student and parents on the Free Application for Federal Student Aid (FAFSA). The results of the FAFSA will be sent electronically to Simpson University approximately 10 working days after online submission.

Applicants must be accepted for admission to Simpson University before they can be considered for any student financial aid. All applicants must complete the FAFSA and should list Simpson University as the first choice of schools they plan to attend if they expect to apply for government student financial aid through Simpson University. California residents who desire to be considered by the California Student Aid Commission for the Cal Grant programs must apply before the March 2nd deadline.

Students must re-submit the FAFSA and apply for student financial aid each school year. To renew institutional grants and scholarships, returning students must complete fall registration by March 31st of the preceding spring term. Initial and continued eligibility for any program is based on three factors:

1. Continued financial need.
2. Satisfactory academic progress as defined in the satisfactory academic progress section of the financial aid guidelines.
3. Completion of all paperwork associated with the student’s financial aid file.

Requested documents, including all applications and subsequent verification information, must be submitted before any financial aid will be released to the student’s account. If a student’s document file is not complete by the date of the initial semester disbursement of funds (usually during the first semester week), Simpson University grants and scholarships are subject to cancellation for one or all terms of the current academic year.
Student financial aid is usually awarded via a student financial aid package consisting of several forms of student financial aid. For example, recipients may receive an award package that includes two or more forms of student financial aid such as a grant, a loan, and a scholarship totaling the amount of need-based student financial aid for which they qualify. To assure the best opportunity for student financial aid, applicants should apply early. While Simpson University accepts applications at any time, the university sets a priority deadline of March 2nd for each year. Students who complete their applications for student financial aid by this deadline will be awarded first and will receive priority consideration for the Simpson University Student Scholarship Fund until such funds have been exhausted.

Simpson University encourages all students to apply for student financial aid. The university’s admissions counselors or student financial services counselors will be glad to answer questions about student financial aid and assist applicants through the application process.

HOW TO APPLY

New applicants for student financial aid through Simpson University should follow these steps:

1. Apply for admission to Simpson University.
2. **Cal Grant applicants only:** Before March 2nd, complete the GPA Verification Form and have it verified and mailed by officials at your school of last attendance.
3. Complete the Free Application for Federal Student Aid (FAFSA) and list Simpson University as the first choice of colleges. **Simpson’s federal institution code is 001291.**
4. Applicants will receive a Student Aid Report (SAR) from the federal processing center approximately two to four weeks after filing the FAFSA. Students must verify the information on the SAR and retain the SAR for their records. If the SAR information is incorrect, students should make corrections online and submit the SAR to the federal processing center, not to Simpson University.

Generally, applicants can expect to receive an award package from Simpson University approximately two weeks after all necessary information related to the application has been received in the Student Financial Services office. Students have 30 days to accept the award package.

Applicants may receive a notice that the financial aid file has been “Selected for Verification.” This is a federally mandated process that all schools must agree to perform in order to participate in federally funded financial aid programs. Those selected for verification will also receive a letter explaining what additional information or income tax records are needed before the financial aid file can be completed. A delay in providing the verification documents may also delay the award package and subsequent disbursement of funds.

Accepted student financial aid will automatically be applied to each student’s account after the semester begins. Students who complete their applications for student financial aid by this deadline will be awarded first and will receive priority consideration for the Simpson University Student Scholarship Fund until such funds have been exhausted.

First-time borrowers are subject to a delayed disbursement regulation which mandates an initial loan disbursement date to be a minimum of 30 days after the first day of class for the semester. Once you have received the initial delayed disbursement, you are no longer a first-time borrower, and all subsequent semester disbursements can be made at the beginning of each term.

Simpson University is dedicated to helping students receive all of the student financial aid for which they qualify. Simpson welcomes questions as well as the opportunity to assist students with any aspect of the student financial aid application process. All inquiries should be directed to an admissions counselor (new students) or to Student Financial Services (continuing students) in Simpson Central.

**FEDERAL STUDENT FINANCIAL AID**

Federal student financial aid is available to United States citizens and permanent residents who are not in default on prior student loans or do not owe a refund of any federal or state education grant.

**Pell Grant**

A federal entitlement program available to undergraduate students who have demonstrated need. Award amounts currently range between $400 and $4,050 per year and are subject to federal revision each new academic year.

**Supplemental Education Opportunity Grant, or “SEOG”**

A federal grant program available to undergraduate students who are Pell Grant eligible. Priority is given to students who have demonstrated exceptional financial need. Annual award amounts currently range between $100 and $1,500 and are subject to revision each academic year.

**Perkins Loan (formerly National Direct Student Loan), or “Perkins”**

A federally funded loan that is available to a limited number of undergraduate students with demonstrated financial need. Former students who are in repayment of their Perkins loan provide most of the money available for loans. Because of limited funds, award amounts vary. Perkins loan terms are long-term, with low interest (5 percent) and repayment that begins nine months after the student graduates or ceases to be enrolled at least at half-time status.

**Stafford Loans**

Various federal Stafford loans are available to undergraduate students who have demonstrated financial need. Based upon calculated financial need, award amounts vary up to a maximum of $2,625 per year for freshmen, $3,500 per year for sophomores, and $5,500 per year for juniors and seniors. Class levels used to determine loan limits are those established by the registrar’s office and outlined in the academic section of this catalog. Stafford loans are long-term, with variable low interest (capped at 8.25 percent) and repayment that generally begins six months after the student graduates or ceases to be enrolled at least at half-time status.

**Subsidized:**

All accrued interest is paid by the United States government until the student begins repayment of the loan.
Unsubsidized: All accrued interest is paid by the student while in school; however, the student may elect to postpone or capitalize the interest until the student begins repayment of the loan. Unsubsidized loans are generally available to undergraduate students who have extremely low or no financial need.

Unsubsidized Independent Student: Means the same as unsubsidized, but is available only to those students who are classified as “Independent” by the U.S. Department of Education. In addition to the subsidized loan amounts, independent students with sufficient remaining need may be eligible for award amounts up to a maximum of $4,000 per year for freshmen and sophomores and $5,000 per year for juniors and seniors.

Parental Loan for Undergraduate Students, or “PLUS” Available to parents of those students who are classified as “Dependent” by the U.S. Department of Education. The lender will require a credit check of the parent. If the parent is denied the PLUS, the student becomes eligible to apply for additional unsubsidized Stafford loans. Based upon calculated financial need, award amounts vary up to the cost of education minus other student financial aid received. PLUS loans are long-term, with variable low interest (capped at 8.5 percent) and repayment that generally begins within 60 days of the final disbursement of the loan for the academic year.

Federal College Work Study, or “FCWS” A federal program that provides the university with limited funds to support on-campus employment opportunities for eligible students. Receiving a FCWS award is only a notice of eligibility. It does not ensure employment and therefore should not be counted as part of the financial aid award when determining remaining balance due. The student must inquire with the university Human Resources department for job placement opportunities.

California Student Financial Aid

California student financial aid is available to eligible residents of the state of California who are not in default on a prior student loan or do not owe a refund on any federal or state education grant.

Cal Grant A A California tuition assistance grant for those students who have at least two years of undergraduate studies remaining. The award is based on the student’s grade point average (GPA) and financial need. Award amounts are currently $8,322 per year for new recipients and are subject to change by the state of California. The FAFSA and an additional GPA verification form must be filed and postmarked by March 2nd for all possible recipients who are applying to receive the Cal Grant A award for the first time. The award may be extended for one additional year for participation in the teacher credentialing program. The March 2nd deadline is established by the California Student Aid Commission (CSAC) and is not flexible. Applicants may contact CSAC directly via their customer service number at 888-224-7268 for further information regarding the Cal Grant program.

Cal Grant B A California tuition assistance plus subsistence grant for undergraduate students. The award is designed for those students who have extreme financial need. Award amounts are currently $1,551 for the first year for new recipients and $1,551 plus the Cal A award amount for subsequent years. These amounts are subject to change and possible adjustments by the state of California.

Assumption Program for Loans for Education, or “APLE” A program for students with outstanding ability who are pursuing a teaching career, have completed at least 60 units of undergraduate studies, and are enrolled in at least 10 units of undergraduate or credentialing coursework per term. Award amounts are currently $11,000 in loan assumption benefits; provided the student completes four consecutive years of teaching service in a California K-12 public school in a designated subject matter or teaches in a low-income area. Applications and additional information are available from the Student Support Center in Simpson Central by mid-April with a filing deadline of June 30.

Law Enforcement Personnel Dependents Scholarships, or “LEPD” A program offering educational grants for needy dependents and spouses of California peace officers, officers and employees of the Department of Corrections or Youth Authority, and permanent and full-time firefighters employed in cities, counties, districts and other political subdivisions of the state of California who have been killed or totally disabled in the line of duty. Award amounts vary up to a maximum of $9,708 per year up to four years. Applicants must file a FAFSA and inform the admissions or student support counselor of eligibility for the LEPD grant.

Robert C. Byrd Honors Scholarship A program providing scholarships to graduating high school seniors who have demonstrated outstanding academic achievement in high school. Award amounts are $1,500 per year up to four years. Applications are available at high schools after Feb. 1. Deadlines to apply may vary depending on the school. All nominations must be submitted to the California Student Aid Commission by the deadline established each year.

Simpson University Student Financial Aid

Students applying for institutional aid must apply for other forms of grant-based aid available through federal and state programs. All students must file a FAFSA; California students must apply for a Cal Grant to be eligible for institutional aid. Students receiving institutional aid must complete their financial aid file by the beginning of each semester in order to maintain eligibility for the aid.

Institutional aid is applied directly to a student’s account and is not transferable to students other than the recipient. Institutional aid recipients must maintain full-time enrollment in order to remain eligible. Students who drop below 12 units during the published refund period will have their institutional aid adjusted. Students who drop below 12 units after the refund period will not have their institutional aid adjusted.

Dependent students (as defined by FAFSA) who enter the university for the first time in the fall 2005 or later and receive $1,500 or more in institutional aid are required to reside in campus housing, in the Gatehouse residence, or with their parents/legal guardians. Institutional aid is for the fall and spring semesters only (no aid is awarded for summer ses-
FINANCES

Institutional grants are renewable for four consecutive academic years (fall and spring terms) provided the student:

- Maintains satisfactory academic progress,
- Is not placed on probation (Academics, Student Development, Spiritual Formation, etc.), and
- Completes course selection and registers for the next fall on or before March 31 of each year.
- Is not in default of any other Title IV program funds.

Institutional aid is coordinated and adjusted with other forms of aid and cannot exceed a student’s cost of tuition, fees, room and board even when other aid has been awarded. If a student is a Cal Grant recipient, institutional aid cannot exceed the student’s need (as defined by state regulations). Institutional aid may have to be reduced so that aid does not exceed these limits.

Students may participate in one semester (fall or spring) of international study abroad prior to completion of the bachelor degree and as approved by the Office of the Provost. Institutional aid will be applied at 50 percent of normal awarding policies for the term abroad. Students concurrently enrolled in other institutions are eligible for Simpson University institutional aid based only on the units being taken at Simpson University.

**Institutional Grants**

**National Merit Finalist:** Available to students officially recognized as National Merit Finalists. Written documentation will be required.

**Provost Academic Award:** Minimum GPA of 3.0, SAT composite score above 1000 or ACT composite above 21.

**Travel Grant:** Available to students whose permanent residence is in a state other than California.

**Promising Musician Award:** Music majors with exceptional talent and a recommendation from Music Dept/Chair.

**Red Hawks Athletic Scholarship:** Available to students based on the recommendation of the head coach and the Athletic Director. Awards up to full tuition, after all other aid.

**A.B. Simpson Grant:** Available to finalists of the International Bible Quizzing competition or participants in the Operation Good News program of The Christian and Missionary Alliance. Verification by The Christian and Missionary Alliance district office is required.

**International Missionary Dependent Grant:** Available to students who are dependents of full-time Christian missionaries serving outside the continental United States. Award amounts vary up to the full cost of tuition and are renewable for eight consecutive semesters, provided all other parameters of the grant continue to be met. Recipients must demonstrate remaining need.

**Christian Worker Dependent Grant:** Available to those students employed in full-time Christian work as a missionary or pastor and their dependents. A dependent is defined as spouse and children who qualify as dependents for federal student financial aid. The college reserves the right to determine what is full-time Christian work.

**Family Grant:** Available to each full-time student with an immediate family member attending Simpson University at the same time. Immediate family is defined as spouse and children who qualify as dependents for federal student financial aid. All family members must be enrolled at full-time status in the traditional undergraduate program.

**Student Ministries Program of Simpson University:** Available to continuing students and requires verification from the Simpson University Office of Spiritual Formation.

**Church Matching Grant:** Student scholarships given by local churches will be matched 1:1 up to a maximum of $500 per year. Monies NOT eligible for matching include wages earned by a student at the local church or payments made by family or friends through the church. Scholarship payments must be an official act of the church rather than from individual church members.

**Cal Grant supplement:** Available to those new students bringing a first-time Cal Grant to Simpson University.

**Sharpe Scholar Grant:** Students meeting the Sharpe Scholar criteria.

**Scholarships**

**Endowment scholarship:** Available to students whom the student scholarship committee selects based on endowment scholarship criteria established by Simpson University and interested donors who have provided financial support for this purpose.

**Satisfactory Academic Progress**

Satisfactory academic progress must be maintained to continue eligibility for student financial aid. Satisfactory academic progress for purposes of federal, state, and Simpson University student financial aid is defined as follows:

1. Successful completion of a minimum number of credits within a given academic period.
2. Maintenance of an acceptable grade-point average.
3. For Simpson University student financial aid eligibility only, not placed on probation, as defined by Simpson University’s policy relating to any department of the university (i.e., Academics, Spiritual Formation, Student Development, etc.).
4. All students must be pursuing a degree or certificate program to qualify for student financial aid. A student whose enrollment status is non-matriculated, special sessions, or unclassified is not eligible for student financial aid under any federal, state, or institutional program.
Undergraduate students pursuing a degree or certificate are eligible to receive student financial aid for up to 150 percent of the program’s length. Students must also complete a minimum of 24 credit hours per academic year or 12 credit hours per semester for Simpson University student financial aid and 12 credit hours per academic year or 6 credit hours per semester for federal and state student financial aid.

ASPIRE undergraduate students pursuing a degree are eligible to receive federal and state student financial aid for up to 150 percent of the program length. Students must complete a minimum of 24 credit hours per academic year or 9 credit hours per trimester for federal and state student financial aid.

MAINTENANCE OF ACCEPTABLE GRADE-POINT AVERAGE (GPA)

The satisfactory academic progress of every student financial aid recipient will be evaluated at the end of each semester to determine the student’s eligibility for the successive semester. New students must complete two full semesters at Simpson before any probation will be assigned.

CONTINUED FEDERAL, STATE AND INSTITUTIONAL ELIGIBILITY

To maintain student financial aid eligibility for a successive semester, the student’s GPA should be equal to or greater than the GPA for the cumulative number of credits completed as follows:

<table>
<thead>
<tr>
<th>Credits Attempted</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>00 to 29</td>
<td>1.75</td>
</tr>
<tr>
<td>30 to 61</td>
<td>1.80</td>
</tr>
<tr>
<td>62 to 91</td>
<td>1.90</td>
</tr>
<tr>
<td>92 or more</td>
<td>2.00</td>
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</tbody>
</table>

The Registrar’s Office will make the final determination on a student’s continued satisfactory academic progress (SAP). Students who are allowed to continue academically are determined to be making SAP and therefore remain eligible for all financial aid.

SIMPSON UNIVERSITY PROBATION

Students placed on probation status by Simpson University are permitted to receive Simpson University student financial aid for the initial semester the student is on such probation. Students failing to earn their way off probation are ineligible for any student financial aid for a successive semester of probation. A student may be placed on probation by Simpson University for various reasons consistent with college policies, i.e. Spiritual Formation for failure to attend chapel as required, and/or Student Development for disciplinary reasons. Students should familiarize themselves with such policies.

APPEALS

Students who fail to meet the above requirements, but wish special consideration in evaluation of satisfactory academic progress, may submit a letter of appeal to the Director of Academic Student Support and Records/Registrar. Guidelines for writing appeals for student probation are available from academic student support or student financial services counselors.
ACADEMIC CALENDAR 2006-07

OVERVIEW

DIVISIONAL STRUCTURE

POLICIES & PROCEDURES
The academic calendar year runs from mid-August to early August. Simpson University operates on three distinct academic programs. The key dates for all three programs are incorporated into the academic calendar. The traditional day program offers two semesters and summer sessions. Limited summer courses are offered in modules of three weeks’ duration so that students may work, take vacations, and keep other commitments. The ASPIRE and graduate studies programs operate on their own schedules, policies and procedures. Consult the appropriate sections of the catalog for that information. Please note that the 2007-08 schedule will appear in the supplement.

**FALL SEMESTER 2006**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>Aug. 31</td>
<td>ASPIRE Evening orientation</td>
</tr>
<tr>
<td>Sept. 1-4</td>
<td>New student orientation</td>
</tr>
<tr>
<td>Sept. 2</td>
<td>ASPIRE Weekend orientation/classes begin</td>
</tr>
<tr>
<td>Sept. 5</td>
<td>Traditional classes begin</td>
</tr>
<tr>
<td>Sept. 7</td>
<td>Last day for registration</td>
</tr>
<tr>
<td>Sept. 11</td>
<td>Last day to add classes</td>
</tr>
<tr>
<td>Sept. 15</td>
<td>Last day to drop classes</td>
</tr>
<tr>
<td>Sept. 16</td>
<td>Summer Commencement</td>
</tr>
<tr>
<td>Oct. 6-9</td>
<td>*Columbus Day (offices closed Monday)</td>
</tr>
<tr>
<td>Nov. 10</td>
<td>Last day to withdraw from traditional</td>
</tr>
<tr>
<td></td>
<td>undergraduate classes</td>
</tr>
<tr>
<td>Nov. 22-24</td>
<td>Thanksgiving vacation</td>
</tr>
<tr>
<td>Dec. 11-15</td>
<td>Final examinations</td>
</tr>
<tr>
<td>Dec. 16</td>
<td>ASPIRE Weekend/semester project &amp; final</td>
</tr>
<tr>
<td></td>
<td>check-in</td>
</tr>
<tr>
<td>Dec. 18-19</td>
<td>ASPIRE Evening classes end</td>
</tr>
</tbody>
</table>

* Monday-only classes hold regular sessions.

**MAY AND SUMMER TERMS 2007**

**UNDERGRADUATE COURSES**
April 30 - May 18 (no classes May 14)
May 21 - June 8 (no classes May 28)
June 11 - 29
July 2 - 20 (no classes July 4)

**GRADUATE/EDUCATION CREDENTIAL CLASSES**
Begin June 4; course dates TBA

**ASPIRE EVENING CLASSES**
New Student Orientation - May 3
May 7 - August 16

**SPRING SEMESTER 2007**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 4</td>
<td>ASPIRE Evening orientation</td>
</tr>
<tr>
<td>Jan. 6</td>
<td>ASPIRE Weekend classes begin</td>
</tr>
<tr>
<td>Jan. 6-8</td>
<td>New student orientation</td>
</tr>
<tr>
<td>Jan. 8-9</td>
<td>ASPIRE Evening classes begin</td>
</tr>
<tr>
<td>Jan. 9</td>
<td>Traditional classes begin</td>
</tr>
<tr>
<td>Jan. 11</td>
<td>Last day for registration</td>
</tr>
<tr>
<td>Jan. 13</td>
<td>ASPIRE Weekend classes begin</td>
</tr>
<tr>
<td>Jan. 15</td>
<td>*M.L. King Birthday (offices closed)</td>
</tr>
<tr>
<td>Jan. 16</td>
<td>Last day to add classes</td>
</tr>
<tr>
<td>Jan. 19</td>
<td>Last day to drop classes</td>
</tr>
<tr>
<td>Jan. 20</td>
<td>Fall Commencement</td>
</tr>
<tr>
<td>Feb. 19</td>
<td>President’s Day (offices closed)</td>
</tr>
<tr>
<td>Feb. 19-23</td>
<td>*Spring Break</td>
</tr>
<tr>
<td>March 30</td>
<td>Last day to withdraw from traditional</td>
</tr>
<tr>
<td></td>
<td>undergraduate classes</td>
</tr>
<tr>
<td>April 6-9</td>
<td>*Easter Break (offices closed)</td>
</tr>
<tr>
<td>April 14</td>
<td>ASPIRE Weekend classes end</td>
</tr>
<tr>
<td>April 19</td>
<td>ASPIRE Evening classes end</td>
</tr>
<tr>
<td>April 23-27</td>
<td>Final examinations</td>
</tr>
<tr>
<td>April 27</td>
<td>Senior Commissioning (4 p.m.)</td>
</tr>
<tr>
<td>April 28</td>
<td>Spring Commencement</td>
</tr>
</tbody>
</table>

* Monday-only classes hold regular sessions.

**ASPIRE WEEKEND CLASSES**
May 5 - August 11

**SIMPSON GRADUATE SCHOOL OF MINISTRY**

**MODULAR CLASSES**
Course dates TBA

Simpson University reserves the right to make changes according to its policies.
ACADEMIC OVERVIEW
Simpson University

Three broad areas make up the overall academic program of Simpson University. These are the traditional undergraduate education, adult degree-completion (ASPIRE) and graduate studies programs.

Each program has its own governing council. The traditional undergraduate program is overseen by the Academic Council. The Adult Studies Council directs the ASPIRE program. The Graduate Studies Council guides the graduate program. All requests for exceptions, waivers, or appeals must be directed in writing to the appropriate council.

TRADITIONAL UNDERGRADUATE EDUCATION

Simpson University, a comprehensive Christian university, integrates biblical faith, thorough scholarship and Christ-honoring service. Our aim is to produce students who develop holistically, think critically, lead effectively, and serve globally. Simpson is a Christian university offering biblical, liberal arts and professional studies. Biblical and liberal arts studies build the mind, mold character, and develop basic skills, while professional studies provide preparation for particular vocations. At Simpson, students may choose from a range of four-year programs leading to the bachelor of arts degree. Two-year programs, leading to the associate of arts degree, and select one-year certificate programs are also available.

Each four-year degree program builds upon foundational studies. The Foundational Studies curriculum consists of courses in social sciences, history, humanities, natural science, mathematics, English, communications, and biblical studies. Its purpose is to provide a wide-ranging liberal arts knowledge from a Christian value orientation. Students will develop increased skills in communication, reasoning, constructive thinking, and multicultural understanding, and will be exposed to a biblical, theocentric worldview. The Foundational Studies curriculum is generally completed in the first two years and serves as a basis for concentrated study in a select field during the final two years of college. Taken together, the foundational and major studies develop skills suitable for lifelong learning and are useful in any career.

The academic structure for the traditional undergraduate area consists of three major divisions plus the School of Education. The divisions are Humanities and Fine Arts, Science and Business, and Theology and Ministry. Each division oversees a number of majors and minors. Simpson University is accredited by the Western Association of Schools and Colleges (WASC). Undergraduate programs of study begin on p. 39 of this catalog.

ADULT DEGREE COMPLETION (ASPIRE)

Simpson University provides evening and weekend programs where older adults can complete a four-year undergraduate degree. More than 2,000 students have graduated from these programs in the last 16 years. The ASPIRE section of the catalog starts on p. 87.

GRADUATE STUDIES

Graduate studies at Simpson University are offered by the Simpson Graduate School of Ministry and the School of Education. The School of Education (p. 99) provides the California Preliminary Teaching Credential, Preliminary and Professional Clear Administrative Credentials, the Master of Arts in Education and Master of Arts in Teaching degrees. The Graduate School of Ministry (p. 115) offers a Master of Ministry, available in several concentrations, and a Master of Intercultural Studies.
UNDERGRADUATE STUDIES

DIVISION OF ADULT STUDIES ( ASPIRE)

Director: Patty Taylor

Evening Program
Business and Human Resources Management
Liberal Arts
Psychology

Weekend Program
Christian Ministry Leadership
Organizational Leadership

SCHOOL OF EDUCATION

Dean: Glee Brooks
Faculty: Richard Harris, Ron McGraw, Neita Novo, Al Rocca, Carol Wertz

Elementary Education Program
Secondary Education Programs

DIVISION OF HUMANITIES AND FINE ARTS

Division Chair: Brian Larsen
Department Coordinators: Dan Berger (Communication), Tim Carlisle (English), John Whittmer (History)
Faculty: David Coy, James Grubbs, Jean Kachiga, Lois Nichols, Mardy Philippin Jr., Daniel Pinkston, Isabel Quiros-Bush, Alan Rose

Major Programs
Communication
English
English for Teachers
History
Music
Music Education
Music — Liberal Arts Emphasis
Social Science
Social Science for Teachers

Minor Programs
Communication
English
History
Journalism
Mass Communication
Music
Political Science
Spanish
TESOL
Theater
Writing

Associate of Arts in General Studies
Contemporary Church Music Certificate

DIVISION OF SCIENCE AND BUSINESS

Division Chair: Harold Lund
Department Coordinators: Michael Huster (Math and Science), Sandra Hamilton Slane (Psychology), Gary Schmidt (Business)
Faculty: Pam Havlick, Brandy Liebscher, Wally Quirk, Melvin Sluster, Craig Tennenhouse, Pamela Van der Werff

Major Programs
Accounting
Business Administration
Liberal Studies

Minor Programs
Accounting
Business Administration
Mathematics

Major Programs (cont)
Management Information Systems
Mathematics
Mathematics for Teachers
Psychology

Minor Programs
Bachelor of Science in Business Administration

DIVISION OF THEOLOGY AND MINISTRY

Division Chair: David Strong
Faculty: Jackson Painter, Glenn Schaefer, Craig Slane, Kevin Spawn, Cynthia Strong, Philip Vaughn

Major Programs
Bible and Theology
Discipleship & Educ. Ministries
Cross-Cultural Studies
General Ministries
Pastoral Studies
World Missions
Youth Ministries

Minor Programs
Bible and Theology
Discipleship & Ed. Min.
Cross-Cultural Studies
Pastoral Studies
World Missions
Youth Ministries

Associate of Arts in Bible and Theology
Bible and Theology Certificate

GRADUATE STUDIES

SCHOOL OF EDUCATION

Dean: Glee Brooks

Teaching Credentials
Single Subject
Multiple Subject

Master of Arts in Education (concentrations in Curriculum, Administration or Technology)

Master of Arts in Teaching (National Board Certification preparation)

- Preliminary Administrative Services Credential for California
- Professional Clear Administrative Services Credential for California

SIMPSON GRADUATE SCHOOL OF MINISTRY

Dean: Robert Redman

Master of Ministry - with Ministry Tracks in:
Christian Counseling
Church Multiplication
Pastoral Ministry
Selected Ministry
Youth Ministry

Master of Intercultural Studies
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### TRADITIONAL UNDERGRADUATE PROGRAMS

**Policies & Procedures**

#### ACADEMIC ADVISING

As soon as a student has been enrolled at Simpson, that student is assigned an academic advisor - usually a faculty member representing the major field of study. Students who are undecided about a major will be assigned a general studies faculty advisor.

To declare a major, or change a major, students should complete a “Change of Major” form with the Registrar’s Office. Some fields of study require successful completion of a faculty interview before formal admittance to the major is granted. Once documented in the Registrar’s Office, a new faculty advisor in the discipline area will be assigned.

The role of the advisor is to assist students in planning course schedules each semester, and to help them select courses and electives that will best support their educational and vocational goals. Following the suggested four-year cycle for the major allows the student to avoid the potential of course conflicts during the final semesters. In all instances, however, students carry full responsibility for meeting the requirements of their program of study. Advisors cannot be held liable for any student’s failure to meet specified program requirements.

#### ACADEMIC CREDITS

**EXPECTED WORK PER CREDIT**

Two hours of preparation (work outside of class) are normal for each class hour. One semester credit represents the equivalent of one hour of class per week for approximately 14 weeks. For laboratory work, two hours of lab are assumed to be equivalent to one hour of class.

**ADVANCED PLACEMENT & CLEP**

To those who have achieved a score of 3 or above on the Advanced Placement Examination of the College Entrance Examination Board (CEEB), Simpson University may grant credit for Advanced Placement (AP) courses. Credit may also be granted through the College-Level Examination Program (CLEP). Credits are awarded according to a chart which may be found at [www.simpsonuniversity.edu/registrar](http://www.simpsonuniversity.edu/registrar). The minimum score for awarding credit is the mean test score of college students who have earned a grade of C in the respective course, as reported in the most recent edition of the American College Association evaluation guide.

Credit for AP courses or for CLEP examinations will be awarded only for those courses that meet graduation requirements at Simpson University. Those wishing to receive credit by these means must have official score reports sent directly to the Registrar’s Office of Simpson University. An evaluation and recording fee may be charged.

#### ALTERNATIVE CREDITS

Students may obtain information on procedures and fees for alternative course credits through AP, CLEP, correspondence programs, extension courses, or challenge exams from the Registrar’s office.

Credit by examination, AP or CLEP is available only to students currently enrolled in Simpson University.

No more than 30 credits (total) may be earned through alternative course options.

**CHALLENGE EXAMINATIONS**

A student who has experience or training in a particular course offered by Simpson University may challenge the course for credit by petitioning the professor of that course to provide a challenge examination and receiving the division chair approval. The decision whether or not to provide a challenge examination for that particular course is up to the respective professor and division chair. A course fee plus an evaluation and recording fee will be charged before the examination is administered. The student will receive a grade of P or NP. A grade of P indicates a score in the A-to-C range.

**ACADEMIC LOAD LIMITS**

A full load is considered between 12-18 credits per semester. Lower division students are limited to a maximum of 18 units a semester. Upper division students with a GPA of at least 3.25 may enroll for more than 18 credits with the permission of their faculty advisor and the Registrar. An additional tuition fee is charged when taking more than 18 credits.

**TRANSFER OF CREDITS**

The Registrar’s Office of Simpson University evaluates previous college work to determine which credits may be applied toward a Simpson University degree.

The following criteria are considered in the evaluation of transfer credits:

1. The credits must be compatible in nature, content and level with earned credits offered at Simpson University.
2. An official transcript must be provided in order for credits to be accepted. In some cases, a student may be asked to provide Simpson University with course information from the previous institution(s).
3. Evaluation may include review of syllabi, faculty credentials, grading standards and learning resources of the sending institution which are applicable to the transfer credits being considered.
4. The Registrar’s Office may consult with a given academic division before a final transfer equivalency decision is made.
5. If a course from another institution does not have an equivalent course offered at Simpson University, the course may be accepted as an elective. A student may transfer up to 25 credits of unrestricted elective credit.
6. Only courses in which students have earned a grade of "C" or above will be eligible for transfer.

7. A student’s transfer GPA is not calculated into a student’s Simpson University GPA.

8. Coursework from a junior or two-year college will only transfer as lower-division credit, even if meeting an upper-division course requirement at Simpson University.

9. Simpson University is on the semester system. Courses from an institution on the quarter system will be transferred as follows:

<table>
<thead>
<tr>
<th>Quarter Credits</th>
<th>Semester Equivalent Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>3.35</td>
</tr>
<tr>
<td>4</td>
<td>2.68</td>
</tr>
<tr>
<td>3</td>
<td>2.01</td>
</tr>
<tr>
<td>2</td>
<td>1.34</td>
</tr>
<tr>
<td>1</td>
<td>0.67</td>
</tr>
</tbody>
</table>

In addition to these stipulations, credits earned at institutions which are not accredited by an accrediting body recognized by the Council for Higher Education Accreditation may be evaluated for transfer to Simpson University through one or more of the following procedures:

1. Review of syllabi, faculty credentials, grading standards, and learning resources of the sending institution which are applicable to the transfer credits being considered.

2. Analysis of the success of a number of previous students who have transferred to Simpson University from the sending institution.

3. Successful completion of a minimum of 30 semester credits of more advanced study at Simpson University.

4. Verification of at least five accredited colleges that have accepted credits from the sending institution.

Credits for transfer from foreign institutions are evaluated by criteria recommended by organizations such as the National Association for Foreign Student Affairs (NAFSA).

With regard to the acceptance of transfer credits, the decision of the Registrar is final.

ENGLISH PROFICIENCY

See information on p. 32.

MATH PROFICIENCY

See information on p. 32.

ACADEMIC GRADING

GRADING SYSTEM

Each course syllabus indicates the grading system used by the faculty member. The use of + and - grading is optional at the discretion of the professor. In all cases, the grading system conforms to the school grade-point scale.

Simpson University uses the following grade-point scale in undergraduate programs:

- A+ ........................................ 4.3
- A ........................................ 4.0
- A- ..................................... 3.7
- B+ ..................................... 3.3
- B ..................................... 3.0
- B- ..................................... 2.7
- C+ ..................................... 2.3
- C ..................................... 2.0
- C- ..................................... 1.7
- D+ ..................................... 1.3
- D ..................................... 1.0
- D- ..................................... 0.7
- F ..................................... 0.0

For certain performance-type courses, such as physical education, music lessons, etc., a grade of P (pass) or NP (no pass) may be given. For varsity sports, courses will be graded P or NP. A grade of P indicates undergraduate work in the A to C range. No grade points are given.

Note that ENGL 1210, ENGL 1220 and ENGL 4950 use a slightly modified grading system; consult the Foundational Studies section of the catalog or the course descriptions for further information.

The following symbols are used to track student coursework activity:

- W = withdrawn
- WP = withdrawn passing
- WF = withdrawn failing
- I = incomplete
- PR = in process

GRADE-POINT AVERAGE CALCULATION

Grade-point averages are figured only on academic work completed at Simpson University.

Quality points are earned for each course. This is determined by multiplying the grade-point scale number earned times the number of credits for the course.

Course GPA

Transpose the letter grade received to the school grade-point scale.

Semester GPA

Add all the quality points earned for each course in the semester and divide this total by all the credits completed at Simpson.

Cumulative (Overall) GPA

Take the quality points earned for each term, then divide by the total number of credits completed in all terms.

INCOMPLETE COURSES/GRADES

On rare occasions, students may be unable to complete a course on schedule and may be granted a temporary grade of "incomplete" if they meet the conditions outlined below. Incompletes are given at the discretion of the instructor and must be approved by the Registrar.
1. The student must have attended class up until two weeks from the end of the semester, or within four days of the end of a three-week summer session.

2. The student’s coursework must have been satisfactory up to the time limits referred to in item 1 above.

3. The student must furnish evidence acceptable to the instructor that the student cannot complete the course due to circumstances beyond his/her control.

4. The student and the instructor must complete the “Request for Incomplete Grade Form” and submit it to the Registrar before the end of the semester in which the student is registered for the course.

The incomplete must be converted into a letter grade by the third Friday of the subsequent semester (fall or spring). This time limit is applicable whether or not the student is enrolled for that semester.

If warranted by unusual circumstances, a one-time extension beyond the usual three-week limit may be granted at the discretion of the instructor. This extension may never exceed the ending date of the next semester (fall or spring) and must be approved in writing by the Registrar. The extension must be approved at the time of the original request for an incomplete grade.

Any course not completed by the deadlines above will be automatically given a grade of F. Incompletes given for directed studies and independent studies follow the same guidelines.

GRADE REPORTS AND ADJUSTMENTS

Undergraduate student grade reports are available online via individualized access code numbers. In case of misunderstanding or error regarding grades, the student should confer promptly with the professor and/or the Registrar. All grade adjustments must be finalized within 60 days from the end of the semester.

ACADEMIC STANDING

CLASS STANDING

Official classification is based on the number of credits completed toward graduation requirements, as follows:

Freshman standing: 0-29 credits already completed  
Sophomore standing: 30-61 credits already completed  
Junior standing: 62-91 credits already completed  
Senior standing: 92 or more credits already completed

NORMAL PROGRESS

In all majors, normal progress includes achieving a GPA of 2.00 or higher. Taking 16 credits a term allows a student to complete 128 credits in four years. The minimum number of credits for graduation is 124. The number of credits necessary to graduate in four years varies depending on the number of credits required for the major.

HONORS AND AWARDS

Honors Designations

Dean’s List: Full-time students who earn a grade-point average of at least 3.50 in any semester.

Cum Laude: Graduating seniors with a cumulative grade-point average between 3.5-3.59.

Magna Cum Laude: Graduating seniors with a cumulative grade-point average between 3.60-3.84.

Summa Cum Laude: Graduating seniors with a cumulative grade-point average 3.85 or higher.

For April graduates, the cumulative GPA may be based on the previous semester, since final grades for spring may not yet have been turned in by the time of graduation.

Bible and Theology Honors Designation Program:

Students in the Bible and Theology Honors Program who complete the program with at least a 3.50 in the major earn the designation “Honors Program” on their diplomas and transcripts.

End of Year Awards

The President’s Cup Award:

Given to a graduating senior who, in the opinion of the administrative officers, has made the highest all-around contribution to the life of Simpson during the student’s tenure at the university. The student must have a 2.5 or better cumulative grade-point average. The award may or may not be given annually.

The Student Life Award:

Granted by the Student Life Committee (Student Development and Spiritual Formation staff) to a graduating male and/or female senior who has attended Simpson for at least four semesters, has maintained at least a 2.5 grade-point average, has a satisfactory record in personal and domestic life, and has contributed to the spirit of the Simpson community through co-curricular activities (including athletics), spiritual leadership, and constructive concern for the high calling of Simpson University. The award may or may not be given annually.

The Faculty Scholarship:

Granted annually to an undergraduate freshman, sophomore, or junior of merit chosen by the faculty. The amount awarded is applied to the recipient’s tuition at Simpson during his/her next semester in attendance at the university.

ACADEMIC DIFFICULTIES

The chart below gives the standards for warning, probation and disqualification. Note that the “credits attempted” include both transfer and Simpson credits. However, the GPA is based on Simpson credits alone. A student cannot be disqualified until completing the second semester of coursework at Simpson University.

<table>
<thead>
<tr>
<th>Credits Attempted</th>
<th>Warning GPA</th>
<th>Probation GPA</th>
<th>Disqualification GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-29</td>
<td>1.99</td>
<td>1.74</td>
<td>1.49</td>
</tr>
<tr>
<td>30-61</td>
<td>1.99</td>
<td>1.79</td>
<td>1.59</td>
</tr>
<tr>
<td>62-91</td>
<td>1.99</td>
<td>1.89</td>
<td>1.84</td>
</tr>
<tr>
<td>92 or more</td>
<td>1.99</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Academic Warning
This status indicates that the student’s current scholastic performance falls below the standards acceptable for graduation and needs improvement.

Academic Probation
A term designed to limit the student’s activities while providing the opportunity to improve a scholastic performance and demonstrate the ability to do university work. Students on academic probation are limited to no more than 13 credits of coursework. They may not be employed by Simpson University or represent the school in any off-campus activity such as athletics or musical teams. Students may be removed from probationary status when their cumulative Simpson GPA moves above probation level.

Academic Disqualification
If the cumulative Simpson GPA is below the disqualification level after at least two semesters at the university, the student may be disqualified (suspended) for one semester. Those who are disqualified for academic reasons may reapply after a lapse of at least one semester. All requests for exceptions, waivers or appeals must be directed in writing to the Academic Council. In addition, the university reserves the right to dismiss a student on the basis of academic dishonesty or serious violation of community policy. Disqualification in such instances may include suspension or dismissal.

CLASS ATTENDANCE

Students are expected to attend classes regularly; excessive absences will affect final grades. Instructors define attendance expectations and grading policies in the course syllabus. Students who are absent because of college functions, such as athletic or music events, must present to instructors an approved institutional absence form.

COURSE OPTIONS

ALTERNATIVE CREDITS

For information on Advanced Placement, CLEP, correspondence courses, or challenge examinations, see: ACADEMIC CREDITS, p. 28.

AUDITING

Students wishing to attend courses without examination or credit may register, provided there is available seating and permission of the instructor is given. The Finance Office should be consulted to determine the current audit fee rate. Audits cannot be changed to normal credits.

Students may not change their status from credit to audit after the midpoint of the semester if they have a failing grade.

DIRECTED STUDY

A “directed study” refers to periodic and regular guidance/meetings with a faculty member done outside the regular class schedule. To be eligible for a directed study, a student must be a junior or senior and have a GPA of 2.75 or higher.

The course must not be offered that term, must be needed for graduation and must be approved by the offering professor and by division chair or dean. Not all courses are eligible for this. An application form for a directed study is available from the Registrar’s Office. A maximum of six credits (total) may be undertaken by independent study and directed study during the student’s undergraduate experience.

Additional fees may apply to directed study courses.

INCOMPLETE GRADES

See: ACADEMIC GRADING, page 29.

INDEPENDENT STUDY

An “independent study” refers to a specially designed topic which is pursued apart from regular classroom work. It is rarely allowed and then to the exceptional student only. An application form for an independent study is available from the Registrar’s Office. Its instructor and division chair or dean must sign off on the details of the planned project(s). A maximum of six credits (total) may be undertaken by independent study and directed study during the student’s undergraduate experience.

INTERNSHIPS/PRACTICUM

Several undergraduate majors require internships. For details, refer to the appropriate academic division. Students may earn a maximum of six credits in internships as elective credit (in addition to four to six credits required in certain majors) toward a baccalaureate degree.

A student registers for internships/practicum in the term in which the experience occurs. To satisfy accreditation and federal compliance issues, initial student-produced work must be submitted to the faculty member no later than 30 days following the beginning date of the semester. Internships or practicum may extend beyond the end of the term upon the approval of the faculty member. Students should dialogue with faculty or the Registrar regarding this option.

In no case will internship/practicum credits be assigned or registered retroactively.

FOUNDATIONAL STUDIES

RATIONALE

An important part of each student’s academic program is the Foundational Studies (general education) curriculum. It is made up of 62 academic credits. Its goal is to integrate the study of liberal arts and Christian faith through seeking understanding of God’s Word and world.

The curriculum enables the student to embrace God, divine revelation and faithful stewardship of His Word and creation by increasing understanding of God, His Word, creation and redemption, understanding the diversity and complexity among people from a global Christian perspective, under-
standing and appreciating expressions of human creativity and thought, and valuing spiritual, social, emotional, and physical well-being.

Specifically, the Foundational Studies curriculum develops the student’s abilities to acquire, organize, interpret, and analyze data from multiple disciplines by using a variety of analytical techniques, values, and understandings. Further, it seeks to improve the student’s communication ability through effective use of oral, written and technological data.

**DESIGN**

Foundational Studies are built around three major areas. Like a three-legged stool, these areas provide solid groundwork upon which to build study in a major field. Each area is listed along with a brief description of what that part of the triad provides for the student.

**Humanities**

These courses prepare students for world service by (1) enabling them to speak effectively, write cogently, think critically, read analytically, and appreciate human creativity; (2) providing students an understanding of world cultures, the interdependence of world cultures and societies, and world societies both historically and spatially. Highlighted within the Humanities section is the emphasis on global understanding.

**Sciences**

The science Foundational Studies curriculum (1) provides exposure to a core body of objective knowledge pertaining to an area of God’s natural creation, (2) develops skills in the application of scientific and mathematical processes, and (3) examines the actions, behavior and thought processes of humankind. Through study in this vital area, the student will understand the processes of science and mathematics; understand the objective body of knowledge about God’s natural creation; understand the application of scientific and mathematical processes and knowledge for the use and care of the natural creation; understand the actions, behavioral, cognitive and affective processes of humankind.

**Biblical Studies/Theology**

This curriculum (1) provides exposure to the Scriptures, (2) develops skills in interpretation and critical reflection, and (3) brings them together in substantive scholarly examination of a biblical/theological topic. This third leg allows students to interact with God’s Word. It seeks to develop Christian character and responsibly engage the world by understanding the Scriptures, developing hermeneutical skills and reflecting theologically.

The Foundational Studies requirements are listed at the start of the undergraduate programs of study on p. 40.

**ENGLISH PROFICIENCY EXAM**

Students are required to register with the English division prior to taking the assessment.

**MATH PROFICIENCY EXAM**

Students are required to register with the Math division prior to taking the assessment. Students have the option of successfully completing certain mathematics courses, which would substitute for the Mathematics Proficiency Examination (please check with the Math division). If a mathematics course is used to substitute for the exam, those credits would be applied as electives. Please note that certain majors (Business, Liberal Studies, Mathematics and Psychology) require courses in their major that satisfy the math proficiency requirement.

**MAJORS AND MINORS**

**MAJORS**

Simpson University offers 24 undergraduate majors in the traditional program. A complete listing of curricular requirements is found in the catalog under “Undergraduate Studies,” starting on p. 39.

**ALTERNATIVE MAJORS OR MINORS**

Students who want to pursue a major or minor that is not offered by Simpson University may consult with their advisor, after they have been enrolled for 10 weeks, about proposing a special course of study. The program may be interdisciplinary in nature and may incorporate coursework completed at other accredited institutions. For guidelines on preparing a proposal for an alternative major or minor, check with the Registrar’s Office. Approval must be granted through the Academic Council.

**DECLARING A MAJOR/CHANGING A MAJOR**

Simpson encourages each student to declare a major after completing 12 credits of coursework. Transfer students who have previously earned at least 12 credits may declare a major immediately. Some majors require a successful interview with the division faculty before admittance is granted. Application forms for declaring or changing majors are available at the Registrar’s Office. Changing a major has curricular implications. It may result in the postponing of an anticipated graduation date. A student should consult with the faculty advisor whenever considering changing a major. A Declaring/Changing a Major Form must be recorded in the Registrar’s Office before a new faculty advisor is assigned.

**DOUBLE MAJORS**

Completing a double major is a possibility at Simpson. Students should check with the Registrar’s Office before pursuing a double major. All students who pursue a double major must meet all graduation requirements for the Bachelor of Arts degree as well as the requirements specified for each major.

**MINORS**

Although it is not required, students may pursue a minor program of study. In most cases, credits earned through a minor will replace “unrestricted” elective credits in the total degree program. Minors must contain at least 21 credits, 12 of which must be upper-division credits, and nine of which...
must be taken from Simpson University. Minors must be declared on the student’s Application for Degree. For students who complete a minor, it will be listed on the transcript but not on the diploma.

OFF-CAMPUS PROGRAMS

Students may participate in semester-length, off-campus programs sponsored by the Council for Christian Colleges and Universities and receive course credit toward their degrees at Simpson. Programs include Latin American Studies (Central America), American Studies (Washington, DC), Film Studies (Los Angeles Film Studies Center), the Middle East Studies Program (Cairo, Egypt), the Russian Studies Program, the China Studies Program, the Scholars’ Semester in Oxford (England), the Contemporary Music Program (Martha’s Vineyard, Massachusetts), the Washington Journalism Center (Washington, D.C.), the Uganda Studies Program (Mukono, Uganda), and the Australian Studies Centre.

The Jerusalem University College is also recommended for international study. The college offers undergraduate and postgraduate courses in archaeology, geography, history, languages and literature relating to both the ancient and modern cultures of that area. Information is available from the international studies coordinator in the Registrar’s Office. Also see Israel Study Tour on p. 62. Additionally, some select program offerings are available through EduVenture.

REGISTRAR’S OFFICE

ADMINISTRATIVE DROPS

Students who do not attend the first session of any course will be “administratively dropped” from that class roll, unless the student has notified the Registrar’s Office in advance (in writing) that he/she will be absent. Fax or e-mail notification is permitted.

Students are responsible to check their own schedule at the end of the drop/add period to make sure all courses have been properly added and/or dropped. They may check their schedule on the Web or through the Registrar’s Office.

COURSE CHANGES (DROP/ADD)

Changes in course registration can be made online during drop/add period each term. Students registered for directed studies and/or online courses may not drop; however, they may withdraw.

DECLARING A MAJOR/ CHANGING A MAJOR

See: MAJORS & MINORS, page 32

LATE REGISTRATION

Students who are unable to complete finance registration as scheduled may check in late, but will be assessed a late registration fee. The last day of finance registration for each semester or term is published in the academic calendar (p. 24) and is posted in the Registrar’s Office.

REPEATING COURSES

Students may repeat only those courses for which they received a grade of either D or F. When repeating a course, the highest grade received will be counted in the cumulative GPA. A student may repeat courses only until the time the degree is granted.

REPEATING FINAL EXAMINATIONS

In rare cases, a final examination may be repeated, but only under the following conditions:
1. The student received a grade of D or F on the final examination because of extenuating circumstances such as illness.
2. The professor agrees that the student may retake the exam.
3. The request for retake is received no later than the Friday of the third week of the following semester.

A fee will be charged for the retake of the exam. All such examinations shall be comprehensive. No grade higher than a C shall be given.

STUDENT RECORDS

The Family Educational Rights and Privacy Act of 1974 (FERPA) provides generally that (1) students shall have the right of access to their educational records, and (2) educational institutions shall not release educational records to non-school employees without the consent of the student (or former student). With few exceptions, which are provided by law, Simpson University students may see any of their educational records upon request. Access will normally be granted immediately. If there is a delay, it will not exceed 45 days following the request. The university annually notifies current students of their FERPA rights.

SUMMER SESSION LOADS

Simpson offers selected courses, usually in three-week segments, during the summer months. A normal full-time load for all summer coursework is 12 credits.

TRANSCRIPTS

A permanent record, or a transcript, of each student’s academic achievement is kept by the Registrar. A copy of the transcript can be issued to a third party if the student makes a written, signed request and has met all financial obligations to the college. A fee will be charged for transcripts (official or unofficial).
UNIVERSITY WITHDRAWAL

Students who wish to withdraw from Simpson University must complete a withdrawal form, which is available in the Registrar’s Office. Failure to withdraw properly will cause forfeiture of the right to honorable dismissal and to all refunds.

Students who withdraw before the end of the 10th full week of school (or the proportionate period in any term) will receive a transcript notation of W in all courses. Those who withdraw after the 10th full week of school, or its equivalent in a short term, will receive an F for each course in which they are enrolled. Students who can document illness or other extenuating circumstances as reason for withdrawal may petition the Academic Appeals Committee for a “hardship withdrawal.” If approval is granted, WP or WF (withdrawn passing or withdrawn failing) will be assigned to each course and noted on the transcript.

VETERANS’ POLICIES

1. A veteran or eligible person placed on probation for unsatisfactory progress shall have benefits terminated if his or her academic progress remains below graduation requirements (2.0 GPA) after two terms or semesters. If the veteran or eligible person is allowed to remain on probation beyond this period, he or she will have all veterans’ benefits discontinued and any further certification of training benefits terminated.

2. Simpson University will conduct an evaluation of previous education and training for veterans and eligible persons, grant appropriate credit, shorten the duration of the course appropriately, and notify the student and VA accordingly. Generally, “basic training” as indicated on the Form DD214 will count for physical education credits depending on individual program requirements. It is the student’s responsibility to furnish verification of any additional military training (by means of official transcript) which may count for academic credit.

WITHDRAWING FROM COURSES

For each course dropped after the drop/add period, and before the end of the 10th week of school, a W notation will appear on the transcript. For courses dropped after the 10th week, or without proper processing through the Registrar’s Office, an F notation will appear. Students who can document illness or extenuating circumstances may apply in writing for a change of the F grade to the Academic Appeals Committee. All appeals must be received within 60 days from the end of the semester. If approval is granted, WP or WF (withdrawn passing or withdrawn failing) will be assigned to each course.

GRADUATION REQUIREMENTS

APPLICABLE CATALOG FOR GRADUATION

The catalog in effect at the time of a student’s enrollment in Simpson University is the one to be followed in determining curricular requirements for graduation. In the event that the catalog is updated, students may choose to follow the curricular requirements of the new catalog or any subsequent catalog but must notify the Registrar’s Office in writing of their desire to do so. Once a student has submitted an Application for Graduation, he/she is bound to the catalog indicated on the application.

Students who have been absent from Simpson University for a period of one year or more must fulfill the requirements of the catalog current at the date of their readmission.

Under no circumstance are students permitted to combine requirements from two or more catalogs.

APPLICATION FOR GRADUATION

Candidates for degrees must submit an application through the Registrar’s Office at least one full year prior to graduation date. Degrees are dated according to the last scheduled class day for all courses (day and evening) ending in April, August, or December. The degree will be dated on the first degree date (April, August, or December) following completion of all degree requirements.

BACHELOR OF ARTS DEGREE

The following requirements must be met or completed to earn the Bachelor of Arts degree:

1. At least 124 semester credits.

2. At least 36 upper division (courses numbered 3000-4999) credits.

3. A major program of 42 or more credits, 24 of which must be upper division.

4. A grade point average (GPA) of 2.0 or better for all credits taken at Simpson University.

5. A grade point average of 2.0 or better in the student’s major field (and minor field, if one is selected).

6. 62 credits in general education, as listed under Foundational Studies, including 21 units in Biblical Studies and Theology.

7. Two semesters of Christian Ministry Practicum (taken consecutively in fall and spring).

8. A minimum of 30 credits earned in residence at Simpson University, including at least 12 in the student’s major.

9. No more than 30 credits may be accepted toward degree requirements through correspondence or extension courses, CLEP, AP, or challenge examinations.
10. Fifteen of the last 24 credits earned, which are applied toward the degree, must be taken at Simpson University. Credits earned by examination, correspondence or extension study do not satisfy residence requirements.

11. Completion of an Application for Degree.

12. Successful completion of the English and Math proficiency exams or the equivalent alternative.

13. Recommendation by the undergraduate faculty.

ASSOCIATE OF ARTS DEGREE

Students who wish to earn an Associate of Arts degree should pursue, complete and be awarded that degree before pursuing a bachelor’s degree. If they plan to earn a B.A. in Bible and Theology, they are not also eligible to earn an A.A. in Bible and Theology. If they plan to earn a B.A. in Liberal Studies, they are not eligible to earn an A.A. in General Studies. Those who have already earned a bachelor’s degree from Simpson University may not subsequently receive an Associate of Arts degree.

The following requirements must be met or completed to earn the Associate of Arts degree:

1. A grade-point average (GPA) of 2.0 or better for all credits taken at Simpson University.

2. A minimum of 24 credits earned in residence at Simpson University.

3. Successful completion of the English and Math proficiency exams or the equivalent alternative.

CERTIFICATE PROGRAMS

Students seeking the certificate in Bible and Theology must take at least 24 credits (of the 30) at Simpson University and have a 2.0 or better cumulative GPA.

Students seeking the Contemporary Church Music Certificate may transfer in no more than 10 credits of music. They must pass a proficiency test and have a 2.0 or better cumulative GPA. The student's transcript lists the major, area of emphasis (if applicable) and the minor (if applicable). The diploma lists only the major.

For information on certificate programs, see p. 60.

SECOND BACHELOR OF ARTS DEGREE

In the traditional undergraduate program only, after being awarded a bachelor’s degree from Simpson University, students may earn a second degree under the following conditions:

1. Meet all the requirements (including Foundational Studies) for the second degree which are in effect at the time the student begins work on that degree.

2. Take at least 30 credits beyond those earned for the first degree, and at least 24 of those in the major must be from Simpson University.

STUDENT ACADEMIC GRIEVANCE PROCESS

DEFINITIONS

Academic Grievances
Academic grievances are defined as disagreements between students and faculty members in matters of grading, course expectations, accusations of cheating or plagiarism, and any other requirements set forth in the course syllabus. If a student believes he or she has received unfair treatment, that student shall follow the procedures for grievances as set forth below.

Arbitration Panel
The arbitration panel shall be composed of the following personnel: the Provost, a division chair (other than from the division where the grievance was generated), two faculty, and one student representative.

GRIEVANCE PROCEDURE

Step One: Informal Resolution
When an academic grievance arises between a student and a faculty member, the student shall make every attempt to reconcile the disagreement by personal conference with the faculty member involved. Faculty members are pledged to honest reconsideration of their decisions when a grievance is brought to them in a spirit of honest questioning.

If the student has good cause not to meet with the faculty member pursuant to a personal conference (e.g. fear of retaliation, etc.), the student may proceed to Step Two.

Step Two: Formal Resolution
If there is no resolution of the academic grievance between the student and faculty member, the student may seek mediation by filing a written complaint with the current division chair of the faculty member’s department. In preparing a written complaint, the student shall use the “Academic Grievance” form, which may be obtained from the office of the Provost.

The student’s written complaint must be delivered to the division chair and faculty member within seven days of the personal conference between the student and faculty member. If the student chooses to forego a personal conference with the faculty member, the student’s written complaint must be delivered to the division chair and faculty member within seven days of the circumstance(s), event(s) and/or reason(s) which serve as the basis for the complaint.

The faculty member shall have seven days from the receipt of the student’s written complaint to deliver to the division chair and the student a written response to the complaint.

Upon receipt of the student’s written complaint and the faculty’s response, the division chair shall meet with each party individually within seven days to hear each party’s position on the issues involved in the grievance.

After meeting individually with each party, the division chair shall schedule and hold a joint mediation conference with the student and faculty member within seven days of the last individual meeting. At the mediation conference, the division chair shall attempt to mediate and resolve the issues involved in the academic grievance.
**Step Three: Notice of Request for Arbitration Hearing of Academic Grievance**

If there is no resolution of the academic grievance between the student and faculty member pursuant to the mediation conference, the student may seek arbitration by delivering to the office of the Provost a “Request for Arbitration Hearing of Academic Grievance” which may be obtained from the office of the Provost.

The student’s Request for Arbitration Hearing of Academic Grievance must be delivered to the office of the Provost, the division chair, and faculty member within seven days of the mediation conference. Upon receipt of the form, the following procedure shall be followed:

1. Within two working days, the division chair shall deliver to the Provost copies of all documentation received from the student and faculty member.

2. Within four working days, the Provost shall deliver copies of all documents received from the division chair to the arbitration panel.

3. Within four working days, the Provost shall notify in writing the student, faculty member and arbitration panel of the date for the arbitration hearing. The arbitration hearing shall be scheduled within 10 working days of the notice of the hearing by the Provost.

**Step Four: Arbitration Hearing**

The arbitration panel shall hold a hearing for the purpose of rendering a decision regarding the academic grievance. The arbitration panel’s decision on the grievance shall be final and binding upon the student and faculty member.

**Hearing Procedure:**

1. Both the student and the faculty member shall have the right to present both written documentation and oral statements regarding their respective positions. Further, both parties may call witnesses to give statements on their behalf.

2. The student will present his or her documentation, statements and witnesses first. The arbitration panel may ask questions of the student and his or her witnesses during the presentation of the student’s case.

3. Upon completion of the student’s case, the faculty member shall have the right to present his or her documentation, statements, and witnesses to the panel. The arbitration panel may ask questions of the faculty member and his or her witnesses during the presentation of the faculty member’s case.

4. Upon completion of the faculty member’s case, the arbitration panel may ask additional questions of either party.

5. Upon completion of the arbitration hearing, the arbitration panel will then convene, in a closed session, for the purpose of rendering a decision on the academic grievance. The arbitration panel shall deliver a written decision to the student, faculty member, division chair, and Provost within one week of the arbitration hearing.

**Documentation:**

1. One copy of all written documentation will be held in the Academic Office and kept in a secure, locked file for a minimum of four years.

2. Access to the documentation will be available only to the Provost, division chair, arbitration panel, student, and faculty involved on a “need to know” basis.

**Step Five: Appeal to the Cabinet**

After following the procedures set forth in this document, the grievant has the right to appeal, through the President, to the Cabinet.

**STUDENT PLAGIARISM AND CHEATING**

**POLICY**

Plagiarism and cheating are serious offenses of academic integrity and of public life. They violate the biblical principles of speaking truthfully, dealing honestly, and not practicing deceit or speaking falsehood. Academic dishonesty is a serious violation of both academic and biblical standards.

A student who plagiarizes and/or cheats has violated academic integrity.

**DEFINITIONS**

**Academic dishonesty**

Academic dishonesty is deceptively misrepresenting all or part of one’s work for personal gain, or assisting another to do the same.

**Cheating**

Cheating is looking at or copying unauthorized sources during an in-class quiz, test, or exam, or during a take-home exam or assignment. It may also include unauthorized submissions of a paper or assignment used for another class.

**Plagiarism**

Plagiarism is using someone else’s words or even ideas in writing, without giving that person credit, as if the words or ideas were one’s own. It is kidnapping or stealing someone else’s ideas and presenting them to readers as one’s own.

**Blatant plagiarism** occurs when a person copies a passage almost word for word without identifying the source of the words or ideas or when a person attempts, without giving due credit to the author, to paraphrase the words of another, but the sentence structure, sequence of ideas and key phrases noticeably resemble the original without giving due credit to the author.

**Negligent plagiarism** occurs when a person is unaware that he or she is plagiarizing. When the plagiarism is identified, the person who plagiarizes is responsible for understanding the definitions and consequences of plagiarizing.

**One plagiarizes when one:**

- Does not acknowledge a quotation.
- Fails to put an author’s words inside quotation marks.
- Paraphrases or summarizes facts or opinions from sources without stating exactly where they come from.
- Uses in the paper long sections that have been rewritten by anyone.
- Buys, finds or receives a paper that one turns in as his/her own work.
**Academic Warning**
A student is placed on academic warning when his/her grade-point average drops below 2.0 but is not at the academic probation level. Additionally, a student may be placed on academic warning as consequences for cheating and/or plagiarism. In the latter situations, the student is placed on academic warning for a specified period of time, set by the Academic Council, to provide an opportunity to better understand the definitions and additional consequences of plagiarism and cheating. While on academic warning, the student may not hold any leadership position, be employed by the university, or represent the university in any way. The student may continue to receive university scholarships, grants, state and federal tuition assistance.

**Academic Probation**
In addition to issues relating to grades and cumulative grade-point averages, a student may be placed on academic probation for issues related to academic dishonesty for a specified period of time, set by the Academic Council, to provide opportunity for change. While on probation, a student may not hold any leadership position, be employed by the university, or represent the university in any way. In addition, he/she will not be eligible to receive university scholarships or grants. The student remains eligible for state and federal funding.

**Suspension**
The Academic Council may impose suspension for issues of plagiarism and/or cheating and/or violation of other academic integrity issues, which is a separation from the university for a definite period of time, after which the student is eligible to reapply. Conditions for readmission must be specified at the time of suspension.

**Dismissal**
After being readmitted following a period of suspension, a student may be dismissed from university because of repeated offenses of plagiarism and/or cheating and/or violation of other academic integrity issues or because of an insufficient grade point average.

**CONSEQUENCES**
For identified offenses of academic dishonesty, including plagiarism or cheating, the following consequences apply:

**Cheating**
May result in an “F” for the assignment. It may result in failure of the course and any other action deemed appropriate by the professor.

**Negligent plagiarism**
At the discretion of the professor, may result in an automatic “F” for the assignment and may require that, in order to receive credit for the course, the student repeat the assignment (without credit) using proper documentation.

**Blatant Plagiarism**
At the discretion of the faculty member, may result in failure in the course.

**Repeated Plagiarism and/or Cheating**
May result in student being placed on academic warning, academic suspension, or dismissal from the university by the Academic Council.

**PROCEDURES**
For the “Procedures” and “Student Appeal” sections, the term “Academic Council” refers to the council or division that has oversight for the class in which the supposed violation occurred. They are as follows:

- Traditional Undergraduate: Academic Council
- ASPIRE Program: Adult Studies Council
- Graduate Education: School of Education
- Simpson Graduate School of Ministry: Simpson Graduate School of Ministry Council

1. The faculty member identifies a plagiarism or cheating offense. At the time the offense is identified, notification must be given to both the student and the Academic Office by completing the “Report of Plagiarism and Cheating” form (found in Faculty Handbook - Forms Section or from the Academic Office). A copy of the student document(s) showing the evidence of plagiarism or cheating is filed with the “Report” form.

2. The faculty member is encouraged to provide information to the student regarding the definitions of plagiarism and cheating and the consequences at the time of such notification.

3. The faculty member contacts the Academic Office to determine if a previous offense has occurred for the student in question. If the offense is a second offense, the faculty member must report this directly to the Provost.

4. Reports of plagiarism and cheating are kept in individual student files and are accessible only by the Provost and the Academic Office staff.

5. Upon the third offense for any one student, the Provost will bring a full report to the Academic Council for action. The Academic Council, the highest faculty authority for academic issues, will determine the consequence.

6. At the discretion of the Provost, fewer than three offenses may be taken to the Academic Council for action. The Academic Council will determine the consequence.

7. The Provost calls a meeting of the Academic Council to review the documentation presented by the faculty member and any other documentation from the plagiarism/cheating file in the Academic Office. The Academic Council decides the consequences of each case on its own merits. The Provost, as chair of the Academic Council, communicates the decision in writing to the student and appropriate faculty members with whom the student has a class in the current semester and with faculty members with whom the student has a class in subsequent semesters, as deemed appropriate by the Provost. The Provost will also notify appropriate university personnel of such decisions.

8. The decision of the Academic Council is final except in the case of suspension or dismissal, when the student has the right to make an appeal to an appeals panel. The President’s Cabinet will serve as the appeals panel.
STUDENT APPEAL

The student may appeal a suspension or dismissal decision of the Academic Council within 72 hours of the receipt of the decision by making a written statement including the reason for the appeal and the action desired.

The appeal hearing will have two purposes:
1. To determine whether the suspension or dismissal decision reached by the Academic Council is based on substantial evidence, and
2. Whether the actions associated with item 1 (above) result in a determination that suspension or dismissal was an appropriate consequence.

Procedure
1. The student provides a written statement including the reason for the appeal and the action desired within 72 hours from receipt of the decision of the Academic Council and submits the written statement to the Academic Office.
2. The Provost notifies the executive vice president that such an appeal has been filed and requests that the appeals panel be convened and the student be duly notified of the time and location of the hearing.
3. The appeals panel has five working days to arrange a date for the panel to receive the student’s appeal.
4. The hearing of the appeals panel will be conducted according to the following guidelines:
   • The hearing will be conducted in a private setting.
   • Admission of any person to the hearing shall be at the discretion of the chair of the appeals panel.
   • The student may have an advisor present of his/her choice; however, the advisor is not permitted to participate in the hearing.
   • When the facts of the case are in dispute, all parties may present witnesses, subject to the right of cross-examination by panel members. Witnesses are required to present a short statement outlining their testimony to the chair of the appeals panel. These statements must be received at least 24 hours in advance of the scheduled hearing and will be distributed in advance to the panel members along with other pertinent documentation. No witness will be permitted to attend the hearing who does not submit this statement.
   • All procedural questions during the hearing are subject to the decision of the chair of the panel.
   • After the hearing, the panel shall render its decisions by majority vote.
      - If the facts are in question, they shall determine whether the student has violated the policy as alleged.
      - If the student has objected to the consequences, the panel shall vote to uphold, replace or lift the consequences in question. The panel may not impose consequences more serious than those to which the student has appealed.
5. The decision of the appeals panel is final and binding and will be communicated in writing within three working days by the chair of the panel.

THE SUPPORT OF TRUTH

Simpson University believes that all truth is God’s truth. Truth originates with and is sourced in the sovereign Creator-God of the Scriptures. Further, truth reveals Him. The university recognizes that the pursuit of this truth occurs in a fallen world, and students may encounter material incongruous with Christian perspectives in a variety of forms—written documents and publications, and oral and visual media. The university does not claim agreement with these materials; it only acknowledges their existence.

Faculty members are largely the agents of this pursuit of truth. They are employed, in part, because of their mature commitment to God and to the authority of the Scriptures. Therefore, the university delegates to them discretionary powers to deal with the pursuit of truth and the discrediting of error in ways they deem appropriate, particularly in the selection of reading materials, lecture content and audio-visual media. The presence of material deemed incongruous with Christian truth in materials used by the college, including textbooks, library resources or audio-visual media, shall not be construed as the university’s endorsement of those materials.

RESERVATION OF RIGHTS

The information in this catalog is subject to change at any time at the discretion of Simpson University and should not be relied upon as creating a contract or legally enforceable promise. The administration reserves the right to cancel any course if there are too few students registered for the course. Simpson University reserves the right to change any of its policies and procedures, and any of the other information provided in this catalog, including, but not limited to, tuition, fees, unit value per course, course offerings, curricula, grading policies, graduation and degree requirements, and admissions standards at any time and for any reason, without providing advance notice to those affected.

This catalog supersedes and replaces all previous catalogs and other statements covering the topics included herein. The university catalog provides much student help for academics and other areas of college life, as does the Student Handbook. Consult both for a full understanding of Simpson University expectations. Where conflict exists between any of these sources, the most recent rule, regulation or policy will be controlling.
FOUR-YEAR DEGREE PROGRAMS
- ACCOUNTING
- BIBLE AND THEOLOGY
- BUSINESS ADMINISTRATION
- COMMUNICATION
- CROSS-CULTURAL STUDIES
- DISCIPLESHIP & EDUCATION MINISTRIES
- ELEMENTARY EDUCATION (see Lib. Studies)
- (EDUCATION MINOR)
- ENGLISH
- GENERAL MINISTRIES
- HISTORY
- (JOURNALISM MINOR)
- LIBERAL STUDIES
- MANAGEMENT INFORMATION SYSTEMS
- (MASS COMMUNICATION MINOR)
- MATHEMATICS
- MUSIC
- MUSIC - LIBERAL ARTS EMPHASIS
- PASTORAL STUDIES
- (POLITICAL SCIENCE MINOR)
- PSYCHOLOGY
- SECONDARY ED PROGRAMS
  - ENGLISH FOR TEACHERS
  - MATHEMATICS FOR TEACHERS
  - MUSIC EDUCATION
  - SOCIAL SCIENCE FOR TEACHERS
- SOCIAL SCIENCE
  - (SPANISH MINOR)
  - (TESOL MINOR)
  - (THEATER MINOR)
- WORLD MISSIONS
  - (WRITING MINOR)
  - YOUTH MINISTRIES

TWO-YEAR DEGREES (A.A.)
ONE-YEAR PROGRAMS (CERTIFICATE)
OFF-CAMPUS PROGRAMS

UNDERGRADUATE COURSE DESCRIPTIONS (P.63)
Simpson University offers 23 majors for traditional university students seeking a four-year Bachelor of Arts degree, 21 minors, two Associate of Arts degrees, and two certificate programs. Various off-campus study options are also available.

FOUNDATIONAL STUDIES (62)

Foundational Studies are general education courses selected by the faculty. They provide essential knowledge in human and global understandings, Bible and theology, English, communication, history, and the sciences.

Foundational Studies curriculum equips the student with the skills to be able to:
- Acquire, organize, interpret, and analyze data from multiple disciplines;
- Communicate effectively in writing and speaking;
- Appreciate human diversity and to understand what humans have thought, created and valued, integrating each with a Christian view of humanity.

All traditional day students, including transfers, must meet these requirements in order to graduate.

When choosing courses found under the headings “one of the following” or “two of the following,” consult the program for your particular major on the following pages, as some majors require a specific course(s) to be taken.

The Foundational Studies curriculum is as follows:

HUMANITIES (30 credits)

Human Expression (15)
- COMM 1260 Oral Communication (3)
- ENGL 1210 Principles of College Writing I (3)
- ENGL 1220 Principles of College Writing II (3)
- PHIL 3010 Philosophy and Critical Thought (3)

One of the following:
- ENGL 2xxx or 3xxx Any Literature
- ENGL 2250 Intro to Theater (3; F)
- MUSI 1500 Intro to Music (3)
- MUSI 1600 Music in History and Context (3; Sp)
- HUMA 3440 Fine Arts in Western Culture (3)

Global Understanding (15)
- HUMA 1450 World Civilizations I (3; F)
- HUMA 1460 World Civilizations II (3; Sp)

One of the following:
- HIST 2330 U.S. History to 1877 (3; F)
- HIST 2340 U.S. History from 1877 (3; Sp)
- GEOG 3210 World Regional Geography (3)

Two of the following (6 credits total):
- *ANTH 4110 Cultural Anthropology (3; F)
- CCST / MISS 3740 Peoples of the World (3; F)
- *LANG 3025 Hispanic Short Stories (3; OF)
- LANG xxxx Two semesters of the same modern foreign language (6)
- *LING 4330 Communicating Cross-Culturally (3)
- MUSI 3690 Music in World Cultures (3; F)
- RELI 3900 Religions of the World (3; Sp)
- RELI 3910 Intro to Islam (3; OF)

SCIENCES (11 credits)
- NSCI 2xxx Lab science (4)
- NSCI 3xxx Non-lab science (3)

One of the following:
- BUSS 2920 Macroeconomics (3; F)
- POLS 2700 Intro to Political Science (3; F)
- PSYC 1600 Intro to Psychology (3)
- SOCI 1800 Intro to Sociology (3)

One of the following:
- PHED 1100 Fitness and Wellness (1)
- PHED 1110 Nutrition (1)

BIBLICAL STUDIES/TEOLOGY (21 credits)
- BIBL 1300 Literature of the Old Testament (3)
- BIBL 1310 Literature of the New Testament (3)
- BIBL 1330 Biblical Backgrounds (3)
- BIBL 2220 Hermeneutics and Bible Study Methods (3)
- THEO 2600 Faith and Culture (3)
- *THEO 3600 Intro to Christian Theology (3)
- *BIBL/THEO elective (3) Upper division course only

*Course has prerequisites; check course descriptions in catalog.

ADDITIONAL GRADUATION REQUIREMENTS: English Proficiency Exam, Math Proficiency Exam (or MATH 1830 or above), and Christian Ministry Practicum or the equivalent internship.

Students must also take at least one upper-division course in their major that is identified as a W (writing) course.

Note: Accreditation with The Christian & Missionary Alliance requires at least 30 credit hours of Bible and ministry coursework.

ACCOUNTING MAJOR

The Accounting major is designed to prepare students to enter a career in accounting. The major provides courses in foundational business theories and strategies as well as accounting-specific courses to provide students both the context and accounting skills necessary for a lifetime of success. An ethics emphasis and internship requirement round out a program that equips our accounting majors to make a difference in our world whether employed in nonprofit or for-profit organizations.

FOUNDATIONAL STUDIES Exception:
Take the following course under SCIENCES:
- BUSS 2920 Macroeconomics (3; F)

MAJOR REQUIREMENTS (61)

- BUSS 1900 Intro to Business (3; F)
- *BUSS 2610 Statistics (3)
*BUS 2930 Microeconomics (3; Sp)
*BUS 2940 Principles of Management (3; F)
*BUS 2950 Principles of Finance (3; Sp)
*BUS 3930 Business Law I (4; F)
*BUS 4920 Principles of Marketing (3; F)
*ACCT 2900 Accounting I (3; F)
*ACCT 2910 Accounting II (3; Sp)
*ACCT 3900 Intermediate Accounting I (3; F)
*ACCT 3905 Intermediate Accounting II (3; Sp)
*ACCT 3910 Cost Accounting (3; Sp)
*ACCT 3920 Tax Accounting I (3; OF)
*ACCT 3925 Tax Accounting II (3; ESp)
*ACCT 4900 Auditing (3; EF)
*ACCT 4910 Accounting Information Systems (3; OF)
*ACCT 4920 Advanced Accounting (3; Sp)
*ACCT 4940W Ethics in Business (3; Sp)
*ACCT 4990 Accounting Internship (3)

UNRESTRICTED ELECTIVES (1 credit)

Note: Students must pass a computer proficiency test or substitute with an approved course (BUS 1910 Computer Applications).

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Accounting Major 61
Unrestricted Electives 1
TOTAL 124

BIBLE AND THEOLOGY MAJOR

The Bible and Theology major is designed to familiarize students with the Bible’s content and ideas, the church’s reflection upon it, methods of interpretation, and the application of Scripture in church and culture. The major prepares students for seminary education or graduate work in theology and related disciplines. It also provides a strong foundation for ministry in church and parachurch settings by developing the skills necessary for lifelong study and communication of God’s Word.

MAJOR REQUIREMENTS (42)

CORE COURSES (18 credits)
Either of the following:
BILA 2210/2220 Greek I & II (3, 3; EF, OF)
and
*BIBL 4210/4220 Readings in the Greek Bible I & II (3, 3; EF, OF)

or
BILA 2260/2270 Hebrew I & II (3, 3; OF, ESp)
and
*BIBL 4280/4290 Hebrew Readings I & II (3, 3; EF, OF)

Either of the following:
*BIBL 3060 Life and Letters of Paul I (3; F)
*THEO 4600 Christian Theology I-God/Humanity (3; F)

Either of the following:
*BIBL 3065 Life and Letters of Paul II (3; Sp)
*THEO 4610 Christian Theology II-Christ/Church (3; Sp)

CONCENTRATION – (18 credits) (Select one of three)

Old Testament (18)
Required (6):
*BIBL 4421 Old Testament Criticism (3; OF)
*BIBL 4423W Old Testament Theology (3; ESp)

Select four of the following Old Testament offerings (12):
*Honors Program (3)
Israel Study Tour (3; Su)
*BIBL 3030 The Book of Job (3; OF)
*BIBL 3035 Genesis (3; OF)
*BIBL 3050 History & Lit of Intertestamental Period (3; F)
*BIBL 4015 Daniel (3; Ef)
*BIBL 4030 Old Testament History (3; EF)
*BIBL 4230 Psalms (3; ESp)
*BIBL 4400 Selected Topics in OT (3; TBA)
*BIBL 4401 Isaiah (3; ESp)

New Testament (18)
Required (6):
*BIBL 4411 New Testament Criticism (3; EF)
*BIBL 4413W New Testament Theology (3; OF)

Select four of the following New Testament offerings (12):
*Honors Program (3)
Israel Study Tour (3; Su)
*BIBL 3050 History & Lit of Intertestamental Period (3; F)
*BIBL 3060 Life and Letters of Paul I (3; F)
(if not used as core course)
*BIBL 3065 Life and Letters of Paul II (3; Sp)
(if not used as core course)
*BIBL 3310 Eschatological Books (3; OF)
*BIBL 3320 Synoptic Gospels (3; Sp)
*BIBL 3340 General Epistles (3; ESp)
*BIBL 4110 Johannine Literature (3; EF)
*BIBL 4410 Selected Topics in NT (3; TBA)

Theology (18)
Required (9):
*THEO 4405W Contemporary Theology (3; OF)
*THEO 4600 Christian Theology I-God/Humanity (3; F)
*THEO 4610 Christian Theology II-Christ/Church (3; Sp)
(Note: Students in Theology concentration must select BIBL 3060 and BIBL 3065 in Core.)

Select three of the following Theology offerings (9):
*Honors Program (3)
*THEO 3106 Women in Church and Society (3; Sp)
THEO 3370 History of Early Christianity (3; ESp)
THEO 4000 Spiritual Formation (3; ESp)
*THEO 4020 Hist of Muslim-Christian Encounter (3; ESp)
THEO 4100 Theological Issues in Ministry (3; EF)
*THEO 4400 Selected Topics in Theology (3; TBA)
*THEO 4710 Theology of World Mission (3; Sp)

BIBL/THEO Upper Division Electives (6)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Bible and Theology Major 42
- Core Courses 18
- Concentration 18
- B/T Electives 6
Unrestricted Electives 20
TOTAL 124
**HONORS PROGRAM**

Students with a Bible and Theology major may, upon the approval of the full-time Bible and Theology faculty, choose an honors program. The honors program requires three supervised research and writing projects and receives special recognition at graduation. An honors supervisor will monitor student progress. Admission into the program may be limited by the availability of faculty supervisors.

The decision to pursue the honors program should be made as early as possible. Students applying to the division for entry into the program must have a cumulative 3.0 GPA and a 3.5 GPA in at least 12 hours of Bible and Theology courses taken as part of the Foundational Studies requirements. At graduation they must have a 3.5 GPA within the major.

**BIBLE AND THEOLOGY MINOR**

**REQUIRED (18 credits)**
- BIBL 1300 Lit of Old Testament (3)
- BIBL 1310 Lit of New Testament (3)
- BIBL 1330 Biblical Backgrounds (3)
- BIBL 2220 Hermeneutics / Bible Study (3)
- THEO 2600 Faith and Culture (3)
- *THEO 3600 Intro to Christian Theology (3)

**BIBL/THEO UPPER DIVISION ELECTIVES (12 credits)**

*Course has prerequisites; check course descriptions in catalog.

**TOTAL 30**

**BUSINESS ADMINISTRATION MAJOR**

The Business Administration major is designed to prepare students for careers in business, for graduate studies and business ministry opportunities by shaping student knowledge, skills and development from within the context of a Christian worldview.

**FOUNDATIONAL STUDIES**

Exceptions:
- Take the following course under SCIENCES:
  - BUSS 2920 Macroeconomics (3; F)

**MAJOR REQUIREMENTS (50)**

- BUSS 1900 Intro to Business (3; F)
- BUSS 1910 Computer Applications (3)
- *BUSS 2610 Statistics (3)
- *BUSS 2900 Accounting I (3; F)
- *BUSS 2910 Accounting II (3; Sp)
- *BUSS 2930 Microeconomics (3; Sp)
- *BUSS 2940 Principles of Management (3; F)
- *BUSS 2950 Principles of Finance (3; Sp)
- BUSS 3190 Career Planning Seminar (1)
- *BUSS 3930 Business Law I (4; F)
- *BUSS 3950 Entrepreneurship (3; Sp)
- *BUSS 3955 Foundations of Management Info. Systems (3; Sp)
- *BUSS 3970 Production & Operations Management (3; F)
- *BUSS 4200 Business Strategy / Policy (3; Sp)
- *BUSS 4900 Human Resource Management (3; F)

*BUSS 4920 Principles of Marketing (3; F)
*BUSS 4940W Ethics in Business (3; Sp)

**UNRESTRICTED ELECTIVES (12 credits)**

*Course has prerequisites; check course descriptions in catalog.

**SAMPLE TOTAL PROGRAM**

- Foundational Studies 62
- Business Administration Major 50
- Unrestricted Electives 12

**TOTAL 124**

**BUSINESS ADMINISTRATION MINOR**

**REQUIRED (12 credits)**

*BUSS 2900 Accounting I (3; F)
*BUSS 2940 Principles of Management (3; F)
*BUSS 4920 Principles of Marketing (3; F)
*BUSS 4940W Ethics in Business (3; Sp)

**ELECTIVES (9-10 credits)**

Three of the following:
- *BUSS 2910 Accounting II (3; Sp)
- *BUSS 3930 Business Law I (4; F)
- *BUSS 3935 Business Law II (3; Sp)
- *BUSS 4900 Human Resource Management (3; F)
- *BUSS 4930 Money and Banking (3; OSp)

*Course has prerequisites; check course descriptions in catalog.

**TOTAL 21**

**COMMUNICATION MAJOR**

Communication is a versatile major that develops and prepares students for careers in their choice of a speech communication generalist, journalism, Spanish journalism, public communication, mass communication, or organizational communication/public relations specializations. The major also provides supplementary preparation for a wide variety of professional endeavors and graduate work.

**Communication Generalist**

**FOUNDATIONAL STUDIES**

Exceptions:
- Take the following course under HUMAN EXPRESSHON:
  - COMM 1260 Oral Communication (3)
- Take the following course under GLOBAL UNDERSTANDING:
  - *COMM 4330 Communicating Cross-Culturally (3)

**MAJOR REQUIREMENTS (42)**

- COMM 1270 Interpersonal Communication (3; OF)
- COMM 2090 Small Group Communication (3; EF)
- COMM 2230 Fundamentals of Journalism (3)
- COMM 2260 Survey of Mass Media (3; EF)
- *COMM 3060 Argumentation and Debate (3; Sp)
- *COMM 3230 Communication Theory (3; F)
- *COMM 3240 Communication Ethics (3; ESp)
- *COMM 4130 Nonverbal Communication (3; OSp)
- *COMM 4220W Seminar in Speech Communication (3; ESp)
- *COMM 4290 Advanced Public Communication (3; F)
- *COMM 4670 Communication, Ldrshp, & Organizations (3; OSp)
ELECTIVES (9 credits)

Choose a focus using:
- Other Communication courses
- Other courses approved by the Communication chair and Registrar.

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM

Foundational Studies 62
Communication Generalist 42
Unrestricted Electives 20
TOTAL 124

COMMUNICATION MAJOR:

JOURNALISM SPECIALIZATION

FOUNDATIONAL STUDIES Exceptions:
Take the following course under HUMAN EXPRESSION:
COMM 1260 Oral Communication (3)
Take the following course under GLOBAL UNDERSTANDING:
*COMM 4330 Communicating Cross-Culturally (3)

MAJOR REQUIREMENTS (42)

COMM 2210 Writing for Mass Media (3; OSp)
COMM 2230 Fundamentals of Journalism (3)
COMM 2260 Survey of Mass Media (3; EF)
*COMM 3100 Editing (3; ESp)
*COMM 3230 Communication Theory (3; F)
*COMM 3240 Communication Ethics (3; ESp)
*COMM 3270 Desktop Publishing (3; OF)
*COMM 4130 Nonverbal Communication (3; ESp)
*COMM 4220W Seminar in Speech Communication (3; ESp)
*LANG 2530 Spanish III (3; F)
*LANG 2540 Spanish IV (3; Sp)
*LANG 3100 Advanced Spanish Grammar and Composition (3; ESp)

One of the following:
*COMM 3060 Argumentation and Debate (3; Sp)
*COMM 4290 Advanced Public Communication (3; F)

ELECTIVES (6 credits)

Choose from among the following:
*COMM 2250/4120 Communication Practicum (3; TBA)
*COMM 4290/4292 Field Experience (2; TBA)
+ENGL 2231/3231 Newspaper Practicum (2)
+ENGL 2240/3241 Yearbook Practicum (2)

Note: Students may use the CCCU, World Journalism Institute or other fully accredited summer or semester program to augment the curriculum. Consult with the Communication chair.

+Course may be taken for upper-division credit after the first two semesters at lower-division level.

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM

Foundational Studies 62
Spanish Journalism Specialization 42
Unrestricted Electives 20
TOTAL 124

COMMUNICATION MAJOR:

PUBLIC COMMUNICATION SPECIALIZATION

FOUNDATIONAL STUDIES Exceptions:
Take the following course under HUMAN EXPRESSION:
COMM 1260 Oral Communication (3)
Take the following course under GLOBAL UNDERSTANDING:
*COMM 4330 Communicating Cross-Culturally (3)

MAJOR REQUIREMENTS (42)

COMM 1270 Interpersonal Communication (3; OF)
COMM 2090 Small Group Communication (3; EF)
COMM 2260 Survey of Mass Media (3; EF)
**ELECTIVES (6 credits)**

Choose a pairing of courses:

- COMM 1330 Acting I (3; F)
- COMM 3330 Acting II (3; F)

**or**

- COMM 2210 Writing for Mass Media (3; OSp)
- COMM 2230 Fundamentals of Journalism (3)

**or**

- *COMM 3040 Preaching I (3; F)
- *COMM 3050 Preaching II (3; OSp)

**or**

- POLS 3700 International Relations (3; Sp)
- *Political Science elective (3)

**or**

- *COMM 4920/4922 Field Experience (2; TBA)
- +ENGL 2231/3231 Newspaper Practicum (2)

**Note:** Students may use the CCCU, World Journalism Institute or other fully accredited summer or semester program to augment the curriculum. Consult with the Communication chair.

+Course may be taken for upper-division credit after the first two semesters at lower-division level.

*Course has prerequisites; check course descriptions in catalog.

**SAMPLE TOTAL PROGRAM**

- Foundational Studies 62
- Public Communication Specialization 42
- Unrestricted Electives 20
- **TOTAL 124**

**COMMUNICATION MAJOR:**

**MASS COMMUNICATION SPECIALIZATION**

**FOUNDATIONAL STUDIES Exceptions:**

Take the following course under **HUMAN EXPRESSION:**

- COMM 1260 Oral Communication (3)

Take the following course under **GLOBAL UNDERSTANDING:**

- *COMM 4330 Communicating Cross-Culturally (3)

**MAJOR REQUIREMENTS (42)**

- COMM 2210 Writing for Mass Media (3; OSp)
- COMM 2230 Fundamentals of Journalism (3)
- COMM 2260 Survey of Mass Media (3; EF)
- *COMM 3230 Communication Theory (3; F)
- *COMM 3240 Communication Ethics (3; ESp)
- *COMM 4130 Nonverbal Communication (3; OSp)
- *COMM 4220W Seminar in Speech Communication (3; ESp)
- *COMM 4670 Communication, Ldrshp & Organizations (3; OSp)

**ELECTIVES (15 credits)**

- COMM 1330 Acting I (3; F)
- *COMM 3250 Interpretive Reading (3)
- COMM 3330 Acting II (3; F)
- COMM 3420 Shakespeare on Film (3; EF)
- COMM 4810 World Cinema (3; OSp)
- COMM 4820 American Cinema (3; ESp)
- *COMM 2250/4120 Communication Practicum (3; TBA)
- *COMM 4920/4922 Field Experience (2; TBA)

**Note:** The CCCU Media Seminar in Los Angeles is strongly encouraged and would substitute for courses depending upon the student’s occupational or educational goals. Students may transfer in specialties such as acting, photography, or broadcasting to meet elective requirements. Consult with the Communication chair.

*Course has prerequisites; check course descriptions in catalog.

**SAMPLE TOTAL PROGRAM**

- Foundational Studies 62
- Mass Communication Specialization 42
- Unrestricted Electives 20
- **TOTAL 124**

**COMMUNICATION MAJOR:**

**ORGANIZATIONAL COMMUNICATION / PUBLIC RELATIONS SPECIALIZATION**

**FOUNDATIONAL STUDIES Exceptions:**

Take the following course under **HUMAN EXPRESSION:**

- COMM 1260 Oral Communication (3)

Take the following course under **GLOBAL UNDERSTANDING:**

- *COMM 4330 Communicating Cross-Culturally (3)

**MAJOR REQUIREMENTS (42-43)**

- BUSS 1900 Introduction to Business (3; F)
- *BUSS 2940 Principles of Management (3; F)
- *BUSS 4900 Human Resource Management (3; F)
- *BUSS 4920 Principles of Marketing (3; F)
- COMM 2210 Writing for Mass Media (3; EF)
- COMM 2260 Survey of Mass Media (3; EF)
- *COMM 3240 Communication Ethics (3; ESp)
- *COMM 4110 Public Relations (3; ESp)
- *COMM 4220W Seminar in Speech Communication (3; ESp)
- *COMM 4670 Communication, Ldrshp & Organizations (3; OSp)

One of the following:

- COMM 1270 Interpersonal Communication (3; OF)
- COMM 2090 Small Group Communication (3; EF)

**Two of the following:**

- *BUSS 3930 Business Law I (4; F)
- *COMM 3060 Argumentation and Debate (3; Sp)
- *COMM 3230 Communication Theory (3; F)
- *COMM 4130 Nonverbal Communication (3; OSp)
- *COMM 4290 Advanced Public Communication (3; F)

*Course has prerequisites; check course descriptions in catalog.

**SAMPLE TOTAL PROGRAM**

- Foundational Studies 62
- Organizational Communication/Public Relations Spec. 42-43
- Unrestricted Electives 19-20
- **TOTAL 124**
COMMUNICATION MINOR

REQUIRED (12 credits)
COMM 1260 Oral Communication (3) (In Foundational Studies)
COMM 1270 Interpersonal Communication (3; OF)
*COMM 4220 Seminar in Speech Communication (3; ESp)

One of the following:
*COMM 3230 Communication Theory (3; F)
*COMM 4290 Advanced Public Communication (3; F)

ELECTIVES (9 credits)
Three of the following (two must be upper division):
COMM 2090 Small Group Communication (3; EF)
COMM 2210 Writing for Mass Media (3; OSP)
COMM 2230 Fundamentals of Journalism (3)
COMM 2260 Survey of Mass Media (3; EF)
*COMM 3040 Preaching I (3; F)
*COMM 3050 Preaching II (3; OSP)
*COMM 3060 Argumentation and Debate (3; ESP)
*COMM 3240 Communication Theory (3; ESP)
*COMM 3250 Interpretive Reading (3)
*COMM 4130 Nonverbal Communication (3; OSP)
*COMM 4220 Seminar in Speech Communication (3; ESP)
*COMM 4330 Communicating Cross-Culturally (3)
*COMM 4670 Comm., Ldrshp & Organizations (3; OSP)

*Course has prerequisites; check course descriptions in catalog.

TOTAL 21

CROSS-CULTURAL STUDIES MAJOR

The Cross-Cultural Studies major prepares students to work in cross-cultural or multi-ethnic settings in ministry, business, or teaching English to speakers of other languages. Students formulate a biblical basis for cross-cultural service and acquire both professional and cross-cultural skills. They also demonstrate spiritual growth as evidenced by commitment to God, the church and the world. Graduates are prepared for entry-level service as well as graduate study.

FOUNDATIONAL STUDIES Exceptions:
The following course is required under SCIENCES for the Business Concentration:
BUSS 2920 Macroeconomics (3; F)
The following course is required under BIBLICAL STUDIES/THEOLOGY for all concentrations:
The following courses are recommended under HUMANITIES:
ENGL 3220 World Literature (3)
MUSI 3690 Music in World Cultures (3; F)

Note: Courses taken under Foundational Studies Global Understanding do not count toward major requirements.

MAJOR REQUIREMENTS (45-48)

CORE COURSES (18-21 credits)
*ANTH 4110 Cultural Anthropology (3; F)
*ANTH 4200 Anthropological Methods (3; OSP)
*LING 4330 Communicating Cross-Culturally (3)
CCST 402 Issues in Cross-Cultural Living (3; ESp)

One of the following:
RELI 3900 Religions of the World (3; Sp)
RELI 3910 Introduction to Islam (3; OF)

One of the following:
LING 3350 Language Acquisition (3; Sp)
Two semesters of the same foreign language (6)
CCCU Language Course (3-6)

SELECT ONE OF THE FOLLOWING THREE SPECIALIZATIONS:

MINISTRY SPECIALIZATION (21 credits)
MINS 3210 Principles and Practices of Evangelism (3; F)
MINS 3510W Introduction to the Alliance (3; F)
*MINS 4030 Contemporary Issues in World Mission (3; F)
*MINS 3040 Preaching I (3; F)

One of the following:
*MINS 4010 History of World Mission (3; OF)
RELI 4020 History of Muslim-Christian Encounter (3; ESp)

Two of the following:
CCST 3740 Peoples of the World (3; F)
RELI 4010 Popular Islam (3; EF)
MINS 3106 Women in Church and Society (3; Sp)
MINS 4770 Church Planting (3; OSP)

BUSINESS SPECIALIZATION (21 credits)
BUSS 1900 Introduction to Business (3; F)
BUSS 2610 Statistics (3)
*BUSS 2900 Principles of Financial Accounting (3; F)
*BUSS 2950 Principles of Finance (3; Sp)
BUSS 3200 Business as Mission (3; ESP)
*BUSS 3950 Entrepreneurship (3; Sp)
*BUSS 3955 Foundations of MIS (3; Sp)

TESOL SPECIALIZATION (21 credits)
ENGL 3270 History of English (3; OF)
ENGL 3280 Seminar in English Grammar (3)
*LING 4320 Language Learning (3)
LING 4400 Sociolinguistics (3; OF)
TESL 3000 TESOL Theory (3; EF)
*TESL 4000 TESOL Methods (3; Sp)
TESL 4100 TESOL Curricula and Assessment (3; ESP)

CAPSTONE (6 credits)
CCST 4062 Cross-Cultural Internship (3; Sp-Sum) for Ministry and Business Concentrations
or
*TESL 4500 TESOL Practicum for TESOL Concentration
and
*MINS 4340 Ministry Seminar (3; Sp) for Ministry and TESOL Concentrations
or
*BUSS 4200 Business Strategy and Policy for Business Concentration

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
## Cross-Cultural Studies Minor

**Required (21-24 credits)**

- *ANTH 4110 Cultural Anthropology (3; F)
- *ANTH 4200 Anthropological Methods (3; OSp)
- CCST 4022 Issues in Cross-Cultural Living (3; Esp)
- *LING 4330 Communicating Cross-Culturally (3)
- *THEO 4710 Theology of World Mission (3; Sp)

One of the following:

- RELI 3900 Religions of the World (3; Sp)
- RELI 3910 Intro to Islam (3; OF)

One of the following:

- LING 3350 Language Acquisition (3; Sp)
- Two semesters of same foreign language (6)
- CCCU Language Course (3-6)

*Course has prerequisites; check course descriptions in catalog.

**Total 21**

## Discipleship and Education Ministries Minor

**Required (12 credits)**

- CHED 2410 Spiritual Formation in the Church (3; F)
- CHED 3420 Curriculum and Instruction in the Church (3; EF)
- CHED 3450 Family Life and Ministry (3; Sp)
- MINS 4500 Leadership in Ministry (3; F)

**Electives (9 credits)**

One of the following:

- *PSYC 3015W Development -- Adolescence-Aging (3; Sp)
- *PSYC 3025 Child Development (3; F, Sp)

Two of the following:

- CHED 4400 Children’s Ministry (3; OF)
- CHED 4420 Ministry to Adults (3; OF)
- YUTH 3110 Youth Ministry I (3; OF)

*Course has prerequisites; check course descriptions in catalog.

**Total 21**

## Elementary Education Program

Students seeking a California Preliminary Multiple Subjects Teaching Credential should choose to major in Liberal Studies and are strongly encouraged to consider a minor in Education (the alternative to the Education Minor is to complete the entire 5th year credential program).

See Liberal Studies major, p. 49

**Education Minor**

Application for admission to the Education minor should be made through the School of Education during the fall of the sophomore year. **Note: A 2.8 cumulative GPA is required to apply for the Education Minor.**

The courses below should be incorporated during the junior
and senior years. (Note: EDUC 2000 may be taken in the sophomore year prior to formal admission to the Education Minor. EDUC 4000 must be taken as first credential course, except with EDUC 2000.) Completion of the preliminary credential includes a post Baccalaureate semester of student teaching and three more units (three weeks) in the following semester. Multiple subjects candidates may, with the Dean’s approval, choose to do half of their student teaching in their home community, nationally or internationally.

Simpson University’s Preliminary Teaching Credentials for Multiple Subjects and Single Subject meet the requirements for SB 2042 and are fully accredited by the California Commission on Teacher Credentialing. Note: There are California Commission on Teacher Credentialing fees associated with the Education Minor/credential program.

The State of California Commission on Teacher Credentialing continually refines and upgrades state requirements for teachers. While the School of Education makes every effort to be accurate, the data listed is current at the time of catalog development only. Please check with faculty in the division for the most recent requirements.

See the Graduate Studies: Education section for application requirements for the California Preliminary Teaching Credential.

EDUCATION MINOR (21 credits)
These courses should be taken in conjunction with the Liberal Studies major:
EDUC 2000 Intro to Education (3 Sp)  
*EDUC 4000 Integrating Technology (2)  
**EDUC 4020 Psychological Applications in Education (3)  
*EDUC 4400 Language Arts (4)  
**EDUC 4420 Curriculum and Instruction (5)  
**EDUC 4460 Multicultural Instruction (3)  
EDUC 4500 Technology in the Classroom (1)  
**EDUC 4610 Teaching Performance Assessment 1 (0)

These courses are taken post Baccalaureate to complete Preliminary Teaching Credential (15)
*ED 5440/5441 Student Teaching (10)  
*ED 5600 Student Teaching Performance Development (2)  
*ED 5620 Teaching Performance Assessment 2 (0)  
*ED 5630 Teaching Performance Assessment 3 (0)  
*ED 5640 Teaching Performance Assessment 4 (0)  
++ED 5660 Induction Preparation (1)  
+++ED 6000 Philosophical Foundations in Education (2)

*Course has prerequisites; consult course descriptions in catalog.  
+Must be completed before student teaching.  
++Must be completed after student teaching.

TOTAL 21

ENGLISH MAJOR

The English major is designed for professional careers in writing for communication, publication and journalism. It will also provide preparatory training for graduate studies in these and related fields. To these ends, the major offers a

“Writing Specialization” and a “Literature Track,” respectively. The major also offers a “General Track” for those interested in a broadly based program.

FOUNDATIONAL STUDIES Exception:  
Take the following course under HUMANITIES:  
ENGL 2100 Introduction to Literature (3)

MAJOR REQUIREMENTS (42)

CORE COURSES (30 credits)  
*ENGL 2200 British Lit to 1800 (3; F)  
*ENGL 2205 British Lit from 1800 (3; Sp)  
*ENGL 2210 American Lit to 1865 (3; F)  
*ENGL 2215 American Lit from 1865 (3; Sp)  
*ENGL 3210 Western Literature (3; Sp)  
*ENGL 3220 World Literature (3)  
*ENGL 3420 Shakespeare (3; Sum, OF)  
*ENGL 3270 History of English (3; OF)  
*ENGL 3280 Seminar in English Grammar (3)

One of the following:  
*ENGL 3200W Advanced Composition (3)  
*ENGL 3360 Technical Writing (3; Sp)

SELECT ONE OF THE FOLLOWING TWO TRACKS OR SPECIALIZATION (noted below):

General Track (12) (6 must be upper division)
Choose one course from each of the following three categories:
Category 1 - One course in American Literature or British Literature (in addition to ENGL 2200, ENGL 2205, ENGL 2210 and ENGL 2215).
Category 2 - One writing course (in addition to either ENGL 3200W or ENGL 3360).
Category 3 - Any other two upper-division English courses including ENGL 3420, ENGL 4810, ENGL 4820, or ENGL 3281.

Literature Track (12) (6 must be upper division)
Twelve credits of literature electives that will be offered in the following categories: major author(s), genre, historical period, or literary movement. Electives will be listed under the following designations:
*ENGL 3400 American Literature Elective (3; F)  
*ENGL 4400 British Literature Elective (3; Sp)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62  
English Major 42  
Unrestricted Electives 20  
TOTAL 124

ENGLISH MAJOR:  
WRITING SPECIALIZATION

FOUNDATIONAL STUDIES Exception:  
Take the following course under HUMAN EXPRESSION:  
ENGL 2100 Introduction to Literature (3)

MAJOR REQUIREMENTS (44)

REQUIRED  
*ENGL 3200 Advanced Composition (3)  
*ENGL 3280 Seminar in English Grammar (3)
UNDERGRADUATE STUDIES: PROGRAMS OF STUDY

ENGLISH MINOR

The English minor requires 21 credits of English (ENGL) courses, of which at least 12 credits must be upper division (3000 and 4000 levels) and one of which must be ENGL 3240 (Shakespeare), ENGL 3200 (Advanced Composition) or ENGL 3360 (Technical Writing) is required. ENGL 1210 and 1220 do not qualify as part of this minor.

GENERAL MINISTRIES MAJOR

The General Ministries Major allows students to explore a variety of ministries in church or parachurch settings and provides the background for entrance into graduate programs in ministry. It includes introduction to important aspects of ministry and allows freedom to investigate a wide array of ministries or to specialize in a particular ministry. It requires an internship experience in a ministry of the student’s interest.

Note: A General Ministries Major may not double major in another ministry major.

FOUNDATIONAL STUDIES Exception:
Take the following course under HUMANITIES:
*LING 4330 Communicating Cross-Culturally (3)

HISTORY MAJOR

The History major is designed primarily for preparatory professional careers in government (particularly pre-law or diplomatic service) or preparatory to graduate studies in a related discipline. This major also serves as pre-seminary preparation.

FOUNDATIONAL STUDIES Exception:
Take the following course under HUMANITIES:
GEOG 3210 World Regional Geography (3)

MAJOR REQUIREMENTS (44)

CORE COURSES (14)
HIST 1500 Introduction to History (2; F)
HIST 2330 U.S. History to 1877 (3; F)
HIST 2340 U.S. History from 1877 (3; Sp)

STUDENTS DESIRING TO OBTAIN A CALIFORNIA PRELIMINARY TEACHINGCredential in conjunction with English should see SECONDARY EDUCATION PROGRAMS: ENGLISH FOR TEACHERS.
In addition to taking the minimum courses required in the following concentrations, the student must complete one of the concentrations (30):

**Two of the following (6):**
*(Three for a U.S. concentration - 9)*
- HIST 4360 Selected Topics in U.S. History (3; EF)
- HIST 4335 Colonial and Early American (3; EF)
- HIST 4338 Civil War and Reconstruction (3; OF)
- HIST 4345 Rise of Modern America (3; OSp)
- HIST 4370 U.S. Since WWII (3; ESp)

**Three of the following (9):**
*(Four for a European concentration - 12)*
- HIST 3300 History of Modern Europe (3; EF)
- HIST 3320 History of Russia (3; OSp)
- HIST 3330 History of England (3; OSp)
- HIST 4410 Selected Topics in European History (3; ESp)

**Three of the following (9):**
*(Four for a Non-Western/Non-U.S. concentration - 12)*
- HIST 3310 Latin American Civilization (3; EF)
- HIST 3350 History of East Asia (3; OF)
- HIST 3380 History of Sub-Saharan Africa (3; OF)
- HIST 3385 History of the Islamic World (3; ESp)
- HIST 4510 Selected Topics in Non-Western/Non-U.S. History (3; OSp)

**One of the following (3):**
- HIST 3050 History and Literature of the Intertestamental Period (3; F)
- HIST 3370 History of Early Christianity (3; ESp)
- HIST 4030 Old Testament History (3; EF)

*Course has prerequisites; check course descriptions in catalog.*

**SAMPLE TOTAL PROGRAM**

- Foundational Studies 62
- History Major 44
- Unrestricted Electives 18
- **TOTAL 124**

**HISTORY MINOR**

The History minor consists of 21 credits from courses prefixed “HIST.” At least 12 of the 21 credits must be upper division (3000 and 4000 levels).

**JOURNALISM MINOR**

**REQUIRED (24 credits)**
- COMM 2210 Writing for Mass Media (3; Osp)
- COMM 2230 Fundamentals of Journalism (3)
- COMM 2260 Survey of Mass Media (3)
- COMM 3100 Editing (3; Esp)
- COMM 3230 Communication Theory (3; F)
- COMM 3240 Communication Ethics (3; ESp)
- COMM 3270 Desktop Publishing (3; OF)
- COMM 4220W Seminar in Speech Communication (3)

*Course has prerequisites; check course descriptions in catalog.*

**TOTAL 24**

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**LIBERAL STUDIES MAJOR**

The Liberal Studies major serves two purposes. It is a pre-credential major designed for students who desire a teaching career in Elementary Education. The broad curriculum base readsies students to successfully complete the California Subject Examination for Teachers (CSET) as required by the state of California. The major also serves to equip students who have no plans to teach with a well-rounded knowledge of major fields of learning and provides a foundation for graduate studies.

**FOUNDATIONAL STUDIES Exceptions:**
The Foundational Studies requirements listed on p. 40 have several places where students may select from several options. In order to best prepare students for the CSET, the following courses are required under **HUMANITIES and SCIENCES**:
- MUSI 1500 Intro to Music (3)
- GEOG 3210 World Regional Geography (3)
- NSCI 2520 Introduction to Biology (4)
- PSYC 1600 Intro to Psychology (3)

One of the following:
- NSCI 3080 Modern Science and Society (3; Sp)
- NSCI 3090 Intro to Astronomy (3; F)
- NSCI 3540 Human Biology (3; Sp)

In addition, students are required to have a background in a foreign language. This can be demonstrated with two years of the same foreign language in high school with a C- or better. If students do not meet this criterion, then there is the following requirement under **HUMANITIES**:
- LANG xxxx Two semesters of the same modern foreign language (6)

If they have met the criterion, they need to take:
- ANTH 4110 Cultural Anthropology (3; F)
- and one of the following:
  - CCST/MISS 3740 Peoples of the World (3)
  - LANG 3025 Hispanic Short Stories (3; OF)
  - LANG xxxx One semester of a modern spoken foreign language (3)
  - LING 4330 Communicating Cross-Culturally (3)
  - MUSI 3690 Music in World Cultures (3)
  - RELI 3900 Religions of the World (3)
  - RELI 3910 Intro to Islam (3)

Please note that several of the options from the Foundational Studies are required as part of the major.

**MAJOR REQUIREMENTS (58)**

- ARTS 4100 Children’s Art (1; Sp)
- COMM 3250 Interpretive Reading (3)
- *ENGL 3200W Advanced Composition (3)
- ENGL 3280 Seminar in English Grammar (3)
- ENGL 4220 Children’s Literature (3; Sp)
- HIST 2330 United States History to 1877 (3; F)
- HIST 2340 United States History from 1877 (3; Sp)
- HIST 3340 History of California (3; Sp)
- HUMA 3440 Fine Arts in Western Culture (3)
- HUMA4000 Interdisciplinary Seminar (3)
- LING 4320 Language Learning (3)
- *MATH 2400 Structure of the Number System (3; F)
- *MATH 2410 Mathematical Structures (3; Sp)
- *MUAP 3770 Children’s Music (3; Sp)
NSCI 2530 Introduction to Physics (4)
NSCI 3510 Environmental Science (3; Sp)
*PHED 3110 Motor Learning and Performance in Elementary Physical Education (2; Sp)
*PSYC 3025 Child Development (3)

One of the following:
ANTH 4110 Cultural Anthropology (3; F) (if not taken in Foundational Studies)
BUSS 2920 Macroeconomics (3; F)
POLS 2700 Intro to Political Science (3; ESp)
SOC1 1800 Sociology (3)

One of the following:
*ENGL2100 Introduction to Literature (3)
*ENGL 3210 Western Literature (3)
*ENGL 3220 World Literature (3)

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Liberal Studies Major 58
Unrestrictive Electives 4
TOTAL 124

MANAGEMENT INFORMATION SYSTEMS MAJOR

The Management Information Systems major provides students with the knowledge of the concepts, theories, principles, practices and structures associated with managing contemporary information systems and develops the skills to identify problems facing the information manager and implement viable solutions. Moral, ethical, and biblical values are embedded within the process of knowledge and skill acquisition. The major prepares students for participation in and leadership of organizations and for graduate studies.

FOUNDATIONAL STUDIES Exception:
Take the following course under the SCIENCES section:
BUSS 2920 Macroeconomics (3; F)

MAJOR REQUIREMENTS (57)

*BMIS 2830 Computer Programming (3; F)
*BMIS 3010 Data Comm. And Management (3; Sp)
*BMIS 3020 Web Design and Management (3; Sp)
*BMIS 3030 Database Systems (3; F)
*BMIS 4010 MIS Analysis and Design (3; F)
*BMIS 4020 Application Development (3; F)
*BMIS 4030 Internship (3; F, Sp, Summer)
*BMIS 4040 MIS Project Management (4; Sp)
*BUSS 2610 Statistics (3)
*BUSS 2900 Principles of Financial Accounting (3; F)
*BUSS 2910 Principles of Managerial Accounting (3; Sp)
*BUSS 2930 Microeconomics (3; Sp)
*BUSS 2940 Principles of Management (3; F)
*BUSS 2950 Principles of Finance (3; Sp)
*BUSS 3190 Career Planning Seminar (1)
*BUSS 3930 Business Law I (4; F)
*BUSS 3955 Foundations of Management Info. Systems (3; Sp)
*BUSS 3970 Production & Operations Management (3; F)
*BUSS 4940W Ethics in Business (3; Sp)

UNRESTRICTED ELECTIVES (5 credits)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Management Information Systems Major 57
Unrestricted Electives 5
TOTAL 124

MASS COMMUNICATION MINOR

REQUIRED (24 credits)
COMM 2210 Writing for Mass Media (3; OSp)
COMM 2230 Fundamentals of Journalism (3)
COMM 2260 Survey of Mass Media (3)
*COMM 3240 Communication Ethics (3; ESp)
*COMM 3270 Desktop Publishing (3; OF)
*COMM 4220W Seminar in Speech Communication (3)

Choose two (one must be upper division):
*COMM 3100 Editing (3; ESp)
COMM 3240 Shakespeare on Film (3; EF)
*COMM 4120 Communication Practicum (3)
COMM 4810 World Cinema (3; ESp)
COMM 4820 American Cinema (3; ESp)
*COMM 4920/4922 Field Experience (3)

TOTAL 24

MATHEMATICS MAJOR

The Mathematics major provides students with the knowledge and skills necessary to enter a career in teaching, insurance, finance and industry, or to continue into graduate school.

FOUNDATIONAL STUDIES Exception:
Take the following course under SCIENCES to satisfy the lab requirement for Foundational Studies:
*NSCI 3040 Physics for Math/Science Majors (4; ESp)

MAJOR REQUIREMENTS (48)

*MATH 2030 Discrete Math (3; F)
*MATH 2430 Calculus I (4; F)
*MATH 2530 Calculus II (4; Sp)
*MATH 2630 Calculus III (4; F)
*MATH 2730 Linear Algebra (3; F)
*MATH 2830 Computer Programming (3; F)
*MATH 2930 Math Modeling (3; F)
*MATH 3630W Math History (3; OF)
*MATH 3930 Differential Equations (3; OSp)
*MATH 4020 Practicum (2; F)
*MATH 4120 Senior Seminar (2; Sp)
*MATH 4220 Field Experience (2)

Four of the following:
*MATH 4230 Number Theory (3; EF)
*MATH 4630 Geometry (3; OSp)
*MATH 3230 Modern Algebra (3; ESp)
*MATH 3530 Math Statistics with Probability (3; Sp)
*MATH 4400 Selected Topics in Mathematics (3; TBA)
(Math 4400 may be repeated once with a different topic.)

*Course has prerequisites; check course descriptions in catalog.
SAMPLE TOTAL PROGRAM
Foundational Studies 62
Mathematics Major 48
Unrestricted Electives 14
TOTAL 124

STUDENTS DESIRING TO OBTAIN A CALIFORNIA PRELIMINARY TEACHING CREDENTIAL IN CONJUNCTION WITH MATH SHOULD SEE SECONDARY EDUCATION PROGRAMS: MATHEMATICS FOR TEACHERS.

MATHEMATICS MINOR

REQUIRED (14 credits)
* MATH 2430 Calculus I (4; F)
* MATH 2530 Calculus II (4; Sp)
* MATH 3530 Statistics with Probability (3; Sp)
* MATH 2030 Discrete Math (3; F)

ELECTIVES (9 credits)
Three of the following:
* MATH 2730 Linear Algebra (3; Sp)
* MATH 2830 Computer Programming (3; F)
* MATH 2930 Math Modeling (3; F)
* MATH 3230 Modern Algebra (3; Esp)
* MATH 4230 Number Theory (3; EF)
* MATH 4400 Selected Topics in Mathematics (3; TBA)

*MATH 2730 has prerequisites; check course descriptions in catalog.
TOTAL 23

MUSIC MAJOR

The Music major is designed to provide professional preparation for a number of musically related professions: music education, performance, private studio teaching, ministry, and composition. The major balances a theoretical and historical understanding of music with practical application and experience. Students are required to participate in solo and large ensemble performances during each semester of study.

FOUNDATIONAL STUDIES Exceptions:
Take the following courses under HUMANITIES:
MUSI 1600 Music in History and Context (3; Sp)
MUSI 3690 Music in World Cultures (3; F)

MAJOR REQUIREMENTS (66-67)
* MUAP 3710 Conducting I (2; F)
MUAP xxxx Performance Ensemble (8)
MUAP 475R Senior Recital (1; F; Sp)
*MUSI 1620 Music Theory I (3; F)
*MUSI 1630 Music Theory II (3; Sp)
*MUSI 1720 Music Theory Lab I (2; F)
*MUSI 1730 Music Theory Lab II (2; Sp)
*MUSI 2620 Music Theory III (3; F)
*MUSI 2630 Music Theory IV (3; Sp)
*MUSI 2720 Music Theory Lab III (2; F)
*MUSI 2730 Music Theory Lab IV (2; Sp)
MUSI 3640 Music History I (3; OF)
MUSI 3650 Music History II (3; Esp)
*MUSI 3660W Music History III (3; EF)
MUSI 4620 Philosophy of Music in the Church (3; F)

STUDENTS DESIRING TO OBTAIN A CALIFORNIA PRELIMINARY TEACHING CREDENTIAL IN CONJUNCTION WITH MUSIC SHOULD SEE

SELECT ONE AREA OF SPECIALIZATION:

APPLIED PIANO (23 credits)
MUAP 17P4-47P4 Private Instruction (14; TBA)
MUAP 2000 Studio Class (0) (Required with every semester of Private Instruction)
MUAP 3760 Piano Pedagogy (2; OsP)
MUAP 37JR Junior Recital (1)
MUAP 37PA Accompanying (2; Esp)
MUSIC Electives (4)

APPLIED VOICE (23 credits)
MUAP 17V4-47V4 Private Instruction (14; TBA)
MUAP 2000 Studio Class (0) (Required with every semester of Private Instruction)
MUAP 3715 Singer / Actor Workshop (2; Sp)
MUAP 3761 Vocal Pedagogy (2; EF)
MUAP 37JR Junior Recital (1)
MUAP 2790 Vocal Diction and Lit I (2; Esp)
MUAP 3790 Vocal Diction and Lit II (2; TBA)

APPLIED INSTRUMENT (23 credits)
MUAP xxxx Private Instruction (14; TBA)
MUAP 2000 Studio Class (0) (Required with every semester of Private Instruction)
MUAP 3762 Instrumental Pedagogy (2; OF)
MUAP 37JR Junior Recital (1)
MUSIC Electives (6)

WORSHIP AND MINISTRY (23 credits)
MUAP xxxx Private Instruction (8; TBA)
MUAP 2000 Studio Class (0) (Required with every semester of Private Instruction)
MUAP 3870 Choral Pedagogy / Resources (1; OF)
*MUAP 4720 Conducting II (2; Esp)
MUSI 3500 Practice of Music Ministry (3; OsP)
MUSI 3680 Congregational Song (3; Esp)
*MUSI 4500 Practicum in Music Ministry (3; Full yr)

One of the following:
MUSI 3700 Computer Music Technology (3; Esp)
*MUSI 4660 Instrumentation and Arranging (3; OsP)

COMPOSITION (24 credits)
MUAP xxxx Private Composition (6)
MUAP xxxx Private Instruction (6)
MUAP 2000 Studio Class (0) (Required with every semester of Private Instruction)
MUAP 3700 Computer Music Technology (3; Esp)
*MUSI 4600 Form and Analysis (2; Esp)
*MUSI 4610 Tonal Counterpoint (2; EF)
*MUSI 4660 Instrumentation and Arranging (3; OsP)
*MUSI 4690 20th Century Theory (2; TBA)

*Course has prerequisites; check course descriptions in catalog.
Note: Students whose emphasis is Worship and Ministry satisfy the MINS 3000/3100 requirement by taking MUSI 4500.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Music (Applied) Major 67
Music (Worship/Ministry) Major 67
Music (Composition) Major 68
TOTAL 128-129

STUDENTS DESIRING TO OBTAIN A CALIFORNIA PRELIMINARY TEACHING CREDENTIAL IN CONJUNCTION WITH MUSIC SHOULD SEE
SECONDARY EDUCATION PROGRAMS: MUSIC EDUCATION

ALSO SEE CONTEMPORARY CHURCH MUSIC CERTIFICATE, P. 60.

MUSIC MINOR

REQUIRED (19 credits)
MUSI 1600 Music in History and Context (3; Sp)
*MUSI 1620 Music Theory I (3; F)
*MUSI 1630 Music Theory II (3; Sp)
*MUSI 1720 Music Theory Lab I (2; F)
*MUSI 1730 Music Theory Lab II (2; Sp)
MUAP xxxx Private Instruction (4)
MUAP xxxx Ensembles (2)

ELECTIVES (12 credits)
Two of the following:
MUSI 3640 Music History I (3; OF)
MUSI 3650 Music History II (3; ESp)
*MUSI 3660W Music History III (3; EF)
MUSI 3690 Music in World Cultures (3; F)
MUSI 4620 Philosophy of Music in the Church (3; F)

Six credits from the following:
*MUAP 3100 Jazz Improvisation (2; TBA)
*MUAP 3710 Conducting I (2; F)
*MUAP 3770 Chamber Music (3; Sp)
MUAP 3780 Secondary Music Methods Seminar (3; EF)
*MUAP 4720 Conducting II (2; ESp)
MUSI 3510 Foundations of Music Ed I (3; O F)
*MUSI 3510 Foundations of Music Ed II (3; O F)
*MUSI 3620 Music Theory III (3; F)
*MUSI 3630 Music History I (3; OF)
*MUSI 3650 Music History II (3; ESp)
*MUSI 3690 Music in World Cultures (3; F)
*MUSI 4620 Philosophy of Music in the Church (3; F)

*Course has prerequisites; consult course descriptions in catalog.
+If not used under “Two of the following” section.

TOTAL 31

MUSIC MAJOR – LIBERAL ARTS EMPHASIS

The Music – Liberal Arts Emphasis major is for students who would like to pursue a music degree but are not seeking preparation for the music professions of performance, education, or church music. It can provide an excellent foundation for graduate studies in selected areas of music study and is ideal for students who want a broader liberal arts emphasis with more elective options. It has fewer performance requirements than other music majors because it is not a professionally oriented degree.

FOUNDATIONAL STUDIES Exceptions:
Take the following courses under HUMANITIES:
MUSI 1600 Music in History and Context (3; Sp)
MUSI 3690 Music in World Cultures (3; F)

MAJOR REQUIREMENTS (47)

Note: Total number of upper-division credits in the major must be at least 24.

MUAP xxxx Private Instruction (6)
*MUAP 3710 Conducting I (2; F)
MUAP xxxx Performance Ensemble (4; must be in major ensemble)
*MUSI 1620 Music Theory I (3; F)
*MUSI 1630 Music Theory II (3; Sp)
*MUSI 1720 Music Theory Lab I (2; F)
*MUSI 1730 Music Theory Lab II (2; Sp)
*MUSI 2620 Music Theory III (3; F)
*MUSI 2720 Music Theory Lab III (2; F)
MUSI 3640 Music History I (3; OF)
*MUSI 3660W Music History III (3; EF)

UPPER DIVISION PERFORMANCE ELECTIVES (2)
Two credits from the following:
MUAP xxxx Private Instruction (1-2)
MUAP xxxx Ensembles (1-2)
MUAP xxxx Chamber Music (1-2)
*MUAP 4720 Conducting II (2; ESp)
*MUAP 3100 Jazz Improvisation (2; TBA)
MUAP 37PA Accompanying (2; ESp)
MUAP 37JR/47SR Junior and/or Senior Recital (1-2)

THEORY ELECTIVE (2)
Two credits from the following:
MUAP xxxx Private Composition (1-2)
*MUSI 2630 Music Theory IV (3; Sp)
*MUSI 2730 Music Theory Lab IV (2; Sp)
MUSI 3700 Computer Music Technology (3; ESp)
*MUSI 4600 Form and Analysis (2; ESp)
*MUSI 4610 Tonal Counterpoint (2; EF)
**MUSI 4660 Instrumentation & Arranging (3; OSp)
*MUSI 4670 Composition (2; OF)
*MUSI 4690 20th Century Theory (2; TBA)

CONTEXTUAL STUDIES ELECTIVES (6)
Six credits from the following:
MUSI 3650 Music History II (3; ESp)
MUSI 3680 Congregational Song (3; ESp)
MUSI 4620 Philosophy of Music in the Church (3; F)

UPPER DIVISION MUAP AND/OR MUSI ELECTIVES (4)
(minimum of 4 credits)

UNRESTRICTED ELECTIVES (15)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Music – Liberal Arts Emphasis Major 47
Electives 15
TOTAL 124

PASTORAL STUDIES MAJOR

The Pastoral Studies major prepares the student for entry-level service under careful supervision in the local church and provides the background for entrance into graduate programs in ministry. Graduates have formulated a biblical basis for ministry and acquired skills to interpret and apply
the scriptures responsibly, preach and teach the Word of God, and lead, administer, and shepherd the church. They have also demonstrated spiritual growth as evidenced by commitment to God, the church and the world.

**FOUNDATION STUDIES Exception:**
Take the following course under HUMANITIES:
*LING 4330 Communicating Cross-Culturally

**MAJOR REQUIREMENTS (49)**

**MINISTRY CORE (28 credits)**
CHED 2410 Spiritual Formation in the Church (3; F)
CHED 3550 Small Group Ministries (3; Sp)
*MINS 3040 Preaching I (3; F)
MINS 3210 Principles and Practice of Evangelism (3; F)
*MINS 3510W Introduction to the Alliance (3; F)
*MINS 3600 Ministry Internship I (2)
*MINS 3601 Ministry Internship II (2)
*MINS 4340 Ministry Seminar (3; Sp)
MINS 4500 Leadership in Ministry (3; F)
THEO 1100 Bible and Church (3; Sp)

**PASTORAL STUDIES MAJOR (21 credits)**
BUSS 3940 Business Issues in Ministry (3; ESp)
*MINS 3050 Preaching II (3; OSp)
*MINS 4520 Pastoral Skills (3; ESp)
PSYC 3620 Counseling Skills (3)
THEO 4100 Theological Issues in Ministry (3; EF)
*THEO 4710 Theology of World Mission (3; Sp)

One of the following:
CHED 3450 Family Life and Ministry (3; Sp)
*CHED 4420 Ministry to Adults (3; OF)
MINS 3106 Women in Church and Society (3; Sp)

*Course has prerequisites; check course descriptions in catalog.

**SAMPLE TOTAL PROGRAM**
Foundational Studies 62
Pastoral Studies Major 49
Unrestricted Electives 13
TOTAL 124

**PASTORAL STUDIES MINOR**

**REQUIRED (15 credits)**
BUSS 3940 Business Issues in Ministry (3; ESp)
*MINS 3050 Preaching II (3; OSp)
MINS 4520 Pastoral Skills (3; ESp)
MINS 4500 Leadership in Ministry (3; F)

**ELECTIVES (6 credits)**
Two of the following:
CHED 2410 Spiritual Formation in the Church (3; F)
CHED 3550 Small Group Ministries (3; Sp)
*MINS 3510W Introduction to the Alliance (3; F)

*Course has prerequisites; check course descriptions in catalog.
TOTAL 21

**POLITICAL SCIENCE MINOR**

**REQUIRED**
POLS 2700 Introduction to Political Science (3; ESp)
POLS 2720 American Government (3; Sp)

One of the following:
*BUSS 3930 Business Law I (4; F)
POLS 4200 U.S. Constitutional Law (3; EF)

Four of the following:
BUSS 3915 Comparative Economic Systems (3; OSp)
*COMM 3060 Argumentation and Debate (3; Sp)
POLS 3700 International Relations (3; OSp)
POLS 3720 Political Ethics (3; EF)
POLS 3730 Public Policy (3; OF)
POLS 3740 Comparative Politics (3; OF)
POLS 4005 Special Topic in Political Science (3; ESp)

*Course has prerequisites; check course descriptions in catalog.

**Implementation date of the Political Science Minor program had not been finalized at the time the catalog went to print. Please check with the Registrar’s Office regarding the schedule of course offerings.

**TOTAL 21-22**

**PSYCHOLOGY MAJOR**

The Psychology major is designed to provide coursework and experience central to the basic understanding of the discipline. Human behavior is examined from modern and historical perspectives in both the practical and theoretical realms. The purpose of the major is to prepare students for graduate education or vocational opportunities with a mature, uniquely Christian approach.

**FOUNDATION STUDIES Exceptions:**
Take the following courses under SCIENCES:
NSCI 2520 Intro to Biology (4)
NSCI 3540 Human Biology (3; F)
PSYC 1600 Intro to Psychology (3)

**MAJOR REQUIREMENTS (42)**

**REQUIRED (12 credits)**
*NSCI 3545 Human Biology Lab (2)
*PSYC 1700 Foundations in Psychology (1; Sp)
*PSYC 2620 Statistics and Research Methods I (3; F)
*PSYC 2625 Statistics and Research Methods II (3; Sp)
*PSYC 4690 Senior Seminar (3; Sp)

**ELECTIVES (30 credits)**
Ten of the following:
*PSYC 2040 Psychopathology (3; F)
*PSYC 2050 Principles of Social Psychology (3; F)
*PSYC 2710 Cognitive Psychology (3; Sp)
*PSYC 3015W Development – Adolescence - Aging (3; Sp)
*PSYC 3025 Child Development (3)
*PSYC 3100 Testing and Measurement (3; TBA)
PSYC 3110 Introduction to Social Work (3; OF)
PSYC 3500 Selected Topics in Psychology (3; TBA)
*PSYC 3600 Marriage and Family (3; F)
PSYC 3620 Counseling Skills (3)
*PSYC 3640 Theories of Personality (3; EF)
*PSYC 3660 Learning (3; ESp)
*PSYC 3700W Therapeutic Psychology (3; F)
*PSYC 4200 History/Systems of Psychology (3; OSp)
*PSYC 4410W Selected Topics in Psychology (3; TBA)
*PSYC 4680 Physiological Psychology (3; TBA)
*PSYC 4922/4923 Field Experience (3, 3; Year)
*PSYC 4930/4931 Research Experience (3, 3; Year)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Psychology Major 42
Unrestricted Electives 20
TOTAL 124

PSYCHOLOGY MINOR

REQUIRED (15 credits)
*PSYC 2040 Psychopathology (3; F)

At least one of the following:
*PSYC 3620 Counseling Skills (3)
*PSYC 3700W Therapeutic Psychology (3; F)

At least one of the following:
*PSYC 3660 Learning and Motivation (3; ESp)
*PSYC 2710 Cognitive Psychology (3; Sp)

At least one of the following:
*PSYC 3640 Theories of Personality (3; EF)
*PSYC 2050 Principles of Social Psychology (3; Sp)

One of the following:
*PSYC 3015W Development -- Adolescence-Aging (3; Sp)
*PSYC 3025 Child Development (3; F, Sp)

ELECTIVES
6 upper-division credits from other Psychology courses.

*Course has prerequisites; check course descriptions in catalog.

TOTAL 21

SECONDARY EDUCATION PROGRAMS

ENGLISH FOR TEACHERS

The English for Teachers (English Single Subject) major is the subject matter program for students desiring a single-subject California Teaching Credential in English. It is approved by the California Commission on Teacher Credentialing as a subject matter program.

FOUNDATIONAL STUDIES Exception:
Take the following course under GLOBAL UNDERSTANDING:
*LING 4330 Communicating Cross-Culturally (3)

MAJOR REQUIREMENTS (55)

*ENGL 2105 Teaching Adolescent Literature (4; Sp)
*ENGL 2200 British Lit to 1800 (3; F)
*ENGL 2205 British Lit from 1800 (3; Sp)
*ENGL 2210 American Lit to 1865 (3; F)
*ENGL 2215 American Lit from 1865 (3; Sp)
ENGL 2250 Introduction to Theater (3, F)
*ENGL 3200W Advanced Composition (3)
*ENGL 3280 Seminar English Grammar (3)
*EDUC 4000 Integrating Technology (2; F, Sp)
*EDUC 4410 Language Arts in Secondary Schools (3; F, Sp)
*EDUC 4470 Multicultural Instruction for Secondary (3; F, Sp)
LING 4320 Language Learning (3)

One of the following:
*COMM 3250 Interpretive Reading (3)
*COMM 4220W Seminar in Speech Communication (3; ESp)
*COMM 4280 Advanced Public Address (3; F)

Three credits from the following:
ENGL 2230 Fundamentals of Journalism (3)
+ENGL 2231/3231 Newspaper Practicum (2)
+ENGL 2240/3241 Yearbook Practicum (2)
*ENGL 3250 Creative Writing (3; F)
*ENGL 3360 Technical Writing (3, Sp)
ENGL 3420 Shakespeare on Film (3; ESp)
*ENGL 3700 Writing Center Internship (1-3)
ENGL 4600 Composition and Rhetoric (3; OSp)
ENGL 4810 World Cinema (3; OSp)
ENGL 4820 America Cinema (3; ESp)
One of the following:
* ENGL 3400 American Literature Elective (3; F)
* ENGL 4400 British Literature Elective (3; Sp)

UNRESTRICTED ELECTIVES (7 credits)
(If not pursuing an Education Minor)

+ Course may be taken for upper-division credit after the first two semesters at lower-division level.
*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
English Subject Matter Major 55
Unrestricted Electives (no Education Minor) 7
TOTAL 124

SECONDARY EDUCATION PROGRAMS:
MATH 2030 Discrete Mathematics (3; F)
MATH 2430 Calculus I (4; F)
MATH 2530 Calculus II (4; Sp)
MATH 2630 Calculus III (4; F)
MATH 2730 Linear Algebra (3; Sp)
MATH 2830 Computer Programming (3; F)
MATH 3230 Modern Algebra (3; ESp)
MATH 3530 Math Statistics with Probability (3; Sp)
MATH 3630W Math History (3; OF)
MATH 4230 Number Theory (3; EF)
MATH 4630 Geometry (3; OSp)

Two of the following:
* MATH 2930 Math Modeling (3; F)
* MATH 3930 Differential Equations (3; OSp)
* MATH 4400 Selected Topics (3; TBA) (may be taken twice with different topics)

UNRESTRICTED ELECTIVES (10)
(If not pursuing an Education Minor)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Mathematics Subject Matter Major 52
Unrestricted Electives (no Education Minor) 10
TOTAL 124

SECONDARY EDUCATION PROGRAMS:
MUSIC EDUCATION

The primary focus of the Mathematics for Teachers (Mathematics Single Subject) major is to equip students with the mathematical knowledge required to teach in 7th grade through high school.

Note: The CCTC has required new proposals be submitted for the waiver program. Please check with your advisor for any changes.

This major has not yet been approved by the California Commission on Teacher Credentialing (CCTC) as a single subject matter program for a California Preliminary Teaching Credential.

FOUNDATIONAL STUDIES Exception:
Take the following course under SCIENCES:
* NSCI 3040 Physics for Math/Science Majors (4; ESp)
(Note: This course is considered to be part of the major for CCTC purposes only)

MAJOR REQUIREMENTS (52)
EDUC 2000 Intro to Education (3)
*EDUC 4000 Integrating Technology (2)
*EDUC 4430 Curriculum and Instruction (5)
*MATH 2030 Discrete Mathematics (3; F)
*MATH 2430 Calculus I (4; F)
*MATH 2530 Calculus II (4; Sp)
*MATH 2630 Calculus III (4; F)
*MATH 2730 Linear Algebra (3; Sp)
*MATH 2830 Computer Programming (3; F)
*MATH 3230 Modern Algebra (3; ESp)
*MATH 3530 Math Statistics with Probability (3; Sp)
*MATH 3630W Math History (3; OF)
*MATH 4230 Number Theory (3; EF)
*MATH 4630 Geometry (3; OSp)

Four credits from the following:
MUSI 3700 Computer Music Technology (3; ESp)
*MUSI 4600 Form and Analysis (2; ESp)
*MUSI 4610 Tonal Counterpoint (2; EF)
*MUSI 4660 Instrumentation & Arranging (3; OSp)
*MUSI 4670 Composition (2; OF)

Private Instruction:
MUAP xxxx Piano, vocal, or instrumental (8)
MUAP 2000 Studio Class (0) (Required with every semester of private instruction)

Performance Ensembles:
MUAP xxxx Vocal or instrumental (8; must be in major ensemble)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Music Education Major 71
TOTAL 133
SECONDARY EDUCATION PROGRAMS:
SOCIAL SCIENCE FOR TEACHERS

The Social Science for Teachers (Social Science Single Subject) major is approved as a subject matter program for students desiring a single subject California Preliminary Teaching Credential in the social sciences.

FOUNDATIONAL STUDIES Exceptions:
Take the following courses under HUMANITIES and SCIENCES:
GEOG 3210 World Regional Geography (3)
LANG xxxx Two semesters of the same modern foreign language (6)
BUSS 2920 Macroeconomics (3; F)

MAJOR REQUIREMENTS (47-53)

*BUSS 3915 Comparative Economic Systems (3; OSp)
HIST 1500 Introduction to History (2; F)
HIST 2330 U.S. History to 1877 (3; F)
HIST 2340 U.S. History from 1877 (3; Sp)
*HIST 3340 History of California (3; Sp)
*HIST 4320W Historiography (3; F)
PHIL 3900 Religions of the World (3; Sp)
PSYC 1600 Intro to Psychology (3)
SOCI 1800 Intro to Sociology (3)

One of the following:
ANTH 4110 Cultural Anthropology (3; Sp)
LING 4330 Communicating Cross-Culturally (3)
*SOCI 2050 Principles of Social Psychology (3; Sp)

Two of the following (6 credits):
(Three for a U.S. concentration)
*HIST 4360 Selected Topics in U.S. History (3; EF)
*HIST 4335 Colonial and Early American (3; EF)
*HIST 4338 Civil War and Reconstruction (3; OF)
*HIST 4345 Rise of Modern America (3; OSp)
*HIST 4370 U.S. Since WWII (3; ESp)

Two of the following (6 credits):
(All four for a European concentration)
*HIST 3300 History of Modern Europe (3; EF)
*HIST 3320 History of Russia (3; OSp)
*HIST 3330 History of England (3; OSp)
*HIST 4410 Selected Topics in European History (3; ESp)

Two of the following (6 credits):
(Four for a Non-Western/Non-U.S. concentration)
*HIST 3310 Latin American Civilization (3; EF)
*HIST 3350 History of East Asia (3; OF)
*HIST 3380 History of Sub-Saharan Africa (3; OF)
*HIST 3385 History of the Islamic World (3; ESp)
*HIST 4510 Sel Top in Non-Western/Non-U.S. Hist (3; OSp)

UNRESTRICTED ELECTIVES (9-15)
(f not pursuing an Education Minor)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Foundational Studies 62
Social Science Subject Matter Major 47-53
Unrestricted Electives 9-15
TOTAL 124
SPANISH MINOR

REQUIRED (21 credits)
*LANG 2530 Spanish III (3; F)
*LANG 2540 Spanish IV (3; Sp)
*LANG 3025 Hispanic Short Stories (3; OF)
*LANG 3100 Advanced Spanish Grammar and Composition (3; Esp)
*LANG 3200 Advanced Spanish Oral Expression (3; Ef)
*LANG 4100 Film in Spain and Latin America (3; Osp)
*LANG 4530 Spanish Practicum (3; OSp)

*Course has prerequisites; check course descriptions in catalog.

TOTAL 21

TESOL MINOR

REQUIRED (21 credits)
*ENGL 3280 Seminar in English Grammar (3)
*LING 4330 Communicating Cross-Culturally (3)
*TESL 3000 TESOL Theory (3; Ef)
*TESL 4000 TESOL Methods (3; Sp)
*TESL 4500 TESOL Practicum (3; Sp)

One of the following:
*TESL 4100 TESOL Curricula and Assessment (3;Esp)
LING 4400 Sociolinguistics (3; OF)

*Course has prerequisites; check course descriptions in catalog.

TOTAL 21

THEATER MINOR

REQUIRED (21 credits)
ENGL 1330 Acting I (3; F)
ENGL 2250 Intro to Theater (3; F)
*ENGL 2255 Stagecraft (3; Esp)
*ENGL 3285 Drama Practicum (3; Sp)

One of the following:
*ENGL 3640 Advanced Acting and Directing (3; OF)
*ENGL 4850 Directing (3; OSp)

Six credits from the following:
*ENGL 3290 Drama for Christian Ministry (3; TBA)
ENGL 3295 Drama Writing (3; Osp)
*ENGL 3330 Acting II (3; F)
ENGL 3620 Playscript Analysis (3; TBA)
*ENGL 3630 Theater Internship (1-2 by arrangement; TBA)
*ENGL 4285 Drama Practicum II (3; Sp)
MUAP 3715 Singer/Actor Workshop (2; Sp)

*Course has prerequisites; check course descriptions in catalog.

**Implementation date of the Theater Minor program had not been finalized at the time the catalog went to print. Please check with the Registrar’s Office regarding the schedule of course offerings.

TOTAL 21

WORLD MISSIONS MAJOR

The World Missions major prepares students for ministry in cross-cultural or multi-ethnic settings. Students formulate a biblical basis for cross-cultural service and acquire both cross-cultural and ministry skills. They also demonstrate spiritual growth as evidenced by commitment to God, the church and the world. Graduates are prepared for entry-level service as well as graduate study. The courses meet the undergraduate requirements of The Christian & Missionary Alliance Division of International Ministries.

Note: The Christian & Missionary Alliance recommends 30 credits in Bible and Theology to qualify as a licensed worker.

FOUNDATIONAL STUDIES Exceptions:
The following course is required under BIBLICAL STUDIES/ THEOLOGY:
*THEO 4710 Theology of World Mission (3; Sp)
The following courses under HUMANITIES are recommended:
ENGL 3220 World Literature (3)
MUSI 3690 Music in World Cultures (3; F)

Note: Courses taken under Foundational Studies Global Understanding do not count toward major requirements.

MAJOR REQUIREMENTS (45-48)

*ANTH 4110 Cultural Anthropology (3; F)
*ANTH 4200 Anthropological Methods (3; OSp)
CCST 4022 Issues in Cross-Cultural Living (3; Esp)
CCST 4062 Cross-Cultural Internship (3; Sp-Sum)
*LING 4330 Communicating Cross-Culturally (3)
MINS 3210 Principles and Practice of Evangelism (3; F)
*MINS 3510W Introduction to the Alliance (3; F)
*MINS 4340 Ministry Seminar (3; Sp)
*MISS 4020 Contemporary Issues in World Mission (3; F)
*MINS 3040 Preaching I (3; F)

One of the following:
*MISS 4010 History of World Mission (3; OF)
RELI 4020 History of Muslim-Christian Encounter (3; Esp)

One of the following:
RELI 3900 Religions of the World (3; Sp)
RELI 3910 Introduction to Islam (3; OF)

One of the following:
LING 3350 Language Acquisition (3; Sp)
Two semesters of same foreign language (6)
CCCU Language Course (3-6)

Two of the following:
CCST 3740 Peoples of the World (3; F)
RELI 4010 Popular Islam (3; EF)
MINS 3106 Women in Church and Society (3; Sp)
MINS 4770 Church Planting (3; OSp)

*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM

Foundational Studies 62
World Missions Major 45-48
Unrestricted Electives 14-17
TOTAL 124
WORLD MISSIONS MINOR

REQUIRED (9 credits)
*ANTH 4110 Cultural Anthropology (3; Sp)
*LING 4330 Communicating Cross-Culturally (3)
*THEO 4710 Theology of World Mission (3; Sp)

ELECTIVES (12 credits)
One of the following:
  RELI 3900 Religions of the World (3; Sp)
  RELI 3910 Intro to Islam (3; OF)

One of the following:
  *MISS 4010 History of World Mission (3; OF)
  RELI 4020 History of Muslim-Christian Encounter (3; ESp)

Two of the following:
  CCST 4022 Issues in Cross-Cultural Living (3; ESp)
  MINS 4770 Church Planting (3; OSp)
  MINS 3210 Principles and Practice of Evangelism (3; F)
  *MISS 4020 Contemporary Issues in World Mission (3; F)
  RELI 4010 Popular Islam (3; EF)

*Course has prerequisites; check course descriptions in catalog.

TOTAL 21

WRITING MINOR

RECOMMENDED
  ENGL 2100 Introduction to Literature (3; F)

REQUIRED (12 credits)
*ENGL 3200 Advanced Composition (3)
*ENGL 3280 Seminar in English Grammar (3)
*ENGL 3333 Field Experience (3)

One of the following:
  *COMM 3230 Communication Theory (3; F)
  *COMM 4290 Advanced Public Communication (3; F)

WRITING ELECTIVES (9 credits)
  COMM 2210 Writing for Mass Media (3; OSp)
  *COMM 3270 Desktop Publishing (3; OF)
  ENGL 2230 Fundamentals of Journalism (3)
  +ENGL 2231/3231 Newspaper Practicum (2)
  +ENGL 2240/3241 Yearbook Practicum (2)
  *ENGL 3245 Communication Ethics (3; ESp)
  *ENGL 3295 Drama Writing (3; OSp)
  *ENGL 3360 Technical Writing (3; Sp)
  *ENGL 3362 Fiction Writing (3; OF)
  *ENGL 3365 Poetry Writing (3; EF)
  *ENGL 3366 Essay Writing (3; ESp)
  *ENGL 3700 Writing Center Internship (1-3)
  *ENGL 4110 Technical Editing (3; ESp)

+Course may be taken for upper-division credit after the first two semesters at lower-division level.
*Course has prerequisites; check course descriptions in catalog.

TOTAL 21

YOUTH MINISTRIES MAJOR

The Youth Ministries major is designed to prepare men and women for effective ministry to adolescents in church or parachurch settings and provides the background for entrance into graduate programs in ministry. Graduates have formulated a biblical basis for ministry, acquired skills to interpret and apply the scriptures responsibly and to lead youth ministries. They have also demonstrated spiritual growth as demonstrated by commitment to God, the church, and the world.

FOUNDATIONAL STUDIES Exception:
Take the following course under HUMANITIES:
  *LING 4330 Communicating Cross-Culturally (3)

MAJOR REQUIREMENTS (49)

MINISTRY CORE (28)
  CHED 2410 Spiritual Formation in the Church (3; F)
  CHED 3550 Small Group Ministries (3; Sp)
  *MINS 3040 Preaching I (3; F)
  MINS 3210 Principles and Practice of Evangelism (3; F)
  *MINS 3510W Introduction to the Alliance (3; F)
  *MINS 3600 Ministry Internship I (2)
  *MINS 3601 Ministry Internship II (2)
  *MINS 4340 Ministry Seminar (3; Sp)
  MINS 4500 Leadership in Ministry (3; F)
  THEO 1100 Bible and Church (3; Sp)

YOUTH MINISTRY MAJOR (21)
  CHED 3450 Family Life and Ministry (3; Sp)
  PSYC 3620 Counseling Skills (3)
  THEO 4100 Theological Issues in Ministry (3; EF)
  YOUTH 3110 Youth Ministry I (3; OF)
  *YOUTH 3310 Youth Ministry II (3; ESp)
  YOUTH 4330 Youth Culture and Issues (3; Sp)
  *YOUTH 4340 Counseling Adolescents (3; EF)

*Course has prerequisites; consult course descriptions in catalog.

SAMPLE TOTAL PROGRAM

Foundational Studies 62
Youth Ministries Major 49
Unrestricted Electives 13
TOTAL 124

YOUTH MINISTRIES MINOR

REQUIRED (12 credits)
  YOUTH 3110 Youth Ministry I (3; OF)
  *YOUTH 3310 Youth Ministry II (3; ESp)
  YOUTH 4330 Youth Culture and Issues (3; Sp)
  CHED 3550 Small Group Ministries (3; Sp)

ELECTIVES (9 credits)
  CHED 2410 Spiritual Formation in the Church (3; F)
  CHED 3450 Family Life and Ministry (3; Sp)
  MINS 4500 Leadership in Ministry (3; F)
  *MINS 3040 Preaching I (3; F)

*Course has prerequisites; consult course descriptions in catalog.

TOTAL 21
TRADITIONAL UNDERGRADUATE
Associate of Arts
Two-Year Degrees

At least 24 of the total credits in the degree must be completed at Simpson University, including at least 6 credits in Biblical Studies and 18 credits in other general education categories.

BIBLE AND THEOLOGY, A.A.

The Associate of Arts in Bible and Theology is a two-year degree program designed to give students a solid foundation in both the liberal arts and biblical studies. This program is designed for those who desire to become more effective as lay persons in the local church.

GENERAL EDUCATION REQUIREMENTS (18)

SOCIAL SCIENCES (3 credits)
PSYC 1600 Intro to Psychology (3)

COMMUNICATION (6 credits)
ENGL 1210 Principles of College Writing I (3)
ENGL 1220 Principles of College Writing II (3)
Proficiency exam pass required to graduate.

HUMANITIES (9 credits)
HUMA 1450 World Civilizations I (3; F)
HUMA 1460 World Civilizations II (3; Sp)
PHIL 3010 Philosophy and Critical Thought (3)

BIBLE REQUIREMENTS (30)
BIBL 1300 Lit of the Old Testament (3)
BIBL 1310 Lit of the New Testament (3)
BIBL 2220 Hermeneutics/Bible Study (3)
THEO 2600 Faith and Culture (3)
*THEO 3600 Intro to Christian Theology (3)
*BIBL/THEO Electives (12)

ELECTIVES (15)

SAMPLE TOTAL PROGRAM
General Education 18
Biblical Studies 30
Unrestricted Electives 15
TOTAL 63

GENERAL STUDIES, A.A.

The Associate of Arts in General Studies is designed to equip students with a biblically integrated foundation of general studies. These courses may satisfy a significant portion of the general education requirements at many state universities. Students may use the A.A. to launch into upper-division study at other colleges in majors not offered by Simpson.

BIBLICAL STUDIES/THEOLOGY (15 credits)
BIBL 1300 Lit of Old Testament (3)
BIBL 1310 Lit of New Testament (3)

BIBL 2220 Hermeneutics/Bible Study (3)
THEO 2600 Faith and Culture (3)

One of the following:
BIBL 1330 Biblical Backgrounds (3)
*THEO 3600 Intro to Christian Theology (3)

HUMANITIES (30 credits)

Human Expression (15)
COMM 1260 Oral Communication (3)
ENGL 1210 Principles of College Writing I (3)
ENGL 1220 Principles of College Writing II (3)
English Proficiency Exam pass required for graduation.

One of the following:
ENGL 2250 Introduction to Theater (3; F)
MUSI 1500 Intro to Music (3)
MUSI 1600 Music in History and Context (3; Sp)
HUMA 3440 Fine Arts in Western Culture (3)

One of the following:
ENGL 2100 Introduction to Literature (3)
ENGL 2210 American Literature to 1865 (3; F)
ENGL 2215 American Literature from 1865 (3; Sp)

Global Understanding (15)
HIST 2330 U.S. History to 1877 (3; F)
HIST 2340 U.S. History from 1877 (3; Sp)
HUMA 1450 World Civilizations I (3; F)
HUMA 1460 World Civilizations II (3; Sp)

One of the following:
CCST 3740 Peoples of the World (3; F)
RELI 3900 Religions of the World (3; Sp)
RELI 3910 Introduction to Islam (3; OF)

SCIENTIFIC (17-18 credits)
PSYC 1600 Intro to Psychology (3)
SOCI 1800 Intro to Sociology (3; F)

One of the following:
MATH 1830 Precalculus (3; F)
MATH 2300 Math for Educated Citizen (3)
Or XXXX Math Proficiency Exam Pass resulting in an open elective (3)

One of the following physical sciences:
NSCI 2530 Intro to Physics (Lab) (4)
NSCI 3080 Modern Science in Society (3)
NSCI 3090 Intro to Astronomy & Cosmology (3; F)
NSCI 3510 Environmental Science (3)

One of the following life sciences:
NSCI 2520 Intro to Biology (Lab) (4)
NSCI 3540 Human Biology (3; F)

One of the following:
PHED 1100 Fitness and Wellness (1)
PHED 1110 Nutrition (1)

Note: One lab science is required
*Course has prerequisites; check course descriptions in catalog.

SAMPLE TOTAL PROGRAM
Biblical Studies/Theology 15
Humanities 30
Sciences 17-18
TOTAL 62-63
TRADITIONAL UNDERGRADUATE
Certificate Programs
One Year

BIBLE AND THEOLOGY

The one-year Certificate in Bible and Theology is designed particularly for students who desire to increase their knowledge of the Bible for work in the local church or to supplement their college education to qualify for ministry.

BIBLE REQUIREMENTS (30)

- BIBL 1300 Lit of Old Testament (3)
- BIBL 1310 Lit of New Testament (3)
- BIBL 1330 Biblical Backgrounds (3)
- BIBL 2220 Hermeneutics/Bible Study (3)
- THEO 2600 Faith and Culture (3)
- *THEO 3600 Intro to Christian Theology (3)
- *BIBL/THEO Electives (12)

TOTAL 30

CONTEMPORARY CHURCH MUSIC

The one-year Certificate in Contemporary Church Music is designed to enhance the skills of worship leaders and church musicians who are already working in the church without working toward a full degree in Church Music Ministry.

- *MUSI 1620 Theory I (3; F)
- *MUSI 1630 Theory II (3; Sp)
- *MUSI 1720 Theory Lab I (2; F)
- *MUSI 1730 Theory Lab II (2; Sp)
- MUAP 17P (piano) 2 semesters (2)
- MUAP 17V (voice) 2 semesters (2)
- MUAP 17G (guitar) 2 semesters (2)
- MUAP 2000 (studio class) 0; F, Sp
- MUSI 4620 Philosophy of Music in the Church (3; F)
- MUSI 2010 Chapel Worship Team or Church Internship (1-1, full yr)
- MUAP 2020 Worship Service Project (2)

One of the following:
- MUAP 1712/3712 Simpson Chorale (2; F, Sp)
- MUAP 1722/3722 Trinity Repertory Singers (2; F, Sp)

Six credits from the following electives:
- MUSI 3680 Congregational Song (3; Esp)
- MUSI 3500 Practice of Music Ministry (3; OSp)
- *MUSI 4660 Instrumentation and Arranging (3; OSp)
- MUSI 3700 Computer Music Technology (3; ESp)

TOTAL 31
**OFF-CAMPUS PROGRAMS**

The Council for Christian Colleges and Universities, an association of more than 100 campuses in the United States and Canada, offers semester and summer programs to students of its member institutions. The programs offer a unique opportunity for students to make the world their classroom, going beyond the confines of the traditional classroom. These interdisciplinary learning opportunities are available to upper-class students. For more information, contact the off-campus programs coordinator in the Registrar’s Office or the CCCU.

**AMERICAN STUDIES PROGRAM**

Founded in 1976, the American Studies Program has served hundreds of students from member institutions as a “Washington, D.C., campus.” ASP uses Washington as a stimulating laboratory where collegians gain hands-on experience with an internship in their chosen field. Internships are tailored to fit students’ talents and aspirations and are available in a wide range of fields. They also explore pressing national and international issues in public policy seminars, which are issue-oriented, interdisciplinary and led by ASP faculty and Washington professionals. ASP bridges classroom and marketplace, combining biblical reflection, policy analysis and real-world experience.

Students are exposed to on-the-job learning that helps them build for their future and gain perspective on the calling of God for their lives. They are challenged in areas that they will need to serve others. Students will experience a unique learning environment that focuses on real-world issues and providing a challenging and dynamic classroom experience.

*Students earn 16 semester hours of credit.*

**AUSTRALIAN STUDIES CENTRE**

Students attend Wesley Institute, a dynamic evangelical Christian community of people from a variety of vocations, locations, churches, languages and cultures. Enrolling in a course of study involves a commitment to personal development through the study and fellowship with others who share a common goal: being equipped to undertake ministry opportunities in all walks of life. All students take “Australian History, Culture and Society,” and choose three or four additional courses from the flowing selections. Most courses are worth 3 credits. Students earn 16 semester hours of credit.

**CHINA STUDIES PROGRAM**

The China Studies Program enables students to engage this large and intriguing country from the inside. While living in and experiencing Chinese civilization firsthand, students participate in seminar courses on the historical, cultural, religious, geographical and economic realities of this strategic and populous nation. In addition to the study of standard Chinese, students are given opportunities such as assisting Chinese students learning English or working in an orphanage, allowing for one-on-one interaction. The program introduces students to the diversity of China, including Hong Kong, Beijing, Shanghai, Xi’an and Xiamen. This interdisciplinary, cross-cultural program enables students to deal with this increasingly important part of the world in an informed, Christ-centered way. Students earn 16 semester hours of credit.

**CONTEMPORARY MUSIC PROGRAM**

The Contemporary Music Program provides students the opportunity to live and work in community while seeking to understand how God will have them integrate music, faith and business. Both interdisciplinary and multidisciplinary in nature, the CMP offers two tracks: the Artist Track and the Executive Track. The Artist Track is tailored to students considering careers as vocalists, musicians, songwriters, recording artists, performers, producers and recording engineers. The Executive Track is designed for business, arts management, marketing, communications and other majors interested in possible careers as artist managers, agents, record company executives, and entertainment entrepreneurs.

Both Artist and Executive track students receive instruction, experience and a uniquely Christian perspective on creativity and the marketplace, while working together to create and market a recording of original music. Both tracks include coursework, labs, directed study and a practicum. Students earn 16 semester hours of credit.

**LATIN AMERICAN STUDIES PROGRAM**

LASP participants take part in specialized concentrations: Latin American Studies (offered both fall and spring semesters); Advanced Language and Literature (offered both fall and spring semesters); International Business, Management and Marketing (offered during fall semester); Tropical Science and Global Sustainability (offered during spring semester). During the semester, the class will take two trips to neighboring Latin American countries. Students will broaden their personal exposure to the rich diversity of countries and cultures in Central America by witnessing the lifestyle of people in both cities and rural villages. Students will be placed in classes according to their language ability. They will study in-depth, interactive Spanish living side by side with Costa Ricans as part of a Tico family, shopping in diverse markets, enjoying Latino culture, and interacting with Costa Rican peoples. Spanish majors have the opportunity to further develop their Spanish capability through classes designed especially for them. Students earn 16 semester hours of credit.

**LOS ANGELES FILM STUDIES CENTER**

The mission of the LAFSC is to prepare students academically for placement in the mainstream Hollywood film industry, preferably in decision-making positions, with a Christ-centered vision to influence dynamically the production process, film content and interpersonal relationships. In addition, the mission includes the development of advocates to enhance an
The program includes (1) an internship experience in some aspect of the Hollywood film or television industry, 20 to 24 hours a week (usually in an office setting); (2) an overview of the film business, called Inside Hollywood; (3) a course in Faith, Film and Culture; (4) elective courses such as Screenwriting or Introduction to Filmmaking. Students earn 16 semester hours of credit.

MIDDLE EAST STUDIES PROGRAM

At the crossroads of the Middle East lies Egypt – home of three major religions, a land of ancient civilizations, and the most populous Arab country. As part of the MESP students will live and study in Cairo, Egypt; travel in Israel, Palestine, Jordan, Syria and Turkey; and study the history, culture, religions and struggles of this dynamic area. This program combines firsthand encounters and serious scholarship to provide an intensive learning experience. Students can develop a knowledge of basic conversational Arabic by studying under a certified Arabic language instructor (prerequisite not required). They will also develop language skills through interaction with Egyptian students, other teachers, business people, and friends of MESP and can take part in interdisciplinary seminar courses taught by the MESP director and invited experts. The three seminars are Islamic Thought and Practice, Conflict and Change, and Peoples and Cultures of the Middle East. Students will live in a dormitory or apartment, as well as a 10-day home stay with an Egyptian family. The program is 16 credits (4 for language and 12 for seminars).

SCHOLARS’ SEMESTER IN OXFORD

Honors and other highly qualified students have the exciting opportunity to study in England through this interdisciplinary semester in Oxford. The rigorous academic program, aimed at increasing critical thinking skills and scholarship from an integrated Christian perspective, allows participants to choose from a wide variety of tutorial study programs in numerous disciplines, including the arts, religion, history, literature and philosophy. In addition to two tutorials, students participate in a seminar and an integrative course through which they produce a scholarly project or term paper. Field trips provide opportunities for experiential learning in England’s rich historical setting. Students earn 16 semester hours of credit.

RUSSIAN STUDIES PROGRAM

The RSP makes use of the rich resources found in three distinct locations in the Republic of Russia to guarantee an unforgettable learning experience: Moscow, center of government and hub of current political and economic debate; Nizhni Novgorod, located on the Volga River, 230 miles east of Moscow and the focus of post-Communist reform; St. Petersburg, where Eastern and Western influence are combined in a city rich with history and culture. Students live on campus at the distinguished University of Nizhni Novgorod for the first six weeks. Then they will move into another cross-cultural experience and further develop their language skills by living with a Russian family for the remaining six weeks in Nizhi. They participate in language and seminar programs to broaden their knowledge of Russian and increase their ability to interact with its people and culture. They take part in Russian language instruction by qualified native-Russian language teachers based on their level of competency. They will also take excursions to historical sites, famous museums and other landmarks. A total of 16 credits can be earned through participation in RSP.

WASHINGTON JOURNALISM CENTER

This summer practicum provides on-site training for journalism students in gathering, writing and editing news for publication. Situated in Washington, D.C., the program’s goal is to blend classroom experiences with hands-on work in a writing lab. Students are engaged in seminars and field trips with media personnel and directed by communications professors and professionals in workshop projects arranged in advance with their local papers. A number of projects are required, with professors supervising and grading at least two drafts of the major final project. Also required are a series of shorter news stories and active participation in all class meetings, field trips, individual and team writing and editing projects. Emphasis throughout is placed on the role of Christians as “salt and light” in the media world. Students earn four semester hours of credit.

UGANDA STUDIES PROGRAM

The Uganda Studies Program (USP) offers an invaluable opportunity for studies in and about East Africa, for authentic cross-cultural exposure, and for participation in the lively faith and worship of Global South Christianity. Students live and study with the UCU Honours College, a group of approximately 30 students committed to high academic standards and self-guided learning. Core courses focus on religion, culture, literature, and history of Africa. Electives give students the opportunity to explore areas of interest, studying with and learning from Ugandans. USP participants gather together in a faith and practice seminar where they will process and apply their experiences in Uganda. The program will feature group travel to sites in Uganda. Students also may enjoy the opportunity of visiting the home village of fellow UCU students. Each USP student finds a place to serve regularly in the local community. These service opportunities include Habitat for Humanity, local orphanages and campus worship teams. In addition, USP and Honours College students will join together for a larger service project of their own design.

ISRAEL STUDY TOUR

Though not affiliated with the Council for Christian Colleges and Universities, Simpson University’s Israel study tour gives students an opportunity to study in the Holy Land. In an arrangement with Jerusalem University College, students who participate in the study tour will learn about physical features of the land of the Bible, with an emphasis on geographical factors affecting settlement and communication in the various regions. Preparatory map study and class previews provide the background to each trip in the field. Relevant archaeological, historical and biblical material is correlated with sites, roads and features in each region.
COURSE DESCRIPTIONS
Undergraduate

Please look up courses under the appropriate division heading. Course descriptions for the ASPIRE and graduate programs can be found in the ASPIRE and Graduate Studies sections.

Course Numbering System

1000-1999:
- Lower division, freshman level
2000-2999:
- Lower division, sophomore level
3000-3999:
- Upper division, junior level
4000-4999:
- Upper division, senior level.

Parentheses immediately following a course title provide the number of credits and terms in which the course is offered. In general, the courses carrying the higher numbers require background knowledge obtained from the lower-level courses. It is strongly advised that students, in planning their courses of study, take the lower-numbered courses first to obtain the necessary preparation. Students must have sophomore standing to enroll in courses numbered 3000-4999.

A

ACCT 2900
Accounting I – Principles of Financial Accounting (3, Fall) Fundamentals of theory and practice, principles of double entry. Design and use of books of account and posting of typical transactions and balances. Preparation of work sheets, financial statements, and balance sheets. (Prerequisites: BUSS 1900 and BUSS 1910 or satisfactory score on the computer proficiency exam) (Also BUSS 2900)

ACCT 2910
Accounting II – Principles of Managerial Accounting (3, Spring) A continuation of ACCT 2900. Further consideration of principles and concepts of financial accounting, cost accounting, budgeting, and managerial concepts are introduced. (Prerequisite: ACCT 2900) (Also BUSS 2910)

ACCT 3900
Intermediate Accounting I (3, Fall) Accounting theory and practice covering asset valuation, income, owner’s equity, and financial reporting. (Prerequisites: ACCT 2900 and ACCT 2910)

ACCT 3905
Intermediate Accounting II (3, Spring) Continuation of ACCT 3900. (Prerequisite: ACCT 3900)

ACCT 3910
Cost Accounting (3, Spring) Study and practice covering product costing, planning and control. (Prerequisite: ACCT 3900)

ACCT 3920
Tax Accounting I (3, Odd Fall) A study of the Internal Revenue Code and regulations related to individuals; exclusions and inclusions for gross income, capital gains and losses, business expenses, and other deductions. (Prerequisites: 12 units of accounting)

ACCT 3925
Tax Accounting II (3, Even Spring) Continuation of ACCT 3920. Topics include partnerships, estates and trusts, and corporations. (Prerequisite: ACCT 3920)

ACCT 4900
Auditing (3, Even Fall) Methods of auditing and reporting, ethical and legal considerations. A study of the expanding role of the auditor. (Prerequisites: 12 units of accounting)

ACCT 4910
Accounting Information Systems (3, Odd Fall) Study of the use and evaluation of computer-based accounting systems in relation to company records and data. (Prerequisites: BUSS 1910 or a satisfactory score on the computer proficiency exam and 6 units of accounting)

ACCT 4920
Advanced Accounting (3, Spring) The study of accounting for combined corporate entities, currency transactions, international financial reporting, and accounting for partnerships. (Prerequisite: ACCT 3905)

ACCT 4940W
Ethics in Business (3, Spring) An overview of the basic systems of ethics with a brief summary of each. Application and the consequences of each system of ethics are explored. Potential problems encountered by managers, accountants and other employees are examined. Students are encouraged to develop a consistent system of ethics to prepare them for coping with life in the business world. Passing this course with a C or higher demonstrates writing competency in the Accounting major. (Prerequisites: passing score on the English competency exam; senior standing) (Also BUSS 4940W)

ACCT 4990
Accounting Internship (3, Fall and Spring) Professor-supervised on-the-job course designed to give students practical experience in an accounting capacity in the community. (Prerequisite: Accounting majors or minors with junior or senior standing)

ANTH 4110
Cultural Anthropology (3, Fall) An introduction to cultural anthropology; the nature of culture; the range of cultural phenomena, including material culture, social organization, religion, language, and other related topics. (Prerequisite: junior or senior standing)

ANTH 4200
Anthropological Methods (3, Odd Spring) An exploration of anthropological methods used in the collection and analysis of ethnographic data. Students will practice participant observation, selecting ethnographic informants, interviewing key informants, and more systematic methods such as survey research. They will also consider ethical issues surrounding anthropological research and assess different kinds of ethnographic writing. (Prerequisite: ANTH 4110)

ARTS 4100
Children’s Art (1, Spring) Examination of a variety of media to promote creativity and imaginative use of materials and skills in children. Designed especially for students desiring a multiple subject teaching credential.

B

BIBL 1300
Literature of the Old Testament (3, Fall and Spring) An introduction to the background and history of the Hebrew people from their beginnings through the post-Exilic era. The course emphasizes the content and redemptive message of the Old Testament.

BIBL 1310
Literature of the New Testament (3, Fall and Spring) A survey of the distinctive purpose, content and fundamental religious messages of each New Testa-
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL 1330</td>
<td>Biblical Backgrounds</td>
<td>(3, Fall and Spring) An examination of the physical, geographical, historical, and social contexts of the Bible. The course includes the study of geology, climate, agriculture, flora and fauna with a view toward a deeper understanding of Scripture.</td>
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<tr>
<td>BIBL 2220</td>
<td>Hermeneutics and Bible Study Methods</td>
<td>(3, Fall and Spring) An introduction to theoretical and practical aspects of hermeneutics. The course briefly surveys the history of the interpretation of Scripture, and examines and applies principles of Bible interpretation and application.</td>
</tr>
<tr>
<td>BIBL 3035</td>
<td>The Book of Job</td>
<td>(3, Odd Fall) An exegetical and theological study of the book of Job in light of Old Testament wisdom literature and the broader ancient Near Eastern milieu. The course also considers contemporary treatment of the themes of Job. (Prerequisites: BIBL 1300 and BIBL 2220)</td>
</tr>
<tr>
<td>BIBL 3050</td>
<td>Genesis</td>
<td>(3, Odd Fall) An exegetical and theological study of Genesis, including recent trends. The course considers the historical, cultural and canonical setting of the book, its importance for the foundation of the Judeo-Christian worldview, and its contemporary significance. (Prerequisites: BIBL 1300 and BIBL 2220)</td>
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<tr>
<td>BIBL 3070</td>
<td>History and Literature of the Intertestamental Period</td>
<td>(3, Fall) An investigation of Jewish history and literature from the 400 silent years between the Old and New Testaments. The course examines history between the Captivity and the Second Jewish Revolt and studies the extra-canonical Jewish literature of the period 250 BC to AD 100 against the backdrop of the Old Testament canon. (Prerequisites: BIBL 1300, BIBL 1310) (Also HIST 3050)</td>
</tr>
<tr>
<td>BIBL 3080</td>
<td>Life and Letters of Paul I</td>
<td>(3, Fall) An examination of Paul’s rabbinical background, his conversion, and the contours of his apostolic career. Set against the backdrop of Acts and the Pauline epistles, the course investigates selections from the earlier writings of Paul with attention to their importance for the faith and practice of the early church as well as the church today. (Prerequisites: BIBL 1310 and BIBL 2220)</td>
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<tr>
<td>BIBL 3095</td>
<td>Life and Letters of Paul II</td>
<td>(3, Fall) A sequel to BIBL 3085. The course examines the later writings of Paul in order to identify their significance for the early church and for today’s church. (Prerequisites: BIBL 1310 and BIBL 2220)</td>
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<tr>
<td>BIBL 3080</td>
<td>Honors Project I</td>
<td>(1, Fall and Spring) Explores an area of student interest, culminating in a 5,000-word research project. The course is taken in conjunction with any upper-division course in the Bible and Theology major, in consultation with a faculty supervisor. (Prerequisite: Bible and Theology Honors Program) (Also THEO 3095)</td>
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<tr>
<td>BIBL 3190</td>
<td>Honors Project II</td>
<td>(1, Fall and Spring) Explores an area of student interest, culminating in a 5,000-word research project. The course is taken in conjunction with any upper-division course in the Bible and Theology major, in consultation with a faculty supervisor. (Prerequisite: Bible and Theology Honors Program) (Also THEO 3190)</td>
</tr>
<tr>
<td>BIBL 3310</td>
<td>Eschatological Books</td>
<td>(3, Odd Fall) A study of the historical, literary, and theological dimensions of New Testament eschatological literature, including Jesus’ Olivet Discourse, 1 and 2 Thessalonians, and/or Revelation. The course considers various interpretive viewpoints and the significance of the literature for Christian living. (Prerequisites: BIBL 1310 and BIBL 2220)</td>
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<tr>
<td>BIBL 3320</td>
<td>Synoptic Gospels</td>
<td>(3, Spring) An investigation of Matthew, Mark and Luke using various methodological approaches. The course will use source, genre, narrative, historical and theological approaches to the synoptic gospels in order to discern their form and message and to develop an understanding of the life and teachings of Jesus. (Prerequisites: BIBL 1310 and BIBL 2220)</td>
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<tr>
<td>BIBL 3340</td>
<td>General Epistles</td>
<td>(3, Even Spring) A study of Hebrews, James, 1 and 2 Peter, and Jude, considering questions of authorship, date, audience, literary structure, theology and relevance for Christian life and ministry. Special consideration may be given to Christology (Hebrews), wisdom (James), suffering (1 Peter), and false teaching (2 Peter and Jude). (Prerequisites: BIBL 1310 and 2220)</td>
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<tr>
<td>BIBL 4010</td>
<td>Daniel</td>
<td>(3, Even Fall) An exegetical and theological study of the book of Daniel, including an introduction to the genre of apocalyptic literature and a treatment of the debates surrounding the interpretation of this text. The course considers the historical, cultural and canonical setting of the book, its impact on Old and New Testaments as well as its contemporary significance. (Prerequisites: BIBL 1300 and BIBL 2220)</td>
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<tr>
<td>BIBL 4030</td>
<td>Old Testament History</td>
<td>(3, Even Fall) A detailed survey of Israel’s history, primarily from the books of Joshua through Esther with an emphasis on the historiographical method. (Prerequisites: BIBL 1300 and BIBL 2220) (Also HIST 4030)</td>
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<tr>
<td>BIBL 4099</td>
<td>Honors Project III</td>
<td>(1, Fall and Spring) Exploration of an area of student interest, culminating in a 5,000-word research project. The course is taken in conjunction with any upper-division course in the Bible and Theology major. The course serves as a capstone and is conducted in consultation with a faculty supervisor. (Prerequisite: Bible and Theology Honors Program) (ALSO THEO 4099)</td>
</tr>
<tr>
<td>BIBL 4110</td>
<td>Johannine Literature</td>
<td>(3, Even Fall) A study of the unique religious messages of the epistles and gospel of John from standpoints of historical background, literary style and structure, and development of major themes. The course emphasizes the application of John’s message to the spiritual needs of today’s world. (Prerequisites: BIBL 1310, BIBL 2220)</td>
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<tr>
<td>BIBL 4210/4220</td>
<td>Readings in the Greek Bible I, II</td>
<td>(3, Odd Fall and Even Spring) An exegetical study of selected passages from the Greek New Testament with emphasis on grammatical and syntactical analysis as the primary prerequisites for English translation, interpretation and contemporary application. The course reviews and enlarges upon skills attained in Greek I and II. (Prerequisites: BILA 2210, BILA 2220)</td>
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</tbody>
</table>
| BIBL 4230   | Psalms | (3, Even Spring) An exegetical
and theological study of the book of Psalms, including recent trends. The course carefully considers the historical, cultural, and canonical setting of the Psalter, including the structure of Hebrew poetry, corporate faith and worship in ancient Israel, and their contemporary relevance. (Prerequisites: BIBL 1300, BIBL 2220)

BIBL 4280/ 4290 Hebrew Readings I, II (3, Even Fall and Odd Spring) An intermediate study of biblical Hebrew. The course includes the exegesis of selected Old Testament passages. (Prerequisites: BILA 2260, BILA 2270)

BIBL 4400 Selected Topics in Old Testament (3, TBA) An advanced course on a topic chosen by the professor and of special interest to Old Testament studies. (Prerequisite: junior or senior standing)

BIBL 4401 Isaiah (3, Odd Spring) An exegetical and theological study of the book of Isaiah, including recent trends. The course gives careful attention to the historical, cultural, and canonical setting, and emphasizes Isaiah’s messianic message and its contemporary significance. (Prerequisites: BIBL 1300, BIBL 2220)

BIBL 4410 Selected Topics in New Testament (3, TBA) An advanced course on a topic chosen by the professor and of special interest to New Testament studies. (Prerequisite: junior or senior standing)

BIBL 4411 New Testament Criticism (3, Even Fall) A survey of various methods that are utilized by biblical scholars in the study of the New Testament. Reading and writing assignments will give attention to newer critical methods as well as to standard procedures that have been developed in the modern era. (Prerequisites: BIBL 1310, BIBL 2220; completion of or concurrent enrollment in BILA 2210, BILA 2220; pass English Proficiency Exam)

BIBL 4421 Old Testament Criticism (3, Odd Fall) A survey of the various methods utilized by biblical scholars in the study of the Old Testament. The course gives attention to newer critical methods as well as to standard procedures that have been developed in the modern era. (Prerequisites: BIBL 1300, BIBL 2220)

BIBL 4423W Old Testament Theology (3, Even Spring) An overview of the major themes of Old Testament theology. The course gives attention to the continuing debate over the central theme(s) that integrate the message of the Hebrew Scriptures and their relation to the New Testament. (Prerequisites: BIBL 1300, BIBL 2220; pass English Proficiency Exam)

BILA 2210/2220 Greek I, II (3, Even Fall and Odd Spring) An elementary course in New Testament Greek designed to introduce students to the basics of Greek vocabulary and rules of grammar as prerequisites for translating the New Testament.

BILA 2260/2270 Hebrew I, II (3, Odd Fall and Even Spring) An elementary course in Hebrew designed to introduce students to the basics of vocabulary and rules of grammar as prerequisites for translating the Old Testament.

BMIS 2830 Computer Programming (3, Fall) A study of basic programming concepts including an introduction to object-oriented programming. Students will develop, implement and validate algorithms to solve typical scientific, educational and business problems. (Prerequisites: MATH 1830 or 3 years of high school mathematics and consent of the instructor) (Also MATH 2830)

BMIS 3010 Data Communications and Management (3, Spring) A study of the most important aspects of developing and managing Internet-based systems in today’s technological and business environment. Topics include: business models for E-Business and E-Commerce, Website design tools, current and future trends in Web technologies. (Prerequisites: BUSS 1910; BMIS 2830)

BMIS 3030 Database Systems (3, Fall) This course enables students to develop the skills to design a database; from the initial step of creating a data model to the final steps of creating user interfaces. Course topics include: determining the data sources and needs of the organization, creating ERP Diagrams, understanding data flows in a business, fields, tables, queries, forms, and reports in Microsoft Access, normalizing data, relational versus object-oriented data models, creating and querying data objects. Software applications: Microsoft Access and an Object-oriented database application. (Prerequisites: BUSS 1910; BMIS 2830)

BMIS 4010 MIS Analysis and Design (3, Fall) The strategies and techniques of structured information systems analysis and design including feasibility studies, modeling techniques, systems, design, reporting and documentation, and implementation strategies. (Prerequisites: BMIS 2830; BMIS 3010; BMIS 3020; BMIS 3030)

BMIS 4020 Application Development (3, Fall) A course focusing on the issues and technologies inherent in the development of software applications with graphical user interfaces for businesses and other organizations such as: the system development life cycle and other development methodologies, defining project scope and specifications, creating a development environment, team development, change management, user involvement and testing, ‘going live.’ The course also addresses management issues like steering committees, changing business needs, business re-engineering, and outsourcing. (Prerequisites: BMIS 2830; BMIS 3010; BMIS 3020; BMIS 3030)

BMIS 4030 Internship (3, Fall, Spring, Summer) An on-the-job course designed to give students direct participation in a business firm in the community. Students will learn from practical experience and study managing information, control,
and decision-making in selected organizations. Students enrolled in this course must work in a business firm for the entire semester and will be supervised by a Business Department faculty member. (Prerequisite: senior standing)

**BMIS 4040**
**MIS Project Management** (4, Spring)  
Application of project management principles to real-world situations. Evaluation of the causes and effects of common project-management errors. Includes an introduction to techniques, tools, and methodologies for computer project management, including project planning and budgeting, critical path analysis, resource allocation, scheduling, and cost accounting. Use of web-based MS Project Server required. (Prerequisite: senior standing)

**BUSS 1900**
**Introduction to Business** (3, Fall)  
A study of the nature and function of business operations in the social, political, and economic setting of American business in modern society; the various activities performed by business organizations and career possibilities in business; responsibilities of business leadership; the business professional’s role in the community.

**BUSS 1910**
**Computer Applications** (3, Fall and Spring)  
Fundamentals of computer literacy: operations, terminology and applications. A brief history of computers and some of the problems resulting from the computer revolution. The laboratory portion of the class will focus on the use of word processing, spreadsheet, database applications, and educational applications. IBM-compatible computers are used in the laboratory.

**BUSS 2610**
**Statistics** (3, Fall and Spring)  
An examination of the fundamentals of statistical theory and practice in the social sciences and business. Emphasis is on the use and interpretation of elementary descriptive and inferential statistics. (Prerequisite: MATH 1520 or equivalent) (Also MATH 2610)

**BUSS 2900**
**Accounting I - Principles of Financial Accounting** (3, Fall)  
Fundamentals of theory and practice, principles of double entry. Design and use of books of account and posting of typical transactions and balances. Preparation of work sheets, financial statements, and balance sheets. (Prerequisites: BUSS 1900 or satisfactory score on the computer proficiency exam) (Also ACCT 2900)

**BUSS 2910**
**Accounting II - Principles of Managerial Accounting** (3, Spring)  
A continuation of BUSS 2900. Further consideration of principles and concepts of financial accounting, cost accounting, budgeting, and managerial concepts are introduced. (Prerequisite: BUSS 2900) (Also ACCT 2910)

**BUSS 2920**
**Macroeconomics** (3, Fall)  
An introduction to the basic principles, theories, terminology and problems of macroeconomics. The production, exchange, distribution, and consumption of income and wealth will be covered; national income, debt, employment, business fluctuations, and economic growth, as well as the international economy and other economic systems, will be analyzed. The course will stress the U.S. economic system and current economic policy. (Prerequisite for business majors: BUSS 1900. All other majors - no prerequisite.)

**BUSS 2930**
**Microeconomics** (3, Spring)  
An introduction to the basic economics of the consumer and the firm. Principles of market demand and supply and the determination of prices will be analyzed; and, analysis of competitive, monopolistic and oligopolistic markets; labor and other resources-input markets. (Prerequisite: BUSS 2920)

**BUSS 2940**
**Principles of Management** (3, Fall)  
A study of the theory and practice of management of organizations, with emphasis on the manager’s role in strategy, organizational design, effective use of human resources, planning, organizing, integrating and controlling functions. Theory and practice will both be stressed. Course will also cover decision-making, quality, and work teams. (Prerequisites: BUSS 1900, BUSS 1910)

**BUSS 2950**
**Principles of Finance** (3, Spring)  
A study of financial policies applicable to business management and organization, including alternative uses of funds, acquisition of funds, and management of assets. Includes a study of the classes and types of securities and risk analysis. Ethical and moral implications of financial decisions will be considered and evaluated. (Prerequisites: BUSS 2610, BUSS 2900)

**BUSS 3190**
**Career Planning Seminar** (1, Fall and Spring)  
This course focuses on identifying possible career directions within the business discipline. It first involves the understanding of the student’s personality and career fit through profiling. Profiles are evaluated and a general field of interest is identified. The student performs directed research within the field in order to define educational and personal development requirements before graduation. (Prerequisite: junior standing)

**BUSS 3200**
**Business as Mission** (3, Even Spring)  
A study of the theory and practice of management of organizations, with an emphasis on decision-making based on Christian principles. The role of the manager’s decision-making, use of resources and strategy, planning, organizing, and integration of business activities are viewed both from the perspective of modern business theory and Christ-centered management. Both theory and practice will be stressed with an emphasis on world service. (Prerequisite: BUSS 1900; Excel proficiency)

**BUSS 3915**
**Comparative Economic Systems** (3, Odd Spring)  
A study of international economics applying a contemporary comparative economic systems approach. By moving beyond the focus of the old US vs. USSR split, the course will cover a more global comparison of economic systems from all parts of the world. It will include coverage of basic economic principles such as full employment, technical efficiency, economic efficiency, economic growth, freedom, justice, and equality to comparatively evaluate each economic system discussed. (Prerequisite: BUSS 2920)

**BUSS 3930**
**Business Law I** (4, Fall)  
An introduction to the principles of law as applied in the business environment from the standpoint of a working professional. The course provides a basic understanding of the elements of law and the judicial process and includes traditional business law, torts, real and personal property, intellectual property, contracts, sales, negotiable instruments, business organizations, and employment relationships. The regulatory environment of business, including employment law, environmental law, consumer protection, antitrust law, and securities protection, is also investigated. (Prerequisite: BUSS 2900)
BUSS 3935
Business Law II (3, Spring) This course offers a more concentrated study of business law focusing on employment, business organizations, government regulations, and securities laws. A more practical and application-based approach will be used in reviewing actual court decisions and analyzing and applying business law to the contemporary legal business environment. (Prerequisite: BUSS 3935)

BUSS 3940
Business Issues in Ministry (3, Even Spring) An introduction to legal, financial and ethical issues in ministry. The course investigates personal and corporate responsibilities in human resources, legal, and financial management, and considers ethical practices for ministry.

BUSS 3950
Entrepreneurship (3, Spring) An examination of the main terms, concepts, and elements of the entrepreneurial process, including the development of a business plan, financing and managing a new venture, legal issues, and franchises. Further, the entrepreneurial process will be reviewed from both a historical and a research perspective. The course will also review the entrepreneurial process in an international context for economic development in other countries. This course is intended for prospective entrepreneurs and for church planters needing independent financial support.

BUSS 3955
Foundations of Management Information Systems (3, Spring) An introduction to important aspects of MIS for today's business environment. The topics covered include: current and emerging technologies, their uses (especially E-commerce), their impact on organizations and the opportunities they present, and an overview of the means, benefits, and challenges of implementing IT in an organization. (Prerequisite: BUSS 2940)

BUSS 3970
Production & Operations Management (3, Fall) An introduction to the concepts, techniques and applications of production/operation management, with practical applications in manufacturing and service organizations. Topics will include product and process design, total quality management, capacity planning, Just-In-Time (JIT) production systems, and production planning and control, including work measurement, forecasting, scheduling, inventory control, material requirements planning, project management, and systems maintenance improvement. Managerial issues will be combined with technical tools and quantitative applications. (Prerequisites: BUSS 2610, BUSS 2910, BUSS 2930, and BUSS 2940)

BUSS 4200
Business Strategy and Policy (3, Spring) The course stresses the development and implementation of organizational policy and strategic analysis, formulation, and implementation. All policy and strategy concepts and strategy techniques will be viewed in the context of developing a competitive advantage in the marketplace. Concepts and practices from other core classes will be integrated utilizing an organization-wide perspective. The role of moral and social responsibility, ethics, and other biblical and societal concerns will be considered in formulating business strategy and policy. (Prerequisite: senior standing)

BUSS 4670
Communication, Leadership and Organizations (3, Odd Spring) This course focuses on internal organizational communication systems, both formal and informal. Leader roles, leadership theory, leadership style, and both the organization and the communication process as systems will be examined. (Prerequisite: junior or senior standing) (Also COMM 4670)

BUSS 4900
Human Resource Management (3, Fall) A study of the human resource needs of an organization, including recruitment strategies, screening, selection, and placement of applicants; job analysis; training and development; appraising and rewarding performance. Emphasis is placed on the application of research findings to diagnosing and solving organizational problems. Ethical and moral implications of management decisions will be considered and evaluated. (Prerequisite: BUSS 2940)

BUSS 4910
Internship (3, Fall and Spring) An on-the-job course designed to give students direct participation in a business firm in the community. Students will learn from practical experience and will study policy, control and decision-making in selected organizations. Students will be supervised by a faculty member from the department. This course is appropriate for senior business students. Students will work in a business firm for one semester. (Prerequisite: senior standing)

BUSS 4920
Principles of Marketing (3, Fall) A study of institutions and essential functions in the marketing system. Analysis of the marketing mix: product, place, promotions, and price strategies. Marketing strategies and tactics are included. (Prerequisites: BUSS 2930, BUSS 2950)

BUSS 4930
Money and Banking (3, Odd Spring) A study of monetary theories and banking principles, with reference to contemporary development in money and banking in the U.S., the Federal Reserve and other financial institutions. (Prerequisites: BUSS 2930; BUSS 2950)

BUSS 4940W
Ethics in Business (3, Spring) An overview of the basic systems of ethics with a brief summary of each. Application and the consequences of each system of ethics are explored. Potential problems encountered by managers, accountants and other employees are examined. Students are encouraged to develop a consistent system of ethics to prepare them for coping with business circumstances. Passing this course with a C or higher demonstrates writing competency in the Business majors. (Prerequisites: passing score on the English competency exam; senior standing) (Also ACCT 4940W)

CCST 3740
Peoples of the World (3, Fall) A focused study of the religions, languages, history and culture of the region of the world where the current missionary-in-residence has ministered. The course also examines the region’s mission history and strategies. (Also MISS 3740)

CCST 4022
Issues in Cross-Cultural Living (3, Even Spring) An overview of the personal issues confronted by those serving in cross-cultural settings. The course considers such topics as vocational call and preparation, life and work overseas, and cultural reentry.

CCST 4062
Cross-Cultural Internship (3, Spring-Summer) Field experience in working in a foreign culture. The course entails
observation and participation under the supervision of a mission organization or leader. (Also MISS 4062)

CHED 2410
Spiritual Formation in the Church (3, Fall) An introduction to the nature and significance of spiritual formation in the ministry of the church. The course explores the role of Christian education in spiritual formation and the development of effective teams for ministry. Students participate in designing and implementing an age-appropriate ministry.

CHED 3420
Curriculum and Instruction in the Church (3, Even Fall) An introduction to effective teaching in ministry settings. Students formulate learning outcomes, design curricula, and assess learning for different audiences. They also investigate, evaluate, and apply a variety of instructional methods in ministry settings.

CHED 3450
Family Life and Ministry (3, Spring) A study of marriage and family as biblical institutions. The course examines the stages of family life, explores difficulties in marriage and family relationships, and develops appropriate ministry responses. The joys and challenges of a couple and family in ministry are also considered.

CHED 3550
Small Group Ministries (3, Spring) An examination of the theology and use of small groups in ministry. The course highlights the practical challenges of developing, implementing and overseeing an effective small group ministry. (Also MINS 3550)

CHED 4400
Children’s Ministry (3, Odd Fall) A study of the physical, mental, emotional, social, and spiritual development of children from first grade to adolescence with an emphasis on church ministry. The course focuses on children’s ministry in the context of family relationships, evaluates the resources available for such ministry, and includes observation and evaluation of children’s ministries in several churches.

CHED 4420
Ministry to Adults (3, Odd Fall) An examination of ministering effectively to adults. The course explores the needs of contemporary adults and the challenges for spiritual formation, and develops appropriate biblical responses to selected challenges in adult ministry.

CHED 4500
Leadership in Ministry (3, Fall) A study and application of the principles and skills of biblical leadership and management. The course develops leadership skills in planning, organizing and staffing ministries and in conflict management and working with volunteers. (Also MINS 4500) (Also titled “Principles of Leadership and Management” with different course description in the ASPIRE program.)

COMM 1260
Oral Communication (3, Fall and Spring) An introduction to the communication process beginning with skills in interpersonal communication and including effective techniques for the research, organization and presentation of public speeches. A variety of student communication experiences will be provided.

COMM 1270
Interpersonal Communication (3, Odd Fall) This course focuses on communication skills in a dyadic setting. Models of communication, and communication as transaction, process and system will be examined. Variables such as self-awareness, perception, listening, symbol systems (verbal and nonverbal), channels and conflict management will be studied.

COMM 1330
Acting I (3, Fall) This course covers the basic elements of Stanislavsky and his descendants. Focuses on developing mental, emotional and physical performance skills through theater workouts and scene work. (Also ENGL 1330)

COMM 2230
Fundamentals of Journalism (3, Fall and Spring) An introductory course that emphasizes article writing and also touches on photojournalism and layout design. (Also ENGL 2230)

COMM 2250
Communication Practicum (3) A course designed to provide students with practical engagement with professional communication both as part of the discipline and as occupational experience. This may involve public relations, mass media, Internet, newspaper, magazine, local church or other possibilities. Site and placement subject to instructor approval. May be repeated for credit.

COMM 2260
Survey of Mass Media (3, Even Fall) An overview of the development and impact on American society of newspapers, magazines, books, radio, television, cable and satellite networks, and the recording industry. Particular attention will be given to the influence and persuasion of the media on political and social change in our society.

COMM 2900
Field Experience (3) A field experience course designed to give students the opportunity to practically apply communication concepts and theory. Supplemented with faculty oversight to provide analysis and discussion of on-site experience.

COMM 3040
Preaching I (3, Fall) An application of various theories of preaching. The course covers basic patterns of sermons, sermon preparation, sermon delivery, and sermon evaluation as they relate to a variety of audiences. (Prerequisite: COMM 1260) (Also MINS 3040)

COMM 3050
Preaching II (3, Odd Spring) An opportunity to develop further preaching skills. The course expands preaching styles, addresses special concerns of preachers, and develops skills in evaluating sermons. (Prerequisite: COMM 3040) (Also MINS 3050)

COMM 3060
Argumentation and Debate (3, Even Spring) An introduction to argumentation and debate including analysis of propositions, issues, evidence and...
reasoning. Varied debate styles will be studied, and students will prepare and present debate cases in class utilizing proven constructive and rebuttal strategies. (Prerequisites: COMM 1260, junior or senior standing)

COMM 3100 Editing (3, Even Spring) Instruction and practice in principles of copy editing. Students will learn to recognize and correct errors of content, grammar and style. (Prerequisite: ENGL 3280 or LANG 3100)

COMM 3230 Communication Theory (3, Fall) This course prepares students for practical and professional life in the field of communication as well as providing a foundation for graduate study. Content includes a comprehensive overview of the communication field from a variety of theoretical perspectives that enables students to understand the processes and results of communication in multiple contexts. (Prerequisite: COMM 1260)

COMM 3240 Communication Ethics (3, Even Spring) An exploration into the ethics of communication in contexts of speech: public, interpersonal, mass media, intercultural, small group, and family from a Christian worldview. (Also ENGL 3245)

COMM 3250 Interpretive Reading (3, Fall and Spring) Oral interpretation of poetry, fiction and biblical literature. The student is assisted in understanding and communicating the intellectual and emotional meaning of the printed page with imagination and creativity. (Prerequisite: COMM 1260)

COMM 3270 Desktop Publishing (3, Odd Fall) Learning the basics of writing and publishing on the Internet for print and Web-based publications. Integration of photography, multimedia, and advertising into documents will enable students to produce professional results in a growing industry.

COMM 3330 Acting II (3, Fall) This course continues a focus on developing mental, emotional and physical performance skills through theater workouts and scene work. Students cover advanced material and concepts. (Prerequisite: COMM 1330) (Also ENGL 3330)

COMM 3420 Shakespeare on Film (3, Even Fall) Explores the ways cinematic adaptations of Shakespeare’s plays represent the source texts and create new and original texts that respond to, interpret, and remake their literary sources. Attention is given to distinguishing between adaptation and interpretation and to the limits and benefits of cinematic adaptation. (Also ENGL 3420)

COMM 4005 Special Topics in Communication (3, TBA) An advanced course on a topic chosen by the professor. The course will be applicable as an upper-division communication requirement.

COMM 4110 Public Relations (3, Even Spring) Discovering the principles and practices of public relations along with writing and producing a PR campaign for a real company.

COMM 4120 Communication Practicum (3) A course designed to provide students with practical engagement with professional communication both as part of the discipline and as occupational experience. This may involve public relations, mass media, Internet, newspaper, magazine, local church or a host of other possibilities. Site and placement subject to department approval. May be repeated for credit. (Prerequisite: junior or senior standing)

COMM 4130 Nonverbal Communication (3, Odd Spring) This course introduces the student to practical applications of research findings and theories of nonverbal communication with an emphasis on how they influence visual, vocal, temporal, and spatial cues. (Prerequisite: junior or senior standing)

COMM 4220W Seminar in Speech Communication (3, Even Spring) An examination of specialized fields of communication as understood by scholars. Organizational Communication and the Rhetoric of Social Movements will be alternating topics. Each student will have opportunity for specialized research. Passing this course with a C or higher demonstrates writing competency in the major. (Prerequisites: junior or senior standing; passing score on the English Proficiency Exam.)

COMM 4290 Advanced Public Communication (3, Fall) Using Cicero’s model of developing competent speakers by teaching theory, modeling and practice as an outline for the course, students will improve their written and oral communication skills through spoken and written persuasive rhetoric. The course also incorporates the philosophy and history of rhetoric. (Prerequisite: junior or senior standing)

COMM 4330 Communicating Cross-Culturally (3, Fall and Spring) A study of the principles and processes of communicating from one culture or subculture to another. Attention is given to the study of language as well as non-verbal forms of communication. (Prerequisite: junior or senior standing) (Also LING 4330)

COMM 4670 Communication, Leadership and Organizations (3, Odd Spring) This course focuses on internal organizational communications systems, both formal and informal. Leader roles, leadership theory, leadership style, and both the organization and the communication process as systems will be examined. (Prerequisite: junior or senior standing) (Also BUSS 4670)

COMM 4810 World Cinema (3, Odd Spring) Study of major films, directors and film genres from around the world. Attention given to film as an imaginative art form and cultural expression. (Also ENGL 4810.)

COMM 4820 American Cinema (3, Even Spring) Study of the major genres of American film, the American system and style of film making, and the technology and art of film. Attention given to contemporary directors and their work. (Also ENGL 4820)

COMM 4920/4922 Field Experience (2, 2, TBA) A field experience course designed to give students the opportunity to practically apply communication concepts and theory. Supplemented with faculty oversight to provide analysis and discussion of on-site experience, the course is appropriate for upper-division communication students in the midst of their major requirements. (Prerequisite: department approval of site and placement; junior or senior standing)
For ED courses, see course descriptions in Graduate Studies: School of Education.

EDUC 2000
Introduction to Education (3, Spring)
This course is designed to provide an introduction to the teaching profession to the undergraduate who is considering a career in the teaching profession.

EDUC 4000
Integrating Technology (2) Fundamentals of computer literacy: operations, terminology, and applications. A brief history of computers and some of the problems resulting from the computer revolution. The laboratory portion of the course focuses on use of word processing, spreadsheets, database applications, and educational applications. This course meets California state requirements for a preliminary teaching credential. (Prerequisite: admission to Education Minor)

EDUC 4020
Psychological Applications in Education (3) Designed to provide advanced knowledge and understanding of the forces that affect learning. Students will learn to utilize the theories, ideas and principles that are fundamental to an understanding of the teaching and learning process and the growth and development of the learner. Students will integrate a Christian perspective of educational psychology in the application of research and principles to administrative and classroom practices. Includes a study of factors for success for English learners. (Prerequisite: admission to Education Minor)

EDUC 4400
Language Arts in the Elementary School (4) A study of the components of methodology and a comprehensive balanced reading curriculum as defined by the California Commission on Teacher Credentialing’s requirement for preservice reading instruction. Special emphasis will be placed on the skills of beginning reading, phonics, use of quality literature, issues of instruction for English language learners, the writing process, assessment of the language arts, interrelationship of the language arts, and integration of the components of language arts with history/social science, mathematics, science, art and music. Students will further their understanding of the content through 15 hours of field experience in classrooms of exemplary teachers of beginning and middle-grade reading. This course meets requirements for English Language Learner Instruction. (Prerequisite: admission to Education Minor)

EDUC 4410
Language Arts in the Secondary School (4) A study of the methodology for teaching language arts in the content areas. Special emphasis will be placed on the skills of learning to read, word attack skills, use of quality literature, issues of instruction for English language learners, the writing process, assessment of the language arts, interrelationship of the language arts, and integration of the components of language arts with history/social science, mathematics, science, art and music. Students will further their understanding of the content through 15 hours of field experience in classrooms of exemplary teachers who can model instruction of language arts in the content areas. This course meets requirements for English Language Learner Instruction. (Prerequisite: admission to Education Minor)

EDUC 4420
Curriculum and Instruction in the Elementary School (5) The scope and function of the elementary school, K-8. Role of the teacher in planning, developing, and evaluating learning experiences in language arts, mathematics, science, social studies, art, PE, and music; materials of instruction; use of audiovisual equipment; curriculum and instructional processes; classroom management, teaching strategies, and standards for the content areas. Includes 25 hours of guided experience in elementary schools. This course meets requirements for English Language Learner Instruction. (Prerequisite: admission to Education Minor)

EDUC 4430
Curriculum and Instruction in the Secondary School (5) The scope and function of the secondary school, lesson planning, classroom management, unit construction, evaluation techniques, and use of audiovisual equipment. Includes 25 hours of guided experience in secondary schools. This course meets requirements for English Language Learner Instruction. (Prerequisite: admission to Education Minor)

EDUC 4440
Language Arts in the Secondary School (4) A study of the components of methodology and a comprehensive balanced reading curriculum as defined by the California Commission on Teacher Credentialing’s requirement for preservice reading instruction. Special emphasis will be placed on the skills of beginning reading, phonics, use of quality literature, issues of instruction for English language learners, the writing process, assessment of the language arts, interrelationship of the language arts, and integration of the components of language arts with history/social science, mathematics, science, art and music. Students will further their understanding of the content through 15 hours of field experience in classrooms of exemplary teachers of beginning and middle-grade reading. This course meets requirements for English Language Learner Instruction. (Prerequisite: admission to Education Minor)

EDUC 4470
Multicultural Instruction for Secondary (3) In-depth study of theory and practice of second language acquisition, English language development, affective filter. Specially designed academic instruction in English, multicultural instruction strategies for the content areas and effects culture on learning. Includes 13 hours of guided teaching experience in a multicultural elementary school setting. (Prerequisite: admission to Education Minor)

EDUC 4500
Technology in the Classroom (1) The learning outcomes for this course are development of a teacher Web page for lesson enhancement and communication; advanced use of word processing, database and spreadsheet applications as productivity tools; advanced use of the Internet to access information and enhance personal and professional productivity. (Prerequisite: admission to Education Minor)

EDUC 4610
Teaching Performance Assessment 1 (0) Candidates demonstrate their knowledge of principles of developmentally appropriate pedagogy and content specific pedagogy.

ENGL 1200
College Skills English (3, Fall) A concentration of standard English grammar, mechanics, and composition of one-page writings. In order to meet individual needs, the emphasis will vary at the discretion of the instructor. Open to all students. In an effort to help students succeed in their coursework, all entering students (including transfers) who earn low scores on the required English skills tests are required to take the College Skills English course.

ENGL 1210
Principles of College Writing I (3, Fall and Spring) Introduction to writing, including methods of prewriting and rewriting, critical analysis, research, argumentation, and human expression; attention given to audience, purpose and genre. Grades given are A, B, C
or F only. (Prerequisite: grade of C or better in ENGL 1200 or placement by examination)

**ENGL 1220**
Principles of College Writing II (3, Fall and Spring) Continuation of ENGL 1210 with increased attention given to critical analysis, argumentation, persuasion and research. Grades given are A, B, C or F only. (Prerequisite: ENGL 1210)

**ENGL 1330**
Acting I (3, Fall) This course covers the basic elements of Stanislavsky and his descendants. Focuses on developing mental, emotional and physical performance skills through theater workouts and scene work. (Also COMM 1330)

**ENGL 2100**
Introduction to Literature (3; Fall and Spring) An introduction to the aesthetic, formal, and conceptual analysis of literature, to its significant terms, genres, and critical approaches, and to the role of literature and imagination in the Christian life. (Prerequisite: ENGL 1220)

**ENGL 2105**
Adolescent Literature: Texts and Teaching (4, Spring) Introduction to literature with a focus on adolescent literature and the theories and practices of teaching it. Includes field experience. Required for the English Single Subject Major. (Prerequisite: ENGL 1220)

**ENGL 2200**
British Literature to 1800 (3, Fall) British literature from the Anglo-Saxon Period to the 18th century. Offers an overview of major figures, genres, and themes from Beowulf to Swift. (Prerequisite: ENGL 1220)

**ENGL 2205**
British Literature from 1800 (3, Spring) British literature from the Romantics and Victorians to the present. Offers an overview of major figures, genres, and themes from Wordsworth to Lawrence. (Prerequisite: ENGL 1220)

**ENGL 2210**
American Literature to 1865 (3, Fall) Focusing on the ways authors have conceived and constructed their literary understandings of the relationship between land and its inhabitants, this study examines Native American religious views, Puritanism, the Enlightenment, and American Romanticism and Transcendentalism. (Prerequisite: ENGL 1220)

**ENGL 2215**
American Literature from 1865 (3, Spring) Continuing the study of the relationship between the people and the land, this study examines the literary expressions of Realism, Naturalism, Modernism, and Post-Modernism. (Prerequisite: ENGL 1220. Recommended: ENGL 2210)

**ENGL 2230**
Fundamentals of Journalism (3, Fall and Spring) An introductory course that emphasizes article writing and also touches on photojournalism and layout design. (Also COMM 2230)

**ENGL 2231/3231**
Newspaper Practicum (2, Fall and Spring) Participation on the staff of the college’s student newspaper. Upper-division credit may be granted after two semesters are taken at lower-division level. (This course is graded pass/fail.)

**ENGL 2240/3241**
Yearbook Practicum (2, Fall and Spring) Participation on the staff which produces the annual yearbook. Upper-division credit may be granted after two semesters are taken at lower-division level.

**ENGL 2250**
Introduction to Theater (3, Fall) An introduction to theater as an art form, its history and schools of thought, and the theatrical disciplines of acting, directing, and stagecraft. A field trip to the Oregon Shakespeare Festival in Ashland, OR, is required. Required for the English Single Subject Major.

**ENGL 2255**
Stagecraft (3, Even Spring) Introduction and practice in the physical arts of theater production: set, lighting, costumes, hair/makeup and sound. A design project in each will be required. (Prerequisite: ENGL 2250)

**ENGL 3200W**
Advanced Composition (3, Fall and Spring) Advanced instruction and practice in aesthetic, conceptual, and formal elements of writing with an emphasis on the writing process. (Prerequisites: ENGL 1220; ENGL 3280; passing score on the English Proficiency Exam)

**ENGL 3210**
Western Literature (3, Spring) A chronological survey of major canonical works of the Western world. Emphasis is placed on Western literature in its enduring literary forms and on the role of Western literature as a reflection and agent of historical, cultural and philosophical development. (Prerequisite: ENGL 1220)

**ENGL 3220**
World Literature (3, Fall and Spring) A survey of literature from Africa, the Far East, and Latin America and other literature not typically taught in Western literature courses. (Prerequisite: ENGL 1220) (This course description varies slightly for the ASPIRE programs.)

**ENGL 3240**
Shakespeare (3, Summer and Odd Fall) An in-depth study of some of the major plays and poems of William Shakespeare. Consideration will be given to his life, his era and his contributions to Western culture. The summer course includes field trips to the Oregon Shakespeare Festival. (Prerequisite: ENGL 1220)

**ENGL 3245**
Communication Ethics (3, Even Spring) An exploration into the ethics of communication in contexts of speech: public, interpersonal, mass media, intercultural, small group, and family from a Christian worldview. (Also COMM 3240)

**ENGL 3270**
History of English (3, Odd Fall) A study of the background, literary sources, and development of the English language.

**ENGL 3280**
Seminar in English Grammar (3, Fall and Spring) The study of English grammar (morphology, syntax and semantics). Provides familiarity and control of the basic structures of English.

**ENGL 3285**
Drama Practicum I (3, Spring) This course provides a venue for students to collaborate and apply their theatrical talents and training in the course of offering a production for the campus and community. It requires a commitment to production and performance schedules. (Prerequisite: consent of the instructor)

**ENGL 3290**
Drama for Christian Ministry (3, TBA) This course will focus on preparing students to serve in churches or other Christian settings as a practitioner of theater. Students will learn how to select a script or adapt one from the Bible or other sources, assemble a cast, work
with the pastor, create or adapt a performance space, and address other issues of drama within faith communities and the worship services. (Prerequisites: ENGL 2250 or ENGL 1330 or consent of instructor)

ENGL 3295
Drama Writing (3, Odd Spring) Instruction and practice in the structural elements of drama such as character, dialogue, scene sequencing, and performance considerations. In addition, students learn a method of writing a script from beginning to end, including generating plot points and character arcs, as well as utilizing peer review, revision frameworks, and actor readings. (Prerequisite: ENGL 3200 recommended)

ENGL 3330
Acting II (3, Fall) This course continues a focus on developing mental, emotional and physical performance skills through theater workouts and scene work. Students cover advanced material and concepts. (Prerequisite: ENGL 1330) (Also COMM 3330)

ENGL 3333
Field Experience (3) A course designed to provide students with practical engagement with the writing discipline. Supplemented with faculty oversight to provide analysis and oversight of on-site experience, the course is appropriate for upper-division students in the midst of their major requirements. Site and placement subject to department approval. (Prerequisite: junior or senior standing; instructor permission)

ENGL 3360
Technical Writing (3, Spring) Focuses on elements of writing unique to business organizations and technology, with attention paid to professional genres, style and formats. (Prerequisite: ENGL 1220; Recommended: junior status)

ENGL 3362
Fiction Writing (3, Odd Fall) Instruction and practice in the elements and techniques of fiction writing. Emphasis on the development of the writer’s critical and expressive voice. Includes peer review. (Prerequisite: ENGL 3200 recommended)

ENGL 3364
Poetry Writing (3, Even Fall) Instruction and practice in the elements and techniques of poetry writing. Emphasis on the development of the writer’s critical and expressive voice. Includes peer review. (Prerequisite: ENGL 3200 recommended)

ENGL 3366
Essay Writing (3, Even Spring) Instructions and practice in the elements and techniques of the expository essay. Emphasis on analysis, reasoning, persuasion and on the development of the writer’s critical angle as a way to interpret the human experience. (Prerequisite: ENGL 3200 recommended)

ENGL 3400
American Literature Elective (3, Fall) An in-depth study of a major author, genre, historical period, or literary movement. Topics are announced in the course schedule. (Note: Both the American Literature Elective and the British Literature Elective may periodically be international in scope.) (Prerequisites: ENGL 1220 and ENGL 2215)

ENGL 3420
Shakespeare on Film (3, Even Fall) Explores the ways cinematic adaptations of Shakespeare’s plays represent the source texts and create new and original texts that respond to, interpret, and remake their literary sources. Attention is given to distinguishing between adaptation and interpretation and to the limits and benefits of cinematic adaptation. (Also COMM 3420)

ENGL 3620
Playscript Analysis (3, TBA) Instruction and practice in reading a play like a director and dramaturg. This course develops critical reading skills and literary analysis in addition to laying the groundwork for developing a performance concept and design for each play.

ENGL 3630
Theater Internship (1-3 by arrangement) Further development of theater skills through practical involvement with theater production. Situation, objectives and requirements arranged in consultation with instructor. (Prerequisites: ENGL 2250, ENGL 130, and consent of instructor)

ENGL 3640
Advanced Acting and Directing (3, Odd Fall) This course builds on skills acquired in Acting I. Acting students learn multiple approaches to building a character. Directing students select, analyze, prepare production concepts, and direct acting students in the performance of scenes from selected dramas. (Prerequisites: ENGL 2250 and ENGL 1330).

ENGL 3700
Writing Center Internship (1-3, Fall and Spring) Participation in the Writing Center, including training in tutoring and Writing Center management. (Prerequisite: ENGL 1220. Recommended: ENGL 3360 or ENGL 3200)

ENGL 4000
Field Experience and Seminar (2, Fall) Observation and participation in secondary school English classes. Required in English Single Subject Major. (Prerequisite: senior standing)

ENGL 4110
Technical Editing (3, Even Spring) Introduction to the principles and practices of editing technical, scientific, and professional documents, reports, proposals, and user manuals. Students will acquire experience with planning, organizing, researching and writing effective technical documents for a variety of audiences. (Prerequisite: ENGL 3360)

ENGL 4220
Children’s Literature (3, Spring) An overview of the development of the concept of literature intended primarily for English and American children, and an acquaintance with a wide variety of books, stories and reading materials for various grade levels. (Prerequisite: ENGL 1210, ENGL 1220, ENGL 2100 or ENGL 2105)

ENGL 4285
Drama Practicum II (3, Spring) This course provides a venue for advanced students to collaborate and apply their theatrical talents and training in the course of offering a production for the campus and community. It requires a commitment to production and performance schedules. (Prerequisite: ENGL 3285)

ENGL 4400
British Literature Elective (3, Spring) An in-depth study of a major author, genre, historical period, or literary movement. Topics are announced in the course schedule. (Note: Both the American Literature Elective and the British Literature Elective may periodically be international in scope.) (Prerequisites: ENGL 1220 and ENGL 2205)

ENGL 4810
World Cinema (3, Odd Spring) Study of major films, directors, and film genres from around the world. Attention given to film as an imaginative art form and cultural expression. (Also COMM 4810)
The development of the colonies, the causes and consequences of the War of Independence, the origin and principles of the U.S. Constitution, westward expansion, sectional conflict, and the Civil War and Reconstruction. (Satisfies state requirements in U.S. history, constitution, state and local government.)

**HIST 2340**
United States History from 1877 (3, Spring) A survey of the political, economic, social and cultural history of the United States from Reconstruction to the present. Topics include Reconstruction, industrialization, the Progressive Era, World War I, the Twenties, the New Deal, World War II, domestic and foreign policy issues of post-World War II in the 1950s and 60s, Vietnam, Watergate, and current issues facing the nation. This course also highlights the development of California state and local governments.

**HIST 3050**
History and Literature of the Intertestamental Period (3, Fall) An investigation of Jewish history and literature from the 400 silent years between the Old and New Testaments. The course examines history between the Captivity and the Second Jewish Revolt and studies the extra-canonical Jewish literature of the period 250 BC to AD 100 against the backdrop of the Old Testament canon. (Prerequisites: BIBL 1300 and BIBL 1310) (Also BIBL 3050)

**HIST 3080**
History of Subsaharan Africa (3, Odd Fall) Surveys the history of the region from the pre-historical time period to the present. Explores the various phases in African history: hunter-gather and agricultural societies, ancient Africa to medieval empires and kingdoms to European expansion, classical colonization to decolonization, and contemporary Africa. Focuses on the role of Africa as actor, resistor, victim and survivor. (Prerequisite: HIST 1500, HIST 2330, HIST 2340)

**HIST 3090**
History of Early Christianity (3, Even Spring) An overview of the history and inner development of Christianity to A.D. 1054. Special attention is given to the Roman context, contributions of the church fathers, and the seven Ecumenical Councils. (Also THEO 3370)

**HIST 3300**
History of Modern Europe (3, Even Fall) Political, economic and social developments in the societies of Europe from 1870 to the present. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

**HIST 3305**
History of East Asia (3, Odd Fall) A survey of East Asia with concentrations on China and Japan. Emphasis is placed on 19th and 20th century history and the emerging influence of the Pacific Rim as a political and economic region. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

**HIST 3350**
History of Subsaharan Africa (3, Odd Fall) Surveys the history of the region from the pre-historical time period to the present. Explores the various phases in African history: hunter-gather and agricultural societies, ancient Africa to medieval empires and kingdoms to European expansion, classical colonization to decolonization, and contemporary Africa. Focuses on the role of Africa as actor, resistor, victim and survivor. (Prerequisite: HIST 1500, HIST 2330, HIST 2340)

**HIST 3385**
History of the Islamic World (3, Even Spring) A study of the Islamic world from the time of Muhammad to the present. Emphasis will be placed on the rise of Islamic civilizations, spread of religion and trade, contact, conflict and compromise with the outside world, as well as current political, religious and social issues. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

**HIST 4010**
History of World Mission (3, Odd Fall) An examination of the history of the church from a missionary perspective. The course seeks to understand the definitions, motivations and methods of past missionaries and missionary
HIST 4030  Old Testament History (3, Even Fall) A detailed survey of Israel's history, primarily from the books of Joshua through Esther with an emphasis on the historiographical method. (Prerequisites: BIBL 1300 and BIBL 2220) (Also BIBL 4030)

HIST 4320W  Historiography (3, Fall) Senior seminar course that addresses the study of historical interpretation, bibliography and research methods, including a survey of historical writing from antiquity to the present. Passing this course with a C or higher demonstrates writing competency in the History and Social Science majors. (Prerequisites: passing score on the English Proficiency Exam; senior standing)

HIST 4335  Colonial and Early American History (3, Fall) A study of colonial and early American society, politics, and economics from the first contacts through the mid-19th century. Emphasis is placed upon colonial life, origins of the American Revolution, writing of the Constitution, struggles of early nationalism, and the transformations of the Market Revolution. This course meets state requirements in the United States Constitution. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

HIST 4338  Civil War and Reconstruction (3, Odd Fall) A history of the United States from the antebellum period through the end of Reconstruction. Emphasis will be placed on the social, political, and economic factors leading to the Civil War and its aftermath. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

HIST 4345  Rise of Modern America (3, Odd Spring) A history of the United States from 1877 to 1945. Emphasis will be placed on the Gilded Age, Progressive Era, the Roarin' Twenties, Great Depression, and World War II. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

HIST 4360  Selected Topics in U.S. History (3, Odd Fall) A course designed as the senior seminar within the United States History concentration. Emphasizing primary sources, this advanced course will focus on a specific significant era, event, person or movement as selected by the professor. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

HIST 4370  U.S. Since WWII (3, Even Spring) A history of the society, politics, and economics of the United States since World War II. Topics include the Cold War, the Fifties, the Sixties, the Vietnam War, Civil Rights, post 9/11 America, and the presidents since World War II. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

HIST 4410  Selected Topics in European History (3, Even Spring) A course designed as the senior seminar within the European History concentration. Emphasizing primary sources, this advanced course will focus on a specific significant era, event, person or movement within European history as selected by the professor. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

HIST 4510  Selected Topics in Non-Western/Non-U.S. History (3, Odd Spring) A course designed as the senior seminar within the Non-Western/Non-U.S. History concentration. Emphasizing primary sources, this advanced course will focus on a specific significant era, event, person or movement within non-Western/non-U.S. history as selected by the professor. (Prerequisites: HIST 1500, HIST 2330, HIST 2340)

HUMA 1450  World Civilizations I (3, Fall) A survey of the development of major world civilizations from their roots in Ancient Asia to approximately A.D. 1500, with emphasis upon political, social and economic factors.

HUMA 1460  World Civilizations II (3, Spring) A survey of the development and geographical expansion of major world civilizations from the 16th century to the present, with emphasis upon political, social and economic factors.

HUMA 1540  Spanish II (3, Spring) A course in elementary Spanish, including grammar, vocabulary, and pronunciation, with application through conversation, reading, and written exercises. Emphasis is placed on relating the language to the customs and culture of Spanish-speaking people. Lab work required outside of class. To enroll in the class, students with any previous experience in Spanish must take a placement test. Consultation with instructor highly recommended.

HUMA 2530  Spanish III (3, Fall) Follows LANG 1540. This course reviews and augments a study of the basic grammar structures of Spanish. Students are introduced to Spanish literature. Conversational involvement is increased. (Prerequisite: LANG 1540 or satisfactory score on placement exam)

LANG 1530  Spanish I (3, Fall) A course in elementary Spanish, including grammar, vocabulary, and pronunciation, with application through conversation, reading, and written exercises. Emphasis is placed on relating the language to the customs and culture of Spanish-speaking people. Lab work required outside of class. To enroll in the class, students with any previous experience in Spanish must take a placement test. Consultation with instructor highly recommended. (Prerequisite: LANG 1530 or satisfactory score on placement exam)

LANG 1540  Spanish II (3, Spring) A course in elementary Spanish, including grammar, vocabulary, and pronunciation, with application through conversation, reading, and written exercises. Emphasis is placed on relating the language to the customs and culture of Spanish-speaking people. Lab work required outside of class. To enroll in the class, students with any previous experience in Spanish must take a placement test. Consultation with instructor highly recommended. (Prerequisite: LANG 1530 or satisfactory score on placement exam)
tical application of material learned in Spanish I, II, and III. Activities include listening, conversation, reading, and composition. Emphasis placed on the customs and culture of Spanish-speaking people. Only Spanish will be spoken in this course. (Prerequisite: LANG 2530 or satisfactory score on placement exam)

**LANG 3025**  
*Hispanic Short Stories* (3, Odd Fall) A study of leading contemporary short story writers from Latin America and Spain with background readings and reports on representative authors. (Prerequisite: LANG 2540 or satisfactory score on placement exam)

**LANG 3100**  
*Advanced Spanish Grammar and Composition* (3, Even Spring) Intensive review of Spanish grammar and its application to composition. (Prerequisite: LANG 2540 or satisfactory score on placement exam)

**LANG 3200**  
*Advanced Spanish Oral Expression* (3, Even Fall) Intensive practice in spoken Spanish at an advanced level of proficiency. Guided conversations and discussions, debates and speeches. (Prerequisite: LANG 2540 or satisfactory score on placement exam)

**LANG 4100**  
*Film in Spain and Latin America* (3, Odd Spring) This course will examine a variety of films that represent the cultural and linguistic diversity in areas of Spain and Latin America. (Prerequisite: LANG 2540 or satisfactory score on placement exam)

**LANG 4530**  
*Spanish Practicum* (3, Odd Spring) This course provides the opportunity to continue to develop their language proficiency in Spanish and enables them to use their language skills in situations outside the classroom setting. (Prerequisite: admittance upon approval of instructor)

**LANG 4550**  
*Special Topic in Spanish* (3, TBA) An advanced course on a topic chosen by the professor. The course will be applicable as an upper-division Spanish requirement.

**LEAD 1100**  
*First Year Experience* This course is being finalized as of the catalog publication date. Please check with the Registrar’s Office regarding the exact course description.

**LEAD 1330/1331**  
*Dynamics of Spiritual Life I, II* (1, Fall and Spring) An exploration of the central themes of following Jesus Christ. The course is organized around the Great Commandment as found in Matthew 22:37-38 (the call to love God and to love others in the context of healthy self-love).

**LEAD 1220/1221**  
*Chapel Leaders Training Seminar I, II* (1, Fall and Spring) The purpose of this two-part course is to equip, empower, and prepare the student in the spiritual discipline of private and corporate worship and liturgies. The course is offered to students who qualify on a pre-selected basis and is required for all worship leaders and apprentices who are involved in the leading of worship for campus events that fall under the jurisdiction of the division of Spiritual Formation. Much attention is given to discussion and interaction, biblical instruction, cultural dynamics, communication, administration, and pastoral roles. This course will focus around the “heart” issues of both worshipper and worship leader.

**LEAD 3000/3100**  
*Ministry Practicum* (0, Fall and Spring; must be taken in same academic year) Requirement for graduation for all traditional undergraduate students. This course has three components. The first component is an off-campus, approved student ministry field experience. The second element is a mentoring relationship provided by the place of service. The third component is class time. (Ministry and Worship majors required to do an internship are exempt from Ministry Practicum.)

**LEAD 3010**  
*Student Leadership Seminar* (1, Fall and Spring) A course designed to train and evaluate student leaders in performance of one-on-one and group intervention and leadership. Emphasis is on practical skills of building relationships, resolving conflict, and providing emotional and spiritual support.

**LING 3350**  
*Language Acquisition* (3, Spring) An introduction to the disciplines of linguistics and semantics as they apply to learning a foreign language. The course provides the background and tools necessary for effective language learning.

**LING 4320**  
*Language Learning* (3, Fall and Spring) Training in language learning skills, including phonetics and vocabulary memorization. Opportunity for actual field practice is provided. (It is highly recommended that ENGL 3280 be taken prior to or concurrent with this course.)

**LING 4330**  
*Communicating Cross-Culturally* (3, Fall and Spring) A study of the principles and processes of communicating from one culture or subculture to another. Attention is given to the study of language as well as non-verbal forms of communication. (Prerequisite: junior or senior standing) (Also COMM 4330)

**LING 4400**  
*Sociolinguistics* (3, Odd Fall) This course provides an overview of the field of sociolinguistics. It focuses on the interactive and interdependent nature of language and society. Topics will consist of the life-cycle of languages, including language maintenance, shift, and death; the influences of gender, age, ethnicity, geographical location, and national identity on attitudes toward language; and the social and political implications of teaching English both in the United States and abroad.

**MATH 1500**  
*Elementary Algebra* (3, Fall) Foundational topics found in beginning algebra. Students with low math test scores are required to take this course. (Credits do not satisfy General Education math requirement.)

**MATH 1520**  
*Precalculus* (3, Fall) A study of functions: polynomial, rational, radical, exponential, logarithmic, and trigo-
MATH 2030
Discrete Math (3, Fall) A study of logic, set theory, number theory and mathematical induction, relations, functions, combinatorial mathematics and graph theory. The concepts in the course will be used to promote the application of discrete math concepts to the solution of real world problems. (Prerequisite: MATH 1520 or high school Algebra II or better)

MATH 2300
Math for the Educated Citizen (3, Fall and Spring) A study of some of the uses of mathematics in society today. Includes management science methods, probability and statistics, business applications, growth and expansion problems, tilings, and the analysis of patterns. (Prerequisite: MATH 1520 with a grade of C or better or an appropriate score on a math placement examination)

MATH 2400
Structure of the Number System (3, Fall) A study of sets, logic, number theory, whole numbers, integers, rationals (fractions and decimals), irrationals and problem solving. Two approaches are integrated in this course—a conceptual approach supplemented by laboratory activities. (Prerequisite: MATH 1520 with a grade of C or better or an appropriate score on the math placement exam)

MATH 2410
Mathematical Structures (3, Spring) A study of geometric figures, measurement, algebra and functions, mappings, statistics, and probability. A conceptual approach is supplemented with laboratory activities. (Prerequisite: MATH 1520 with a grade of C or better or an appropriate score on the math placement examination)

MATH 2430
Calculus I (4, Fall) A study of limits, continuity, differentiation, related rates, maxima and minima problems, and integration. Graphics software and graphing calculators will be used to facilitate the application of calculus concepts to real life problems. (Prerequisite: MATH 1830 or high school math equivalent)

MATH 2530
Calculus II (4, Spring) A study of applications of the derivative, techniques of integration, and applications of the integral. Graphics software and graphing calculators will be used to facilitate the application of calculus to real life problems. (Prerequisite: MATH 2430)

MATH 2610
Statistics (3, Fall and Spring) An examination of the fundamentals of statistical theory. Emphasis is on the use and interpretation of elementary descriptive and inferential statistics. (Prerequisite: MATH 1520 or equivalent) (Also BUSS 2610)

MATH 2630
Calculus III (4, Fall) A study of vectors, partial derivatives, multiple integration, optimization, and 3-D analytical geometry. Graphics software and graphing calculators will be used to facilitate the application of calculus to real life problems. (Prerequisite: MATH 2530)

MATH 2730
Linear Algebra (3, Spring) A study of vector spaces, matrices, determinants, Euclidean vector spaces, general vector spaces, inner product spaces, eigenvalues, and eigenvectors. The concepts in this course will form the basis for exploring problems in other disciplines. (Prerequisite: MATH 2430)

MATH 2830
Computer Programming (3, Fall) A study of basic programming concepts including an introduction to object-oriented programming. Students will develop, implement, and validate algorithms to solve typical scientific, educational, and business problems. (Prerequisites: MATH 1830 or 3 years of high school math and consent of instructor) (Also BMIS 2830)

MATH 2930
Math Modeling (3, Fall) A study of the general modeling process with applications to economics and physical and biological situations. Continuous, discrete, stochastic and computer simulation models are examined. (Prerequisite: MATH 2730 or consent of instructor)

MATH 3230
Modern Algebra (3, Even Spring) A study of groups, rings, fields, homomorphisms, polynomial theory, and algebraic coding theory. (Prerequisite: MATH 2430)

MATH 3530
Mathematical Statistics with Probability (3, Spring) A study of probability, random variables and their distribution, estimation, statistical inference, regression and correlation, and the analysis of variance. These concepts will be applied to the experimental process. (Prerequisite: MATH 2430)

MATH 3630W
Math History (3, Fall) A study of the history of the development of mathematical thought. This course will consist of a survey of topics such as numeration systems, number theory, algebra, calculus and geometry. Students will research, prepare and present papers investigating the lives of historical mathematical figures, historical mathematical events, and mathematical topics, as well as the role of the mathematician’s faith. There will be a discussion of the multicultural nature of mathematics history. (Prerequisites: consent of instructor and having passed the English Proficiency Exam. Recommended: Credit in MATH 2430) Note: This course satisfies the writing requirement for the mathematics major.

MATH 3930
Differential Equations (3, Odd Spring) A study of ordinary differential linear equations, their solutions and applications, constant coefficient equations, power series solutions, Laplace transformations, numerical methods, and boundary value problems. (Prerequisite: MATH 2630)

MATH 4020
Practicum (2, Fall) Provides students with opportunities to research scholarly journals, summarize articles, communicate quantitatively with their peers and develop plans for senior projects. Taken together with MATH 4120, this course will integrate all aspects of the student’s work and will involve a summative evaluation of the student’s education. (Prerequisite: consent of instructor)

MATH 4120
Senior Seminar (2, Spring) Provides students with opportunities to apply what they have learned to the study of topics of interest. Taken together with MATH 4020, this course will integrate all aspects of the student’s work and will involve a summative evaluation of the student’s education. (Prerequisite: MATH 4020)

MATH 4220
Field Experience (2, Fall and Spring) Provides students with opportunities to
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<tr>
<th>Course Code</th>
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| MATH 4230  | Number Theory                                  | A study of divisibility, congruence, quadratic reciprocity, arithmetic functions, dio-
|            |                                               | phantine equations, and introductory elements of algebraic number theory.    |
| MATH 4400  | Selected Topics in Mathematics                 | An advanced course on a topic chosen by the professor. The course will be applicable as
|            |                                               | an upper-division mathematics requirement. (Prerequisite: MATH 2430)          |
| MATH 4630  | Geometry                                       | A study of geometry from a synthetic as well as axiomatic perspective. Founda-
|            |                                               | tional topics covered will be points, lines, segments, angles, triangles, quadrilaterals and circles. Euclidean topics covered will be trigonometry, coordinates, and vectors. Other topics covered will be transformations and non-Euclidean topics such as hyperbolic geometry. (Prerequisite: consent of instructor) |
| MINS 3040  | Preaching I                                   | An application of various theories of preaching. The course covers basic patterns of
|            |                                               | sermons, sermon preparation, sermon delivery, and sermon evaluation as they relate to a variety of audiences. (Prerequisite: COMM 1260) (Also COMM 3040) |
| MINS 3050  | Preaching II                                  | An opportunity to develop further preaching skills. The course expands preaching
|            |                                               | styles, addresses special concerns of preachers, and develops skills in evaluating
|            |                                               | sermons. (Prerequisite: MINS 3040) (Also COMM 3050)                          |
| MINS 3106  | Women in Church and Society                   | An examination of women's roles and experiences in select historical contexts, past
|            |                                               | and present. Anchored in biblical and theological reflection, and encompassing feminine self-understanding, the class assists women in preparation for various Christian ministries to women. (Also THEO 3106). |
| MINS 3210  | Principles and Practice of Evangelism         | An introduction to the theology, principles, and methods of evangelism. The course
|            |                                               | includes field application and emphasizes evangelism in various cultural contexts. |
| MINS 3510W | Introduction to the Alliance                  | An introduction to the theology and vision of A. B. Simpson and the Christian and
|            |                                               | Missionary Alliance in denominational perspective. The course explores the impact of
|            |                                               | Simpson's theology and passion for world evangelization in historical context, allows
|            |                                               | for comparison with other denominations, and prepares students for credentialing. (Prerequisite: pass English Proficiency Exam) |
| MINS 3550  | Small Group Ministries                        | An examination of the theology and use of small groups in ministry. The course
|            |                                               | highlights the practical challenges of developing, implementing and overseeing an
|            |                                               | effective small group ministry. (Also CHED 3550)                            |
| MINS 3600  | Ministry Internship I                         | Field experience for the ministry student with an emphasis upon observation in a local
|            |                                               | church or para-church ministry setting. The course includes an orientation to the
|            |                                               | ministry experience. (Prerequisite: junior or senior standing)               |
| MINS 3601  | Ministry Internship II                        | Field experience for the ministry student with an emphasis upon participation in a local
|            |                                               | church or para-church ministry setting. The course includes extensive debriefing about
|            |                                               | the ministry experience. (Prerequisite: MINS 3600)                          |
| MINS 3610  | Ministry Internship III                       | Field experience for pastoring a new church or ministry that is beginning its journey.
|            |                                               | The course includes an orientation to and field experience in the para-church ministry setting. (Prerequisite: MINS 3601) |
| MINS 3740  | Peoples of the World                          | A focused study of the religions, languages, history and culture of the region of the
|            |                                               | world where the current missionary-in-residence has ministered. The course also
|            |                                               | examines the region's mission history and strategies. (Also CCST 3740)       |
| MINS 3981  | Senior Seminar                                | A course designed to integrate student's college learning. The course prepares
|            |                                               | students for finding a ministry position through personal assessment, solidifying a
|            |                                               | biblical philosophy of ministry, and preparing for future ministry. (Prerequisite: senior standing) |
| MINS 4010  | History of World Mission                      | An examination of the history of the church from a missionary perspective. The
|            |                                               | course seeks to understand the definitions, motivations and methods of past missionaries and missionary movements, as well as the principles that guided the expansion of the church, with a view toward the student’s spiritual and ministry formation. (Prerequisite: junior or senior standing) |
| MINS 4105  | Church Aims                                    | A course designed to integrate student's college learning. The course prepares
|            |                                               | students for finding a ministry position through personal assessment, solidifying a
|            |                                               | biblical philosophy of ministry, and preparing for future ministry. (Prerequisite: senior standing) |
| MINS 4200  | Contemporary Issues in World Mission          | An examination of theological and political issues such as contextualization, urbanization, spiritual warfare, liberation theology, and ecumenism. (Prerequisite: junior or senior standing) |
| MINS 4340  | Ministry Seminar                              | A capstone experience designed to integrate student's college learning. The course prepares
|            |                                               | students for finding a ministry position through personal assessment, solidifying a
|            |                                               | biblical philosophy of ministry, and preparing for future ministry. (Prerequisite: senior standing) |
| MINS 4400  | Pastoral Skills                               | A study in and application of the general skills of the pastoral ministry. The course
|            |                                               | considers weddings, funerals, baptisms, communion, communications, visitation,
|            |                                               | professional and social relationships, and candidating. (Prerequisite: MINS 4600) |
| MINS 4600  | Ministry Internship I                         | Advanced field experience for the ministry student. (Prerequisite: MINS 3601)   |
| MINS 4601  | Ministry Internship IV                        | Advanced field experience for the ministry student. (Prerequisite: MINS 4600)   |
| MINS 4770  | Church Planting                               | An introduction to the biblical basis, principles, methods and cultural dynamics
|            |                                               | involved in church planting and church growth. The course considers the qualifications and gifts of a church planter and involves students in designing, assessing, and implementing church planting strategies. |
| MISS 3740  | Peoples of the World                          | A focused study of the religions, languages, history and culture of the region of the
|            |                                               | world where the current missionary-in-residence has ministered. The course also
|            |                                               | examines the region's mission history and strategies. (Also CCST 3740)       |
| MISS 4010  | History of World Mission                      | An examination of the history of the church from a missionary perspective. The
|            |                                               | course seeks to understand the definitions, motivations and methods of past missionaries and missionary movements, as well as the principles that guided the expansion of the church, with a view toward the student’s spiritual and ministry formation. (Prerequisite: junior or senior standing) |

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COURSE DESCRIPTIONS

Note and rhythm reading at the keyboard. Students learn scales, chords, sight reading, and repertoire. Intended for beginning piano students.

MUAP 1753
Guitar Class (1, Fall and Spring) This course will provide an opportunity for students to develop fundamental skills necessary to read and write music. These skills will be transferred through technique studies into musical performance using the guitar. Students will explore musical concepts and skills through gospel, worship, folk, popular, blues, and classical music genres.

MUAP 1755/1756
Voice Class I, II (1, Fall and Spring) Intended for beginning singers. The class covers the basics of tone production, breath control, musical expression, and stage performance through exercises and solo songs.

MUAP 1783/3783
Jazz Ensemble (1, Full year) Offers students an opportunity to explore jazz literature and improvisation. Open to instrumentalists by audition. Credit earned in Jazz Ensemble may not be used to meet “large ensemble” requirements for music majors or minors. Upper-division credit is granted those students with two years’ experience in small ensembles. Must also be enrolled in a large ensemble.

MUAP 1791/3791
Women’s Concert Choir (1 or 2, TBA) Open to all students by audition. A wide variety of sacred, classical, and contemporary choral works are presented in concerts on and off campus. Upper-division credit is granted those students with two years’ experience in large ensembles. The credit level for transfer students is established upon transfer.

PRIVATE INSTRUCTION FOR APPLIED MUSIC MAJORS Performance juries will be held each semester of study. Specific requirements for each level will be determined by the instructor (I) or are described in the Music Student Handbook (SH).

PRIVATE INSTRUCTION FOR NON-MUSIC MAJORS AND MAJORS WITH A SECONDARY INSTRUMENT Performance juries will be held each semester of study. Specific requirements will be determined by the instructor.

PRIVATE INSTRUCTION FOR MUSIC EDUCATION, COMPOSITION, OR WORSHIP MINISTRY MAJORS Performance juries will be held each semester of study. Specific requirements for each level will be determined by the instructor (I) or are described in the Music Student Handbook (SH).
MUAP 17D0, 27D0, 37D0, 47D0 - Private Instruction [Percussion] (1)

MUAP 17G0, 27G0, 37G0, 47G0 - Private Instruction [Guitar] (1)

MUAP 17P0, 27P0, 37P0, 47P0 - Private Instruction [Piano] (1)

MUAP 17S0, 27S0, 37S0, 47S0 - Private Instruction [Orchestral Strings] (1)

MUAP 17V0, 27V0, 37V0, 47V0 - Private Instruction [Voice] (1)

MUAP 17D0, 27D0, 37D0, 47D0 - Private Instruction [Woodwind] (1)

MUAP 1820 Keyboard I (1, Fall and Spring) A course designed to help music majors meet their sophomore piano proficiency requirement. Major and minor scales and arpeggios, keyboard harmony, sight-reading, and repertoire. Prerequisite: MUAP 1820 Keyboard I with a grade of “C” or higher or permission of the instructor.

MUAP 1830 Keyboard II (1, Fall and Spring) A continuation of the course of study introduced in Keyboard I with an emphasis on more advanced keyboard harmony, sight-reading, and repertoire. Prerequisite: MUAP 1820 Keyboard I with a grade of “C” or higher or permission of the instructor.

MUAP 2000 Studio Class (0, Fall and Spring) A performance class designed to give practical focus to applied private instruction and to develop performance, poise, and confidence. A required co-requisite for every semester of private instruction.

MUAP 2020 Worship Service Project (2) The design of a worship service through consultation with a music faculty member, the recruitment and rehearsal of musicians to serve in the service project, and the presentation of the worship service in a recital format.

MUAP 2790, 3790 Vocal Diction and Literature I, II (2-2, Even Spring-TBA) A course of study in phonetics for those majoring in voice. It will cover the languages most used in singing: English, Latin, German, Italian, and French.

MUAP 3100 Jazz Improvisation (2, TBA) Specific techniques necessary to develop musical spontaneity in variety of jazz idioms; development of mind-ear-kine-esthetic relationships. (Prerequisite: MUSI 1630 or consent of instructor)

MUAP 3710 Conducting I (2, Fall) Study of fundamental conducting skills: beat patterns; right and left hand technique; the conductor as director and interpreter; rehearsal techniques for groups of various size and age. Emphasis on instrumental conducting. Organization and administration are considered. (Prerequisites: MUSI 1630, MUSI 1730)

MUAP 3715 Singer/Actor Workshop (2; Spring) This course trains singers to move and interact on stage within the context of musical theater and opera repertoire. College-wide presentations of musical theater occur on Even Springs, opera presentations on Odd Springs. (Prerequisite: consent of the instructor)

MUAP 3720 - Woodwind Pedagogy (1, Odd Fall)

MUAP 3730 - Brass Pedagogy (1, Even Fall)

MUAP 3740 - String Pedagogy (1, Even Spring)

MUAP 3750 - Percussion Pedagogy (1, Odd Spring)

MUAP 3760 Piano Pedagogy (2, Odd Spring) A survey of methods and repertoire for both individual and class instruction in beginning and intermediate piano, with an emphasis on observation and practice teaching.

MUAP 3761 Vocal Pedagogy (2, Even Fall) A survey of methods and repertoire for both individual and class instruction in beginning and intermediate voice, with an emphasis on observation and practice teaching.

MUAP 3762 Instrumental Pedagogy (2, Odd Fall) A survey of methods and repertoire for both individual and class instruction in beginning and intermediate instruments (woodwind, brass, string, or percussion), with an emphasis on observation and practice teaching.

MUAP 3770 Children’s Music (3, Spring) A study of the singing, listening, and rhythmic experiences which characterize children’s music in elementary school. Emphasis includes observation and is designed for persons who will teach music as specialists or in the self-contained classroom. (Prerequisite: MUSI 1500 or equivalent)

MUAP 3771 Chamber Music Ensemble (1, TBA) Performance opportunities in a variety of traditional and non-traditional instrumental and vocal combinations and media. Attention is given to the preparation of selected works, with a view to public performance. Course may be repeated. (Prerequisite: consent of instructor)

MUAP 3780 Secondary Music Methods Seminar (3, Even Fall) Observation and analysis of a variety of music curricula used by private and public schools with small and large enrollments. Students will make an in-depth study of several school music curricula and report their findings to the class. An evaluation will be made of each program. A summary of related outside reading will also be required.

MUAP 37JR Junior Recital (1, Fall and Spring) Required of all applied majors, optional for others. One-half hour of memorized music will be performed in public and graded by student’s instructor in conjunction with the music faculty. Other requirements may be determined by the student’s instructor.

MUAP 37PA Accompanying (2, Even Spring) Designed to give the applied piano major experience in accompanying. Students enrolled in this course are given specific assignments for the semester (e.g., chorale, ensemble, voice studio).

MUAP 3870 Choral Pedagogy and Resources (1, Odd Fall) Organization of instruction in choral music for adolescent and adult voices. Methods of tone production and development; classification and placement of singers, style, interpretation, intonation, precision, diction, repertoire, balance, blend, rehearsal procedures and ensemble management. Consideration given to accompanying and dealing with accompanists, performance deportment, attitude and appearance.
MUSI 1500
Introduction to Music (3, Fall and Spring) Skills and talent recognition and development from the premise of rhythm, melodic, and harmonic analysis and experimentation. The recorder and other rhythm and melodic instruments are used in developing skills focusing on rhythm, pitch, timbre, intervals, scales, and triads. For the beginning music student.

MUSI 1600
Music in History and Context (3, Spring) Introduction to a wide variety of musical literature and to fundamental issues about music in society and, in relation to those issues, the understanding of selected pieces of music.

MUSI 1615
Fundamentals of Music Theory (1; Fall) This is a preparatory course that introduces the fundamentals of reading and analyzing music. The study of keyboard layout, clefs, note identification, key and time signatures, intervals, scales, basic notation and elementary sight-singing and dictation prepares the student for MUSI 1620 Music Theory I. (Course is graded pass/fail)

MUSI 1620
Music Theory I (3, Fall) A study of the basic harmonic and melodic materials in tonal music through score analysis and part-writing. Must be taken concurrently with MUSI 1720. A grade of C or better is required to advance to the next level. (Prerequisite: MUSI 1500, or instructor consent after placement examination.)

MUSI 1630
Music Theory II (3, Spring) A continuation of MUSI 1620, dealing primarily with the harmonic and melodic materials and processes of tonal music. Must be taken concurrently with MUSI 1730. (Prerequisite: MUSI 1620)

MUSI 1720
Music Theory Lab I (2, Fall) A study of the basic harmonic and melodic materials of tonal music through sight singing, ear training, and harmonic, melodic, and rhythmic dictation. Must be taken concurrently with MUSI 1620. A grade of C or better is required to advance to the next level. (Prerequisite: MUSI 1500, or instructor consent after placement examination.)

MUSI 1730
Music Theory Lab II (2, Spring) A continuation of MUSI 1720. Must be taken concurrently with MUSI 1630. A grade of “C” or better is required to advance to the next level. (Prerequisites: MUSI 1620, 1720)

MUSI 2010
Chapel Worship Team or Church Internship (1-1, two semesters) Supervised music ministry leadership in conjunction with a local church or Simpson University Worship team. The duties should include the planning and implementation of worship services, worship leading, and rehearsal of ensembles and teams.

MUSI 2620
Music Theory III (3, Fall) A continuation of MUSI 1630, dealing with more complex harmonic and melodic materials within the Western tradition up to approximately the start of the twentieth century. Must be taken concurrently with MUSI 2720. (Prerequisite: MUSI 1630)

MUSI 2630
Music Theory IV (3, Spring) A continuation of MUSI 2620, dealing primarily with the harmonic and melodic materials and processes of modern music. Selected music from other geographical areas of the world will also be studied. Must be taken concurrently with MUSI 2730. (Prerequisite: MUSI 2620)

MUSI 2720
Music Theory Lab III (2, Fall) A continuation of MUSI 1730, with an emphasis on chromatic and harmonic materials, and modulation. Must be taken concurrently with MUSI 2620. A grade of C or better is required to advance to the next level. (Prerequisites: MUSI 1630, 1730)

MUSI 2730
Music Theory Lab IV (2, Spring) A continuation of MUSI 2720. Must be taken concurrently with MUSI 2630. (Prerequisites: MUSI 2620, 2720)

MUSI 3500
Practice of Music Ministry (3, Odd Fall) A study of the integration of music into the church’s worship, education, and outreach with emphasis on the ministry needs of children, youth, and adults. A study of the music program of the church, its general organization, supervision of choral and instrumental groups, worship leading, budgeting, facilities and equipment, and church music literature.

MUSI 3510
Foundations of Music Education (3, Odd Fall) An introduction to the historical, philosophical, sociological, and psychological foundations of music education for prospective teachers. Secondary emphasis is placed upon developing basic writing skills and visiting public school classrooms.

MUSI 3600
Comparative Worship Traditions (3, TBA) A detailed survey of the concept, content and application of worship and liturgy, including that from the Old Testament temple, first century synagogue, Orthodox, Roman, Anglican, Calvinistic, Lutheran, “Free Church,” charismatic, praise and worship, and Jewish traditions. The study also treats the evolution within these traditions from historical to contemporary liturgy.

MUSI 3640
Music History I: Medieval, Renaissance, and Baroque (3, Odd Fall) A study of music within the Western tradition from the Medieval, Renaissance, and Baroque periods. Emphasis is placed on music’s social and cultural contexts, stylistic developments, and representative works. Music and context associated with religious traditions and reforms are given additional emphasis.

MUSI 3650
Music History II: Classic and Romantic (3, Even Spring) A study of music within the Western tradition from the Classical and Romantic periods. Emphasis is placed on music’s social and cultural contexts, stylistic developments, and representative works.
MUSI 3660W
Music History III: Modern and American (3, Even Fall) A study of music within the Western tradition during the twentieth century, with special attention to those musics which developed as uniquely American. Emphasis is placed on music’s social and cultural contexts, stylistic developments, and representative works. Passing this course with a C or higher demonstrates writing competency in the Music major. (Prerequisite: passing score on the English proficiency exam.)

MUSI 3680
Congregational Song (3, Even Spring) A study of congregational song from the early church to the present with emphasis on developing a working knowledge of this repertoire as it relates to worship planning in the contemporary church.

MUSI 3690
Music in World Cultures (3, Fall) An introduction to the music of cultures outside of the European tradition. Discussion of the role of ethno-musicology in misiology.

MUSI 3700
Computer Music Technology (3, Even Spring) A study of the history and current use of technology in music. Areas of emphasis include computer assisted instruction, music notation software, sequencing, sampling, sound production, and wave manipulation.

MUSI 4500
Practicum in Music Ministry (3, Full year; register in Fall) Supervised music ministry in conjunction with a local church, working alongside a minister of music or other pastoral staff member. Duties should contain planning and implementation of worship services, worship leading, rehearsal of ensembles, and other duties outlined by the church. Course fulfills Christian Ministry Practicum requirements. (Prerequisite: MUSI 3500)

MUSI 4600
Form and Analysis (2, Even Spring) A study of the various musical forms composers have favored from the Baroque to the present. Detailed analysis of representative works. (Prerequisite: MUSI 2620)

MUSI 4610
Tonal Counterpoint (2, Even Fall) A study of the contrapuntal technique of the eighteenth century. The rules for placing one voice against another are exemplified in the works of J.S. Bach and others. Will be taught and applied in two, three and four-voice exercises. (Prerequisite: MUSI 2620)

MUSI 4620
Philosophy of Music in the Church (3, Fall) Relationship of music to the church’s worship, education and outreach, examined with reference to Scripture, the historical practice of the church, and contemporary culture; a personal philosophy of music in the church.

MUSI 4660
Instrumentation and Arranging (3, Odd Spring) Ranges, tonal possibilities, technical limitations, and necessary transpositions for string, woodwind, brass, and percussion instruments. Arranging and adapting choral and instrumental works for current church, educational and concert use, including the application of recent musical developments, such as synthesizer materials and sequencing programs. Accompaniment idioms are considered. Melodic and textural variation, harmonic substitution, modulatory techniques; exercise in a variety of styles and genres. Projects are geared to individual student interest. (Prerequisite: MUSI 2620)

MUSI 4670
Composition (2, Odd Fall) A writing course designed to provide opportunity for developing basic skills in the utilization of musical materials. (Prerequisite: MUSI 2620 or instructor consent)

MUSI 4690
Twentieth Century Theory (2, TBA) A study of the major theoretical and compositional trends within the Western art tradition of the twentieth century. (Prerequisite: MUSI 2620)

NCI 2520
Introduction to Biology (4, Fall and Spring) An introduction to scientific methods; molecular and cellular structure and function; taxonomy and the diversity of living organisms; Mendelian genetics; and the history of life on Earth. Three hours of lecture and a 2 & 1/2-hour lab session per week.

NCI 2530
Introduction to Physics (4, Fall and Spring) A conceptual introduction designed to give the student an appreciation for the physical laws inherent in God’s creation. Topics include mechanics, conservation laws, electricity and magnetism, and light. This course satisfies the foundational studies laboratory science requirement. Three hours of lecture and a two-hour laboratory session per week. (Prerequisite: Math 1520 or equivalent)

NCI 3040
Physics for Science and Math Majors (4, Even Spring) Topics to be covered: vectors, kinematics, particle dynamics, friction, work, energy, momentum, dynamics and statics of rigid bodies, oscillations, gravitation, fluids and electricity and magnetism (time permitting). Calculus will be used in this course. Three hours of lecture and two of laboratory. (Prerequisite: MATH 2430)

NCI 3080
Modern Science and Society (3, Spring) A study of topics in science since 1900 that have significantly affected western culture and thought, such as relativity, quantum mechanics, chaos, evolution, and artificial intelligence. These issues will be placed in historical, philosophical and faith contexts. There will be readings from original authors. This course satisfies the non-lab science requirement in Foundational Studies. (Prerequisite: junior or senior standing)

NCI 3090
Introduction to Astronomy (3, Fall) An algebra-based introduction to the science of astronomy and cosmology, designed to give the student an appreciation for the size and complexity of the universe God created. Topics covered include the solar system, the Milky Way galaxy and the large-scale structure of the universe. Particular emphasis will be placed on reconciling the current understanding of cosmology with the biblical account. Even observing sessions are required. This course satisfies the non-lab science requirement.
verse impact on the environment.

**NSCI 3540**
**Human Biology** (3, Fall) An introduction to cell structure and the function of the major organ systems. Special topics will be presented to emphasize the relevance of biology to Christian decision-making in today’s world.

**NSCI 3545**
**Human Biology Lab** (2, Fall and Spring) An upper division lab course designed to review the anatomy and physiology of the major organ systems. Microscopic and gross anatomy will be used as springboards for studies involving computer-based data acquisition and analysis of the physiologic responses of the human body. Two lab sessions per week, each one-and-one-half hours. (Prerequisite: NSCI 3540 or permission of professor)

**PHED 1100**
**Fitness and Wellness** (1, Fall and Spring) An overview of the principles and components of physical conditioning, nutrition, and a well-balanced lifestyle. Students will assess their current levels of fitness and design their own fitness plan.

**PHED 1110**
**Nutrition** (1, Fall and Spring) A study of the food and nutrient groups and their roles in healthy stewardship of our bodies. Students will assess their personal nutritional choices.

**PHED 1120**
**Basketball** (1, Spring) Basic rules, strategy and skill techniques of basketball.

**PHED 1150**
**Soccer** (1, Fall) Basic rules, strategy and skill techniques of soccer.

**PHED 1160**
**Softball** (1, Fall) Basic rules, strategy and skill techniques of softball.

**PHED 1190**
**Volleyball** (1, Spring) Basic rules, strategy and skill techniques of volleyball.

**PHED 1200**
**Individualized Sports** (1, Fall and Spring) An independent program of physical activity commensurate with the student’s needs, abilities and interests.

**PHED 1203**
**Walking for Fitness** (1, Fall and Spring) This course is designed to give the student an opportunity to improve his/her fitness through the activity of walking. Students will be taught the proper techniques and body mechanics of efficient walking patterns and will be introduced to the components of health-related fitness and contemporary concepts of wellness. Students will learn how to monitor and record their efforts and progress and how to build a personal fitness plan around walking.

**PHED 12xx**
**Folk Dance** (1, TBA) Folk Dance is an elective physical education course using folk dance to teach motor skills and lifelong fitness. The class will also address the musical and cultural aspects of folk dance. The emphasis is on Israeli and Balkan (Macedonian, Greek, Romanian, etc.) folk dance traditions. Folk Dance will also be presented as an activity for interdisciplinary education. The dances are line or circle dances; no partner dancing is involved.

**PHED 1211**
**Aerobics I** (1, TBA) Knowledge, safety and fitness development through aerobics.

**PHED 1212**
**Aerobics II** (1, TBA) Continuation of PHED 1211.

**PHED 1260**
**Martial Arts/Self-Defense** (1, TBA) Basic strategy and skill techniques for self defense.

**PHED 1290**
**Weight Training** (1, TBA) Basic knowledge, safety, lifting techniques and fitness development through weight training.

**PHED 1390**
**Tennis** (1, TBA) Basic rules, strategy and skill techniques of tennis.

**PHED 1420**
**Officiating Basketball** (1, Spring) A study of the rules, officiating mechanics and score-keeping techniques of basketball. Students will have opportunity to develop officiating skills through practical experience.

**PHED 1450**
**Officiating Soccer** (1, Fall) A study of the rules, officiating mechanics and score-keeping techniques of soccer. Students will have opportunity to develop officiating skills through practical experience.

**PHED 1460**
**Officiating Softball** (1, Fall) A study of the rules, officiating mechanics and score-keeping techniques of softball. Students will have opportunity to develop officiating skills through practical experience.

The following courses offer college physical education credit to members of Simpson University varsity athletic teams.

**PHED 1140/3140 - Varsity Cross-Country I/II** [Men and Women] (1, Fall)

**PHED 1510/3510 - Varsity Baseball I/II** [Men] (1, Spring)

**PHED 1520/3520 - Varsity Basketball I/II** [Men] (1, Spring)

**PHED 1525/3525 - Varsity Basketball I/II** [Women] (1, Spring)

**PHED 1550/3550 - Varsity Soccer I/II** [Men] (1, Fall)

**PHED 1555/3555 - Varsity Soccer I/II** [Women] (1, Fall)

**PHED 1560/3560 - Varsity Softball I/II** [Women] (1, Spring)

**PHED 1595/3595 - Varsity Volleyball I/II** [Women] (1, Fall)

**PHED 3110**
**Motor Learning and Performance for Elementary Physical Education** (2, Spring) An analysis of the factors which influence learning and performance during motor skill acquisition. Mature performance patterns for fundamental motor skills will be examined. Each student will lead the class through an elementary physical education lesson incorporating learning theories and skill formation concepts. (Prerequisite: PSYC 1600)

**PHIL 3010**
**Philosophy and Critical Thought** (3, Fall and Spring) An investigation into the viewpoints, methods, and terms of philosophy with consideration given to the main problems and types of philosophy, particularly as they relate to the issues of the contemporary world. Applies critical thinking techniques to the inquiry process.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 3900</td>
<td>Religions of the World (3, Spring) An introduction to the background, teachings, and influence of the world’s living religions, and Christian attitudes toward them. The course provides a first step toward understanding different worldviews in order to minister effectively to their adherents. (Also RELI 3900)</td>
</tr>
<tr>
<td>POLS 2700</td>
<td>Introduction to Political Science (3, Fall) An introduction to the nature of politics and political thinking. Analyzes government patterns, the operation of political processes, and the underlying political values and ideologies in different constitutional forms.</td>
</tr>
<tr>
<td>POLS 2720</td>
<td>American Government (3, Spring) This course is an introduction to the structure and workings of American government at the local, state and national level. Emphasis will be placed on the U.S. Constitution, structure of the federal system, American political ideology, and California government. This course satisfies state requirements in Constitution.</td>
</tr>
<tr>
<td>POLS 3700</td>
<td>International Relations (3, Spring) An introduction to the analysis of international relations through the examination of the international structures and issues that impact our world. Along with assessment of the international structures of power, nationalism, war, diplomacy, political economy, international organizations, social changes and foreign policy, this course considers issues that generate conflictual and cooperative relationships between individuals, states, and international actors in the global system.</td>
</tr>
<tr>
<td>POLS 3720</td>
<td>Political Ethics (3, Even Fall) This course examines ethical issues raised by national and international policy decisions. Areas of focus will include the moral implications of policy, alternative policy choices, and political philosophies.</td>
</tr>
<tr>
<td>POLS 3730</td>
<td>Public Policy (3, Odd Fall) This course surveys American domestic and foreign policy-making processes. Emphasis is on the political actors and agencies, decision-making processes, and implementation and evaluation of policies.</td>
</tr>
<tr>
<td>POLS 3740</td>
<td>Comparative Politics (3, Odd Fall) A course designed to compare political structures. Introduces students to the comparative method in political science and competing theories of political development and political change. Emphasis will be on societies and governments of different countries.</td>
</tr>
<tr>
<td>POLS 4005</td>
<td>Special Topics in Political Science (3, Even Spring) This course exposes upper-level students to specific areas of study in the field of political science. Students will be exposed to primary sources of information related to the selected topic. (Prerequisites: POLS 2700 and junior or senior standing)</td>
</tr>
<tr>
<td>POLS 4200</td>
<td>U.S. Constitutional Law (3, Even Fall) This course provides an in-depth analysis of the U.S. Constitution and a survey of its interpretation. Focus will be placed on the Supreme Court and its rulings, precedents and landmark cases. This course satisfies state requirements in Constitution.</td>
</tr>
<tr>
<td>PSYC 1600</td>
<td>Introduction to Psychology (3, Fall and Spring) A survey of the discipline of psychology that seeks to describe human behavior through the topics of learning, development, perception, physiology, personality, psychopathology, social and therapeutic psychology.</td>
</tr>
<tr>
<td>PSYC 1700</td>
<td>Foundations in Psychology (1, Spring) This one unit, follow-up course to Introduction to Psychology will focus on the underlying psychological processes directing behavior. Topics include, but are not limited to: scales of measurement, measures of central tendency, measures of dispersion, normal curve, a variety of parametric and non-parametric inferential tests (e.g., t-Test, F Test, Chi-Square Test), basic probability theory, correlational methodology, experimental methodology, quasi-experimental methodology, and single-participant designs. (Prerequisite: PSYC 1600 and MATH 1520 with a grade of C or better or an appropriate score on the math placement examination) PSYC 2620 and 2625 together will satisfy general education math requirement.</td>
</tr>
<tr>
<td>PSYC 2040</td>
<td>Psychopathology (3, Fall) A study of abnormal behavior, emphasizing its definition, identification, etiology, treatment and prognosis. Traditional and contemporary models of abnormality will be compared and evaluated. (Prerequisite: PSYC 1600)</td>
</tr>
<tr>
<td>PSYC 2050</td>
<td>Principles of Social Psychology (3, Fall) An examination of how people think about, influence, and relate to others. Social perception, attitude formation, conformity, persuasion, aggression, altruism, and interpersonal attraction are among the major concepts that will be discussed. (Prerequisite: PSYC 1600) (Also SOCI 2050)</td>
</tr>
<tr>
<td>PSYC 2620</td>
<td>Statistics and Research Methods I (3, Fall) Along with PSYC 2625, this course presents statistical and research design information by integrating the basic analytical tools (descriptive statistics, inferential statistics, non-parametric statistics) with the basic methodology and design knowledge needed to understand and perform research in the behavioral sciences. Topics include, but may not be limited to: scales of measurement, measures of central tendency, measures of dispersion, normal curve, a variety of parametric and non-parametric inferential tests (e.g., t-Test, F Test, Chi-Square Test), basic probability theory, correlational methodology, experimental methodology, quasi-experimental methodology, and single-participant designs. (Prerequisite: PSYC 1600 and MATH 1520 with a grade of C or better or an appropriate score on the math placement examination) PSYC 2620 and 2625 together will satisfy general education math requirement.</td>
</tr>
<tr>
<td>PSYC 2625</td>
<td>Statistics and Research Methods II (3, Spring) Continuation of PSYC 2620. (Prerequisite: PSYC 2620)</td>
</tr>
<tr>
<td>PSYC 2710</td>
<td>Cognitive Psychology (3, Spring) This course focuses on the underlying cognitive processes directing behavior. Topics include, but are not limited to, the neural basis of cognition, perception and attention, perception- and meaning-based knowledge representations (schemas), memory concepts and principles, problem solving, reasoning, language structure and use, cognitive development, and the nature of intelligence. (Prerequisite: PSYC 1600)</td>
</tr>
<tr>
<td>PSYC 3015W</td>
<td>Development – Adolescence-Aging (3, Spring) A consideration of physical, cognitive, emotional and social development from adolescence through death. A life course perspective will explore the theories and research related to human development. This course fulfills the requirement for intensive writing in Psychology. (Prerequisites: PSYC 1600 and having passed the English Proficiency Exam) (This course description varies slightly for the ASPIRE program.)</td>
</tr>
</tbody>
</table>
| PSYC 3025  | Child Development (3, Fall and
Spring). This course will focus on the physical, cognitive, social, and emotional aspects of child development through adolescence. Theories and research related to development and growth will be surveyed. The parent-child relationship and factors that affect development during the early years of life will be highlighted. (Prerequisite: PSYC 1600)

**PSYC 3100**  
Testing and Measurement (3, TBA)  
An introduction to the theoretical and practical issues of psychological and educational testing. Topics include: Ethical issues in testing; basic psychometric concepts such as standard scores, norms, reliability, standard error or measurement, and validity; test development methods; social issues in assessment. (Prerequisite: PSYC 1600)

**PSYC 3110**  
Introduction to Social Work (3, Odd Fall)  
Introduction to the field and practice of social work, in preparation for employment or graduate education in the field of social work. Includes an overview of the history of social welfare, the practice of social casework, the context for social work practice, specific client populations and legal issues. The interaction of social work as a profession and Christian values and virtues will be examined.

**PSYC 3500**  
Selected Topics in Psychology (3, TBA)  
This course exposes upper-level students to specific areas of study in the field of psychology. The topic would be selected from areas of interest to the professor and will provide students with an opportunity to gain breadth in the study of psychology and/or psychological practices.

**PSYC 3600**  
Marriage and Family (3, Fall)  
An introduction to marriage and family relationships from developmental, sociological, historical, cross-cultural and Christian perspectives. Theoretical consideration of the role of marriage and family life are structured, the crises that may disrupt family life, and effective intervention and prevention is included. Research methods that apply to marriage and family life are also explored. (Prerequisite: PSYC 1600)

**PSYC 3620**  
Counseling Skills (3, Fall and Spring)  
An overview of the counseling process, emphasizing relationship and communication skills. The course will include practical and theoretical dimensions with an emphasis on skill-building activities.

**PSYC 3640**  
Theories of Personality (3, Even Fall)  
A consideration of major traditional and contemporary theories of personality, with a view toward usefulness in accounting for human behavior. Psychological research and assessment of the unique variety of personalities will be studied. (Prerequisite: PSYC 1600)

**PSYC 3660**  
Learning (3, Even Spring)  
This three-credit course will examine research on basic conditioning and learning processes. Major theories of learning will be reviewed with an emphasis on functionalistic, associationistic, and cognitive theories. (Prerequisite: PSYC 1600)

**PSYC 3670**  
Resident Assistant Training Seminar (1, Fall and Spring)  
A course designed to train and evaluate resident staff in performance of one-on-one and group intervention and leadership. Emphasis is on practical skills of building relationships, resolving conflict, and providing emotional and spiritual support.

**PSYC 3700W**  
Therapeutic Psychology (3, Fall)  
This three-credit course will provide an overview of current theory and practice in psychotherapy. This area of psychology can help inform students of the different ways to help alleviate human suffering, which is often related to social, emotional, cognitive, and behavioral factors. The overall intent of this course is to help students gain a better understanding of how to engage in the redemptive work of promoting growth and healing in the lives of others. This course fulfills the requirement for intensive writing in Psychology. (Prerequisites: PSYC 1600 and having passed the English Proficiency Exam)

**PSYC 4200**  
History and Systems of Psychology (3, Odd Spring)  
This course focuses on the various systems of thought which were advanced and developed by groups of theorists throughout the history of psychology. Systems include but are not limited to structuralism, functionalism, behaviorism, gestalt psychology, psychoanalysis and humanistic psychology. (Prerequisites: PSYC 1600 and junior standing).

**PSYC 4410W**  
Selected Topics in Psychology (3, TBA)  
This course exposes upper-level students to specific areas of study in the field of psychology. Students will be exposed to primary sources of information related to the selected topic. Students are expected to make periodic presentations regarding their reading of primary sources. Students are also expected to generate research proposals or term papers on a selected subject pertaining to the topic. This course fulfills the requirement for intensive writing in Psychology. Course may be repeated for varying topics. (Prerequisite: consent of the instructor)

**PSYC 4600**  
Physiological Psychology (3, Fall)  
This course examines the physiological basis of human behavior. The role of sensation, central and peripheral nervous system functions and glandular and muscular responses in the total organization of behavior will be assessed. (Prerequisite: PSYC 1600)

**PSYC 4690**  
Senior Seminar (3, Spring)  
A course for advanced psychology students designed to actively pursue integration issues in a seminar setting. Theoretical and practical issues will receive attention on the academic as well as the personal level. (Prerequisites: two upper-division Psychology courses and senior standing)

**PSYC 4922/4923**  
Field Experience (3-3, Fall and Spring)  
Experiential learning through placement at a community service or educational site in which the student is actively engaged in observation, assessment, service delivery and outcome evaluation. Seminar course is included which is phenomenological in exploring the student’s development and identity within the realm of a career in a psychology field. Must be taken in sequence beginning with the Fall semester. (Prerequisite: Psychology major or minor, second-semester junior standing)

**PSYC 4930/4931**  
Research Experience (3-3, Fall and Spring)  
An upper-division course designed to prepare students for graduate programs in psychology. Requirements include a full literature review, design of a research project, data collection and analysis, as well as a written summary of the research in APA format. Research performed under the supervision of a full-time psychology faculty member. Can be taken during Spring semester of
such as social structure, organizations, status, and socialization. Special consideration will be given to issues within the urban environment.

SOCI 2050
Principles of Social Psychology (3, Spring) An examination of how people think about, influence, and relate to others. Social perception, attitude formation, conformity, persuasion, aggression, altruism, and interpersonal attraction are among the major concepts that will be discussed. (Also PSYC 2050) (Prerequisite: PSYC 1600)

SSCI 3000
Political Issues in 21st Century United States (3, Even Fall) Investigation and discussion of current political issues facing the United States.

SSCI 3010
Economic Issues in 21st Century United States (3, Odd Fall) Investigation and discussion of current economic issues facing the United States.

TESL 3000
TESOL Theory (3, Even Fall) An investigation of historical and current trends in second language acquisition theories and second language teaching approaches. Students will be challenged to evaluate the strengths and weaknesses of the various theories and approaches. Students will also be required to integrate this knowledge by demonstrating ability to develop and support a personal theory with the goal of application in their future roles as TESOL professionals.

TESL 4000
TESOL Materials and Methods (3, Spring) An exploration of the methods and materials available for instructional use in teaching English as a second language. Activities for teaching various aspects of language acquisition, including vocabulary, pronunciation, grammar, reading, writing, listening, and speaking, will be addressed. Students will be required to formulate and present lesson plans that would appeal to ESL learners of a variety of ages, abilities, and educational backgrounds. (Prerequisite: ENGL 3280; corequisite: LING 4320)

TESOL Curricula and Assessment (3, Even Spring) An exploration of ESL curricula and the various tools and techniques for assessing the English language ability of ESL students. Students will become familiar with commercial curricula available for teaching ESL and evaluate the usefulness and effectiveness of the available products. They will also be presented with the challenges inherent in administering ESL programs for students with varied ability, literacy levels, and goals. Experience will be provided in administering and grading language ability tests and in designing and modifying curricula for specific situations. (Prerequisite: TESL 4000)

TESOL Practicum (3, Spring) A capstone experience for the TESOL Concentration and Minor. Students will have an opportunity to teach in an ESL environment and must demonstrate ability to plan and execute appropriate lesson plans, as well as to assess ESL students’ response to lessons and to adjust accordingly. Students will be expected to apply knowledge gained in previous courses. (Prerequisite: TESL 3000, TESL 4000; corequisite TESL 4100)

THEO 1100
Bible and Church (3, Spring) An examination of issues faced in contemporary ministry from a theological perspective. Students will constructively engage selected topics in order to assist the church in its mission in the world.

THEO 2600
Faith and Culture (3, Fall and Spring) A biblical, historical and theological study of the interaction between the Christian faith and culture. The course requires students to examine critically their own engagement with the North American cultural context and develop a response shaped by Christian virtues and beliefs.

THEO 3099
Honors Project I (1, Fall and Spring) Explores an area of student interest, culminating in a 5,000-word research project. The course is taken in conjunction with any upper-division course in the Bible and Theology major, in consultation with a faculty supervisor. (Prerequisite: Bible and Theology Honors Program) (Also BIBL 3099)

THEO 3106
Women in Church and Society (3,
THEO 3199
Honors Project II (1, Fall and Spring) An exploration of women’s roles and experiences in select historical contexts, past and present. Anchored in biblical and theological reflection, and encompassing feminine self-understanding, the class assists women in preparation for various Christian ministries to women. (Prerequisite: THEO 3600) (Also MINS 3106)

THEO 3370
History of Early Christianity (3, Even Spring) An overview of the history and inner development of Christianity to AD 1054. Special attention is given to the Roman context, contributions of the church fathers, and the seven Ecumenical Councils. (Also HIST 3370)

THEO 3600
Introduction to Christian Theology (3, Fall and Spring) An introduction to the discipline of theology, including vocabulary and concepts. The course explores the major divisions of systematic theology, historical development of doctrine, and the contributions of important theologians. (Prerequisites: BIBL 1300, 1310, 2220)

THEO 4000
Spiritual Formation (3, Even Spring) An examination of the diverse dynamics of personal and corporate Christian spiritual growth. The course studies and applies key theological issues, insights from spiritual giants, classic spiritual disciplines, and contemporary insights on discipleship.

THEO 4020
History of Muslim-Christian Encounter (3, Even Spring) An exploration of the dynamic interaction of Muslims and Christians from the beginnings of Islam to the present. The course investigates ways the theologies, religious ideas and self-understandings of these major religions were affected through religious, cultural and political encounters and the legacies of those interactions today. (Prerequisite: THEO 3600) (Also RELI 4020)

THEO 4099
Honors Project III (1, Fall and Spring)

THEO 4100
Theological Issues in Ministry (3, Even Fall) An examination of issues faced in contemporary ministry from a theological perspective. Students will constructively engage selected topics in order to assist the church in its mission in the world.

THEO 4400
Selected Topics in Theology (3, TBA) An advanced course on a topic chosen by the professor and of special interest to theological studies. (Prerequisite: junior or senior standing)

THEO 4405W
Contemporary Theology (3, Odd Fall) An examination of the issues that Enlightenment rationalism created for the discipline of theology. Beginning with the foundational figures of Schleiermacher, Kant, and Hegel, the course explores their impact on subsequent theologies, such as Protestant Liberal Theology, Dialectical Theology, Liberation Theologies, Evangelical Theology, and Theology of World Religions. (Prerequisites: THEO 3600; pass English Proficiency Exam)

THEO 4600
Christian Theology I: God and Humanity (3, Fall) An in-depth systematic exploration of various theological topics, including method, Scripture and tradition, revelation, the doctrine of God, creation and providence, humanity and sin. The course focuses on honing critical thinking skills and assimilating selected seminal texts in the field of theology. (Prerequisite: THEO 3600)

THEO 4610
Christian Theology II: Christ and Church (3, Spring) An in-depth, systematic exploration of various theological topics, including the person and work of Christ, salvation, the Church, sacraments, and eschatology. The course focuses on honing critical thinking skills and assimilating selected seminal texts in the field of theology. (Prerequisite: THEO 3600)

THEO 4710
Theology of World Mission (3, Spring) A study of the theological foundations for evangelism and mission. The course explores the biblical basis for mission, introduces the understandings of different church traditions, and develops the implications of theology for ministry. (Prerequisites: THEO 3600 and junior or senior standing)

YOUTH 3110
Youth Ministry I (3, Odd Fall) An exploration of philosophies and models of youth ministry as well as adolescent development from preadolescent through college age. The course examines the fundamental elements for planning and maintaining a balanced youth ministry and highlights working with four key audience groups: teens, parents, senior pastor and boards.

YOUTH 3310
Youth Ministry II (3, Even Spring) A study of methods and strategies for discipling teens. The course examines such methods as social action and mission projects, retreat and outdoor experiences, socials, and group community development and sports ministries. It also surveys leadership recruitment and training and current curricular resources. (Prerequisite: YOUTH 3110)

YOUTH 4330
Youth Culture and Issues (3, Spring) An interdisciplinary approach to understanding the values, fashions, norms, influences and issues of the contemporary teen culture. The course emphasizes understanding why teenagers act the way they do and developing ministry responses that meet those needs.

YOUTH 4340
Counseling Adolescents (3, Even Fall) An introduction to counseling strategies and teen problems and issues. The course also considers legal and ethical responsibilities and the use of community resources. (Prerequisite: PSYC 3620)

YOUTH 4430
Selected Topics in Youth Ministry (3, TBA) An advanced course on a topic chosen by the professor and of special interest to youth ministry.
HISTORY & PURPOSE

GENERAL INFORMATION

PROGRAMS OF STUDY
- EVENING PROGRAMS
- WEEKEND PROGRAMS

POLICIES & PROCEDURES

COURSE DESCRIPTIONS
NON-TRADITIONAL UNDERGRADUATE
Adult Degree-Completion Program
(ASPIRE)

The Adult Degree-Completion Program, known as ASPIRE (Adult Study Programs Inspiring Renewed Expectations), is an accelerated experience for the non-traditional, older student. The program allows students to complete a degree in 8-16 months. ASPIRE is available in two delivery formats. The evening format provides for classes in blocks of time on weekday evenings. Students in the weekend format take classes on Saturdays. Courses from the two formats are not interchangeable.

To be eligible for the ASPIRE program, students must have completed at least 60 semester credits from an accredited college with a minimum grade-point average of 2.00 and have at least five years of work experience after high school graduation. Applicants not meeting the work experience requirements may be considered for admission by the ASPIRE program director, provided they have completed 88 (Evening) or 79 (Weekend) general education credits.

ASPIRE GENERAL INFORMATION

HISTORY AND PURPOSE

Simpson University has a history of providing non-traditional programming. At one time during the 1970s, there were as many as 14 external sites across the West Coast where evening courses were offered for credit. Also at that time, an extended campus in Modesto, CA, offered a baccalaureate degree in Biblical Literature. However, most centers offered individual courses designed for enrichment or for transfer into other local college programs.

When Simpson relocated from the San Francisco area to Redding in 1989, it started a pilot project to serve the community through non-traditional programming. The degree-completion program is designed for the working adult who has some previously earned college credits to complete a bachelor of arts degree in a concentrated, accelerated program of evening classes.

For students who need additional credits to meet deficiencies outside the major, nearby Shasta College offers a wide selection of general education courses. In the fall of 1999, Simpson University added two new majors to serve adult students, particularly those who live at a distance that makes evening and weekly commutes difficult. These majors, Organizational Leadership and Christian Ministry Leadership, are offered on alternate Saturdays on Simpson’s campus. The weekend format — Organizational Leadership degree — is also offered in Siskiyou County. Since 1989, more than 2,000 local adults have completed their bachelor of arts degree at Simpson University through the degree-completion program.

MAJORS

Each major is designed to provide students with knowledge inherent to the discipline within the context of biblical ethics and teachings. Three majors are currently offered through the evening degree-completion program: Business and Human Resources Management, Liberal Arts and Psychology. Human dynamics and ethics are shared in common core classes (identified as CORE) before classes on specialized elements of the major (identified as CONCENTRATION classes) are scheduled. Each of these three majors requires 36 upper-division credits, all of which must be completed at Simpson University even if a similar course has been taken elsewhere.

Two majors are offered through the weekend degree-completion program: Organizational Leadership and Christian Ministry Leadership. Each major requires 45 upper-division credits, all of which must be completed at Simpson University even if a similar course has been taken elsewhere.

FORMAT — ASPIRE EVENING

Students begin the degree-completion evening program at the start of the fall, spring or summer semesters and are enrolled in 12 consecutive courses, each of which consists of 10 four-hour (6-10 p.m.) classes. The first six classes together comprise the core of the program. These classes are held on Tuesday and Thursday evenings. After completing these six three-unit core courses, students progress into their concentration classes, the final six consecutive courses, which are held on Monday and Wednesday evenings and are major-specific. All courses in the Business and Human Resources Management, Psychology, and Liberal Arts majors cycle every other semester.

With a break between semesters of approximately two weeks each, the entire program takes about 16 months to complete. It is possible to finish the program in eight or 12 months by “accelerating” this already accelerated program, which means taking both core and concentration classes concurrently for either the entire program or for the middle semester only. This involves being in class from Monday through Thursday evenings and requires the approval of the Director. It is not recommended that anyone who is employed full-time attempt to “double-up” in this way.

FORMAT — ASPIRE WEEKEND

Students begin the degree-completion weekend program usually at the start of the fall semester and are enrolled as a member of a cohort that progresses together through 12 consecutive courses, offered on an every-other Saturday basis from 8 a.m. – 5 p.m. at the Redding campus or in Weed. Each semester is preceded by a required session with the term professors to discuss subject content to be covered during the semester classes and to decide ways to assimilate material into one term paper or project/paper.

With a break between semesters of approximately two weeks each, the entire program takes about 16 months to complete. The program is structured on a calendar similar to trimes-
ters so that the student earns 33 credits within the first 12 months. This is considered full-time for most purposes.

GENERAL ACADEMIC CREDIT REQUIREMENTS

ASPIRE EVENING PROGRAM REQUIREMENTS

39 specific general education
24 general education restricted to academic subjects
25 general education unrestricted
36 major requirements (to be completed in ASPIRE Evening Program at Simpson)

124 total credits required for graduation

ASPIRE WEEKEND PROGRAM REQUIREMENTS

39 specific general education
24 general education restricted to academic subjects
16 general education unrestricted
45 major requirements (to be completed in ASPIRE Weekend Program at Simpson)

124 total credits required for graduation

ASPIRE GENERAL EDUCATION REQUIREMENTS

ENGLISH & COMMUNICATIONS (9)
  English Composition (required before entrance) plus two additional English / Communication courses

SCIENCE & MATHEMATICS (9)
  Three math or science courses

HUMANITIES (9)

SOCIAL SCIENCE (12)

GENERAL EDUCATION ELECTIVES
  40 credits Weekend / 49 credits Evening
  Intermediate Algebra (required before entrance)

ADDITIONAL COURSES
  From any of the four liberal arts groups:
    English / Communication  Humanities
    Natural Science / Math  Social Science

CEL: Students who enter ASPIRE must have earned a minimum of 60 transferable college credits.

LIBERAL ARTS

The Liberal Arts major is designed to provide a broad education in the various areas of human endeavor and knowledge within the context of a Christian worldview. It is an ideal choice for students who wish to teach, as well as for those whose career would be enhanced by more general studies in human experience and expression.

CORE CLASSES (18 credits)
(Tuesday and Thursday evenings)
  PSYC 3660 Learning and Motivation (3)
  PHIL 3500 Introduction to Christianity (3)
  PSYC 3020 Social Psychology (3)
  PSYC 4090 Small Group Communication (3)
  HUMA 3000 Introduction to the Bible (3)
  MNGT 4940 Ethics in Human Relationships (3)

CONCENTRATION CLASSES (18 credits)
(Monday and Wednesday evenings)
  MNGT 4760 Communication, Leadership & Organizations (3)
  MNGT 4900 Human Resource Management (3)
  MNGT 3005 Accounting Decisions for Managers (3)
  MNGT 3910 Financial Management (3)
  MNGT 3920 Managerial Economics (3)
  MNGT 4920 Principles of Marketing (3)

PSYCHOLOGY

The Psychology major is designed to provide students with a basic understanding of the discipline, as seen through both the practical and theoretical perspectives, within the context of a Christian worldview. Its objective is to be the foundation for further study at the graduate level, or as preparation for a broad variety of careers in which the understanding of human behavior and social processes are beneficial.

CORE CLASSES (18 credits)
(Tuesday and Thursday evenings)
  PSYC 3660 Learning and Motivation (3)
  PHIL 3500 Introduction to Christianity (3)
PSYC 3020 Social Psychology (3)
PSYC 4090 Small Group Communication (3)
HUMA 3000 Introduction to the Bible (3)
HUMA 4940 Ethics in Human Relationships (3)

CONCENTRATION CLASSES (18 credits)
(Monday and Wednesday evenings)
PSYC 4640 Abnormal Psychology (3)
PSYC 3015 Lifespan Development (3)
PSYC 3640 Theories of Personality (3)
PSYC 3700 Therapeutic Psychology (3)
PSYC 3610 Statistics for Behavioral Studies (3)
PSYC 3690 Research Methods in the Behavioral Sciences (3)

PROGRAMS OF STUDY
WEEKEND PROGRAMS
ASPIRE

ORGANIZATIONAL LEADERSHIP

This program is for students with work experience and/or strong interests in interdisciplinary studies and administrative or supervisory careers. The goal of this major is to enhance individual and organizational effectiveness in leadership positions and to develop leaders who can not only engage in bold acts themselves but who can also inspire effective leadership in others. Students are prepared for careers in profit or non-profit organizations in community or service agencies.

WEEKEND CURRICULUM: ORGANIZATIONAL LEADERSHIP (45)

TERM I
COMM 4090 Small Group Communication (3; F)
HUMA 3000 Introduction to the Bible (3; F)
HUMA 4940 Ethics in Human Relationships (3; F)
OLST 4491 Term Seminar Project (2; F)

TERM II
SOCI 3020 Social Psychology (3; Sp)
PSYC 3660 Learning & Motivation (3; Sp)
PHIL 3500 Introduction to Christianity (3; Sp)
OLST 4492 Term Seminar Project (2; Sp)

TERM III
BUSS 4900 Human Resource Management (3; S)
NSCI 3510 Environmental Science (3; S)
COMM 4330 Communicating Cross-Culturally (3; S)
OLST 4493 Term Seminar Project (2; S)

TERM IV
COMM 4670 Comm, Leadership & Organizations (3; F)
MNGT 4950 Leadership in Human Communities (3; F)
MNGT 4960 Developing Visionary Leaders (3; F)
OLST 4494 Final Project (3; F)

CHRISTIAN MINISTRY LEADERSHIP

This program is especially for individuals with previous Christian ministry experience and/or who are interested in some extended form of Christian ministry, preparation for graduate studies, or for personal ministry development. The goal of this major is to enhance individual and Christian leadership effectiveness in ministry positions.

The effort is to prepare not only leaders who can engage in successful leadership themselves, but who can also inspire effective leadership in others. Students are prepared for careers in various forms of church or parachurch organizations.

Note: This major has additional requirements for admission. See p. 93 for details.

WEEKEND CURRICULUM: CHRISTIAN MINISTRY LEADERSHIP (45)

TERM I
MINS 3550 Small Groups in the Church (3; TBA)
BIBL 3220 Bible Study, Interpretation & Application (3; TBA)
HUMA 4940 Ethics in Human Relationships (3; TBA)
CMST 4491 Term Seminar Project (2; TBA)

TERM II
BIBL 3380 Old Testament Survey (3; TBA)
PSYC 3800 Principles of Christian Counseling (3; TBA)
CHED 3450 Family Life and Ministry (3; TBA)
CMST 4492 Term Seminar Project (2; TBA)

TERM III
THEO 3600 Introduction to Christian Theology (3; TBA)
MINS 3210 Principles and Practices of Evangelism (3; TBA)
CHED 3410 Essentials of Christian Education (3; TBA)
CMST 4493 Term Seminar Project (2; TBA)

TERM IV
MINS 4501 Principles of Leadership & Management (3; TBA)
BIBL 3390 New Testament Survey (3; TBA)
MINS 4530 Developing People for Leadership (3; TBA)
CMST 4494 Final Project (3; TBA)
ACADEMIC POLICIES & PROCEDURES

ASPIRE

ACADEMIC GRADING

GRADING SYSTEM

Simpson University uses the following grade-point scale in undergraduate programs:

- A+ 4.3  B+ 3.3  C+ 2.3  D+ 1.3
- A  4.0  B  3.0  C  2.0  D  1.0
- A-  3.7  B-  2.7  C-  1.7  D-  0.7  F  0.0

The use of + and – grading is optional at the discretion of the professor. Each course syllabus will indicate the grading system used by the instructor.

GRADE-POINT AVERAGE CALCULATION

Quality points are the number of credits earned for the class multiplied by the grade points (shown above) assigned to the grade earned. The GPA is determined by dividing the number of quality points earned by the number of credits completed.

RETURN OF PAPERS FROM PREVIOUS CLASSES

Students wishing to receive papers returned after a course has ended must give the instructor a large manila envelope with the name clearly marked (one student to an envelope, please). These envelopes are then placed in the student’s next class for pick-up or are kept in the office for a short period of time if it is the student’s last class.

COURSE WITHDRAWAL

If an emergency situation should arise and a student must withdraw from a course, a change of program request should be filled out in the ASPIRE office. Upon approval, the student may receive a “W” in that course and may retake it once without additional charge, unless government regulations for dealing with financial aid prevent this. If a student is registered for a class and does not attend, or simply stops going to class without a change of program, the student will receive an “F” and must pay the regular charges for repeating the class.

INCOMPLETE GRADES

Since each class so quickly follows the previous one, “incompletes” could cause a backup of work that might be impossible to overcome. For this reason, it is not permitted to use this as a way of “catching up” when behind on class work. An “I” for incomplete may be given for a course at the discretion of the instructor with the approval of the Director of ASPIRE, but is granted only if the student has met the following emergency conditions:

1. Has been in attendance to within two (one for Weekend program) class sessions of the end of the course.
2. Has done satisfactory work during the time of enrollment in the course.
3. Has furnished evidence acceptable to the instructor that the work cannot be completed because of circumstances beyond the student’s control.

Incomplete work must be completed by the end of the first week of the next degree-completion class. A student may not continue on into the next course beyond one week without all previous incomplete work submitted to the professor. In any case, an incomplete grade will automatically become an “F” at the end of 12 months.

CLASS ATTENDANCE AND CREDIT

For students who have missed more than two Evening program classes or one weekend of Weekend program classes for any reason, credit may be withheld at the discretion of the professor and the Director. The grading system within each course should be clearly stated in the syllabus, describing the consequences of non-attendance at the discretion of each instructor. Students must contact the ASPIRE office if unable to complete a class for which they have registered. ASPIRE students are not automatically dropped from registration, so appropriate paperwork must be signed to avoid additional charges.

ACADEMIC PROBATION

A 2.0 GPA is necessary for graduation. This GPA is calculated using only credits earned at Simpson. The following applies to ASPIRE students, since they begin with a minimum of 60-88 credits:

- Probation GPA - 1.89
- Disqualified from program GPA - 1.84

Any challenges to grades received must be made in writing to the ASPIRE office within one month of the posting of the grade.

GRADUATION

At least one term before graduation, students must complete a preliminary application for degree and turn it in to the ASPIRE office. It is the student’s responsibility to see that the office receives official transcripts verifying all required general education classes. The ASPIRE Director then evaluates the entire record with the student to verify completed and remaining requirements and to have the final application document signed. Students must complete and have verified all requirements before participating in graduation ceremonies. Graduating students are expected to participate in commencement unless excused by the Director after a formal request has been submitted.

COMPLETION DEADLINE

Students who have not completed any remaining general education or elective credits required for graduation by the time they have finished the ASPIRE major must complete these courses within 12 months of final matriculation at Simpson University. An extension of time may be granted due to an uncontrollable conflict in the student’s schedule and must be approved by the ASPIRE Director. The graduation process above must still be followed.

HONORS

Recognition for academic excellence in ASPIRE has only one designation for honor status upon completion of all Simpson University requirements, i.e., “With Distinction” for
OTHER POLICIES AND PROCEDURES

Other policies concerning student life requirements may be found in the Simpson University Student Handbook. Students should contact the ASPIRE office if they have questions or comments concerning the program or about procedures for addressing student issues. Appeals to ASPIRE policies may be made by following the procedures outlined below.

ASPIRE STUDENT ACADEMIC APPEALS PROCESS

When a Simpson University ASPIRE student has an academic issue that he or she believes should be addressed, the following procedure should be followed:

1. The student is strongly encouraged to discuss the issue first with any person(s) directly involved and attempt to reach a resolution at that level, in accordance with Matthew 18:15-17. If the student has good cause not to approach the person(s) involved, he or she should proceed to step two.

2. If the student is unable to resolve the situation in the above manner, a written appeal is to be submitted to the Director of the ASPIRE program. If the issue is an appeal of a grade, it must be submitted within 30 days of the posting of that grade and should include as much documentation as possible showing why the student feels the grade received was in error. The grade appeal will then be forwarded to the professor for review. Other appeals or problems will be resolved as much as possible in the manner the Director feels is most appropriate.

3. In the event the student does not feel that the situation is adequately resolved after completion of step two, the student may appeal in writing to the Adult Studies Council, which will serve as an arbitration hearing panel to discuss and rule on the matter.

4. If no resolution has been reached after the above steps have been followed, the student may appeal in writing to the Provost.

5. After all of the above steps have been completed, a student who still believes some adjustment should be made in the outcome of the situation may write an appeal to the President of Simpson University, who may, at his discretion, ask the Cabinet for a ruling, or may seek guidance or a ruling from the Board of Trustees.

STUDENT PLAGIARISM AND CHEATING

For policies on student plagiarism and cheating, see pp. 36-38.

TUITION

Tuition charges are based upon the four terms required to complete the program. The first term in which a student enrolls (no matter where it fits into the cycle of requirements) is considered Term I for that student. With the understanding that an ASPIRE “term” is 15 weeks, payment for the full term is required before the beginning of each term.

An evening student who is partially accelerating to complete in 12 months (3 terms), or “doubling up” during the middle term, will be charged the cost of two normal terms for the middle term. An evening student who “fully accelerates” to complete the program in 8 months will be charged the cost of two terms combined for each of the two terms.

ASPIRE FEE SCHEDULE 2006-2007

- Tuition per semester full-time: $4,050
- Tuition per credit hour: $450
- Tuition per term full-double-up: $8,100
- CEL Portfolio Fee: $680
- Parking permit: $40
- Examination Fee (repeat, late, early): $35
- Deferred Payment Fee, Late Registration Fee, Late Payment Fee, Returned Check Fee: $80 each
- Application Fee: $20
- CLEP Posting Fee: $10

Fees for the 2007-2008 academic year are being established beyond the printing date of this catalog. Please consult the university’s Web site (www.simpsonuniversity.edu) or the catalog supplement, when it is available, for further information.

FEDERAL REFUND POLICY

In the event a student withdraws from all units within a term, federal financial aid and refunds will be calculated on a per diem basis. If this calculates to 60 percent of the term or greater, no adjustments will be made.

REFUND POLICY

For the current refund percentages and policies, students should contact Student Support or Student Financial Services. For all students, if financial check-in for a term is not completed with the Student Support Center during the dates announced for this purpose, a substantial late fee is assessed. Textbooks and other class materials will cost approximately $50 - $100 per course.

Students wishing to take the CLEP subject examinations must pay the administration fee to Simpson University and the examination fee to CLEP. If the CLEP test is passed, there is a recording fee to apply the credits to the Simpson University transcript.
FINANCIAL AID

Financial aid is a valuable asset that is available to most ASPIRE students. To receive the benefit of financial aid, applicants should follow these steps:

1. Fill out the Free Application for Federal Student Aid (FAFSA). This must be completed online at www.fafsa.ed.gov and/or postdated by March 2nd in order to be considered for Cal Grant by the California Student Aid Commission and be given priority award status by the university.

2. Complete the Simpson Financial Aid Application and return it to Simpson Central.

3. (Cal Grant applicants) Complete the GPA verification form and have it verified and mailed by officials from the school of last attendance. New recipients will receive awards beginning in the fall and spring semesters.

4. Note: Cal Grants are NOT paid for summer term if a student is beginning their program with a summer term. Students who are Cal Grant eligible are strongly encouraged to begin the ASPIRE program in the Fall term to maximize their Cal Grant eligibility. New summer Pell Grants are NOT paid during the summer term until the funds are released by the Department of Education after the start of the new federal fiscal year on July 1. Pell Grant-eligible students beginning the ASPIRE program in the summer term must be prepared to pay their university charges prior to the beginning of the summer term in May. This will require payment in full by the published due date and reimbursement when the Pell Grants are released in July. Students wishing to defer payment of summer charges until the release of their Pell Grant may do so by selecting the Deferred Payment Plan option. There is an $80 fee for this option.

5. Students will receive a Student Aid Report (SAR) from the federal processors, about four to six weeks after filing the FAFSA. After verifying the information, students should retain the SAR for their records.

Once Student Financial Services receives the Financial Aid Application and the FAFSA information, they will mail the applicant an award notification packet. The applicant should then return the award notification and any supporting documentation to Simpson Central. Students must apply for financial aid each academic year.

Any questions concerning financial aid can be directed to the ASPIRE program coordinator, located in Simpson Central.

APPLICATION PROCEDURE

Applicants should do the following:

1. Complete an application online for a non-refundable $20 application fee, or fill out and mail an application along with a non-refundable $40 application fee.

2. Submit a professional reference.

3. Submit official transcripts from all colleges and universities attended.

ADDITIONAL ADMISSION REQUIREMENTS FOR THE CHRISTIAN MINISTRY MAJOR


2. Active attendance in a Christian church fellowship whose doctrine is in sympathy with the Simpson University (C&MA) statement.

3. A signature acknowledging that the student understands that the underlying biblical standards in all courses will be in agreement with the university statement.

4. A personal reference from a pastor or someone in church leadership who knows the applicant well.

ADMISSION REQUIREMENTS

Applicants must have completed at least 60 semester credits from an accredited college with a minimum grade point average of 2.00. They also are expected to have worked full-time for at least five years following the completion of high school. Recognition for validated experiences in the military, volunteer service or full-time homemaking may be considered as meeting this requirement. An applicant who does not meet the work experience entrance requirements but has completed all 88 (Evening Program) or 79 (Weekend Program) specific general education credits may be considered for admission after a personal interview with the Director.

TRANSFER CREDIT POLICY

A grade of C or better is required of ASPIRE students where credit is to be transferred into Simpson University. A minimum cumulative GPA of 2.0 for all work is required.

All transfer credits of C grade or above from other accredited colleges and universities are recognized by Enrollment Services personnel in consultation with prospective students. Those course credits which are needed to meet the requirements to fulfill a degree at Simpson University will be recorded on the Simpson University transcript, but without grades.

ASPIRE grade-point averages are figured only on academic work completed in the program at Simpson University.

The following methods are used by ASPIRE students to transfer or earn credit:

1. Credits previously earned through accredited colleges/universities with a minimum grade of C
2. CLEP tests
3. Challenged courses
4. Military credits (as approved by the American Council on Education)
5. ACE-approved credits for previous informal but organized training, i.e. seminars, business, church, other military training, etc.
COMMUNITY GUIDELINES

Simpson University is a community of committed learners, seeking to foster an environment conducive to the spiritual, intellectual, emotional, and physical growth of its members. It is the concern of the university that all members of the Simpson community practice discretion in all activities. Cheating, plagiarism, class or group disturbance, harassment of any kind, foul language, or other forms of inappropriate behavior are not tolerated at Simpson University, whether it be in day or evening classes. Students who display such actions will be subject to dismissal from the university. Disruptive classroom behavior, such as repeatedly talking out of turn or making negative comments, may be cause for dismissal from the classroom and the loss of any points as deemed necessary by the instructor.

SEXUAL HARASSMENT

Sexual harassment as defined in the “Educator’s Guide to Controlling Sexual Harassment” consists of unwanted behavior usually directed at someone of the other gender and occurring in a context of power. The behavior can be verbal, non-verbal or physical. It has an often devastating effect on the people involved in the harassment, and it demoralizes and devalues institutions and the individuals associated with them. A safe and equitable learning environment is fundamental to academic success. Incidents of sexual harassment should be reported to the ASPIRE office.

SECURITY

For security purposes, the buildings are locked each evening. Library hours vary during the year and are posted. A Campus Safety Handbook is available from the Campus Safety office.

SOLICITING

No collections or campaigns for funds are to be made among students for any purpose except by permission of Student Government or university Cabinet. Students and outsiders will not be permitted to sell any kind of merchandise, solicit subscriptions or engage in any kind of commercial activity on the university campus.

DRESS CODE

The university expects that clean, appropriate attire will be worn while on campus.

SMOKE-, ALCOHOL-, DRUG-FREE POLICY

As of September 1, 1993, the entire campus, including the parking lots and grounds, became a smoke-, drug-, and alcohol-free environment. Simpson University prohibits the illegal possession or use of alcohol and drugs by students enrolled at the university, whether on or off campus. Any student found violating these standards is subject to immediate dismissal from the university, as well as criminal prosecution (if applicable).

CAMPUS PARKING

Parking permits for ASPIRE students are provided at registration. Parking is permitted only in the designated student parking areas. Vehicles parked in other locations will be ticketed. Parking on Simpson streets is prohibited unless specific authorization is given by the Campus Safety office.

STUDENT ID CARDS

Student I.D. cards are issued at enrollment and may be used to check out books from the libraries at Simpson University and Shasta College.

BOOKSTORE

Textbooks, school supplies, and snacks are available in the university bookstore located in the Owen Student Services Center. The bookstore is normally open during evenings and Saturdays when ASPIRE classes are in session.

CLASS VISITORS

Permission may be granted to visit ASPIRE classes only to persons considering entrance into the program. The Director must approve requests for this purpose in advance. No other visitors (including family members) are permitted to attend any ASPIRE classes.

ANTI-DISCRIMINATORY STATEMENT

Simpson University does not discriminate on the basis of gender, age, race, national origin, or disability in admission policy, educational programs, other activities, or employment, as specified by federal laws and regulations. The university’s policies are also in compliance with Section 504 of the Rehabilitation Act of 1973 and the ADA.
COURSE DESCRIPTIONS

ASPIRE

The following courses are open to students enrolled in the Adult Degree-Completion (ASPIRE) Program. Students in the traditional undergraduate program are allowed to take ASPIRE evening courses only in the summer semester, and with permission of the university Registrar, the ASPIRE Program Director, and the student’s academic advisor. Weekend courses are only open to students in ASPIRE weekend cohorts.

BIBL 3220
Bible Study, Interpretation and Application
An overview of various methods of Bible study, principles of interpretation, and appropriate application to contemporary life and situations.

BIBL 3380
Old Testament Survey
A survey of the Old Testament of the Bible, highlighting approaches to leadership and the groups led throughout the various periods of history and prophecy. Application to today’s organizations and ministry leaders will be discussed.

BIBL 3390
New Testament Survey
A survey of the New Testament of the Bible, highlighting principles of leadership and leadership training. Approaches to Christ’s leadership as He trained disciples throughout the gospels and that of the early church leaders will be applied to today’s organizations and ministry leaders.

CHED 3410
Essentials of Christian Education
An overview of the biblical and theological bases of Christian education. Theories, techniques, and procedures by which Christian educational programs are designed, implemented, and assessed will be covered, and potential opportunities, problems, and solutions will be explored.

CHED 3450
Family Life and Ministry
A study of marriage and family as a biblical institution. Examines the family life cycle sequence and develops appropriate ministry responses. Highlights selected contemporary family issues and positive qualities that make marriage and family strong. Selected marriage enrichment and family ministry programs are critiqued.

CMST 4491/4492/4493/4494
Semester & Final Projects
The term seminar project courses provide an opportunity for the student to organize their thoughts and research on the subject at hand, while integrating it with the other courses of the semester, and with their concept of leadership. Various ways of communicating the results will be explored and utilized. The emphasis will be on the student’s intrapersonal development as a leader and the effects of what is being learned on their concept of leadership.

COMM 4090
Small Group Communication
An examination of the communication processes in interpersonal and small group settings. This course emphasizes skills necessary for creative and constructive interaction in self-disclosure, conflict, problem-solving, and task-oriented settings. (Also MNGT 4090, PSYC 4090)

COMM 4330
Communicating Cross-Culturally
A study of the principles and processes of communicating from one culture or subculture to another. Attention is given to the study of language as well as non-verbal forms of communication. (Also LING 4330)

COMM 4670
Communication, Leadership and Organizations
This course focuses on internal organizational communication systems, both formal and informal leader roles, leadership theory, leadership style, and both the organization and the communication process as systems will be examined. (Also MNGT 4670)

ENGL 3220
World Literature
An introduction to the major literary movements, genres and some of the more important representative authors of the world. Includes African, Asian, and Middle Eastern literature as well as the literature of Eastern and Western Europe.

HIST 4350
World History
A general historical survey of the development of the major world civilizations from their roots in the ancient river valleys of Mesopotamia, Egypt, India, and China to the present day. Political, social, economic, and geographical factors will be discussed, including special emphases upon intellectual and religious influences.

HUMA 3000
Introduction to the Bible
An emphasis on a survey study of the Bible from an evangelical perspective. The course will affirm biblical authority and relevancy to everyday living. Biblical content will be studied and analyzed from the Bible’s own philosophy of history.

HUMA 3440
Fine Arts in Western Culture
A study of the development of art, sculpture and architecture from early Greek times to the present. Attention is given to individual and period styles and their interrelation. Photographic reproductions of significant works of art are studied in detail.

HUMA 4940
Ethics in Human Relationships
An overview of the basic systems of ethics with a brief summary of each. Application and the consequences of each system are explored. Potential problems encountered by leaders, clients, and others are examined. Students are encouraged to develop a consistent system of ethics to prepare them for coping with future circumstances in human relations. (Also MNGT 4940)

LING 4330
Communicating Cross-Culturally
A study of the principles and processes of communicating from one culture or subculture to another. Attention is given to the study of language as well as non-verbal forms of communication. (Also COMM 4330)
MINS 3210 Principles and Practices of Evangelism
An investigation of the biblical foundations of the evangelistic activity and motivation. Examines a variety of methods and techniques in view of changing societal patterns. Seeks to equip students to be effective world Christians in terms of a lifestyle of evangelism and discipleship.

MINS 3550 Small Groups in the Church
Examines the theology and practice of Christian community, special task force and recovery groups, home Bible studies, outreach cells and discipleship strategies curriculum. Current church programming models will be highlighted. Special focus is given to local church administrative requirements, leadership training, implementation difficulties and factors which enable such ministries to keep going over the long term.

MINS 4501 Principles of Leadership & Management
A study of perspectives, attitudes and administrative methods for the pastorate and pastoral staff in relation to church and community, as informed by Scripture and by appropriately experienced people in church ministries. The goal is to introduce the body of management knowledge as it applies specifically to Christian and voluntary organizations.

MINS 4530 Developing People For Leadership
A treatment of the issues and strategies of working with volunteers and staff. A theological basis for and practical application of methods used in assessing and assisting people in the use of their God-given gifts and potential.

MNGT 3005 Accounting Decisions for Managers
The study of a variety of budgeting procedures, budget control, and other financial influences on managerial decisions. The role of the manager in analyzing accounting reports is emphasized.

MNGT 3020 Social Psychology
An examination of how people think about, influence, and relate to others. Social perception, attitude formation, conformity, persuasion, aggression, altruism, and interpersonal attraction are among the major concepts that will be discussed. (Also PSYC 3020, SOCI 3020)

MNGT 3660 Learning and Motivation
Analysis of research on basic conditioning and learning processes. Also considered are memory, concept learning, language learning, and theories of motivation which underlie human behavior. (Also PSYC 3660)

MNGT 3910 Financial Management
A study of financial policies applicable to business organization, including alternative uses of funds, acquisition of funds, and management of assets. Includes the classes and types of securities and risk. Ethical and moral implications of financial decisions will be considered and evaluated.

MNGT 3920 Managerial Economics
A study of microeconomics, emphasizing the application of theory to actual situations encountered in the management of firms. Economic theory is used for projections and forecasting. Supply and demand, market, the price system, and allocation of resources are considered.

MNGT 4090 Small Group Communication
An examination of the communication processes in interpersonal and small group settings. This course emphasizes skills necessary for creative and constructive interaction in self-disclosure, conflict, problem-solving and task-oriented settings. (Also PSYC 4090, COMM 4090)

MNGT 4670 Communication, Leadership, & Organizations
This course focuses on internal organizational communication systems, both formal and informal leader roles, leadership theory, leadership style, and both the organization and the communication process as systems will be examined. (Also PSYC 4090, COMM 4090)

MNGT 4900 Human Resource Management
A study of theoretical, methodological, controversial, and practical behavior. Emphasis is on the application of research findings to diagnosing and solving organizational problems.

MNGT 4920 Principles of Marketing
A study of institutions and essential functions in the marketing system. Analysis of the marketing mix: product, place, promotions, and price strategies.

MNGT 4940 Ethics in Human Relationships
An overview of the basic systems of ethics with a brief summary of each. Application and the consequences of each system are explored. Potential problems encountered by leaders, clients and others are examined. Students are encouraged to develop a consistent system of ethics to prepare them for coping with future circumstances in human relations. (Also HUMA 4940)

MNGT 4950 Leadership in Human Communities
Explores the nature of community life, the development of, and the practical techniques for, community organization and leadership. Also addresses the role of conflict management, mediation and negotiation skills.

MNGT 4960 Developing Visionary Leaders
Reviews learning style research and effective ways to equip and challenge others for leadership. Exploring ways to empower and enhance the skills of staff, volunteers and others is emphasized.

NSCI 3510 Environmental Science
The knowledge and philosophical base necessary to be a good steward of God’s creation. This will be done by (1) discussing the biblical perspective on stewardship of the earth, (2) introducing the student to the workings of the environment, (3) studying the ways in which humans impact the environment, and (4) discussing ways society and the individual can lessen their adverse impact on the environment.

OLST 4491/4492/4493/4494 Semester & Final Projects
The term seminar project courses provide an opportunity for the student to organize their thoughts and research on the subject at hand, while integrating it with the other courses of the semester, and with their concept of leadership. Various ways of communicating the results will be explored and utilized. The emphasis will be on the student’s intrapersonal development as a leader and the effects of what is being learned on the student’s concept of leadership.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 3500</td>
<td>Introduction to Christianity</td>
<td>An introduction to Christianity, with emphasis upon its theological, philosophical and historical roots in light of the relevance to contemporary living.</td>
</tr>
<tr>
<td>PSYC 3015</td>
<td>Lifespan Development</td>
<td>A consideration of physical, mental, emotional and social growth from infancy through death. The theories and research related to growth will be surveyed. Parent-child relationships and the factors that affect personality during the early years of life will be highlighted.</td>
</tr>
<tr>
<td>PSYC 3020</td>
<td>Social Psychology</td>
<td>An examination of how people think about, influence, and relate to others. Social perception, attitude formation, conformity, persuasion, aggression, altruism, and interpersonal attraction are among the major concepts that will be discussed. (Also MNGT 3020, SOCI 3020)</td>
</tr>
<tr>
<td>PSYC 3610</td>
<td>Statistics for Behavioral Studies</td>
<td>An examination of the fundamentals of statistical theory and practice in the social sciences. Emphasis is on the use and interpretation of elementary descriptive and inferential statistics in Psychology.</td>
</tr>
<tr>
<td>PSYC 3640</td>
<td>Theories of Personality</td>
<td>A consideration of major traditional and contemporary theories of personality, with a view toward usefulness in accounting for human behavior. Psychological research and assessment of the variety of personalities will be studied.</td>
</tr>
<tr>
<td>PSYC 3660</td>
<td>Learning and Motivation</td>
<td>Analysis of research on basic conditioning and learning processes. Also considered are memory, concept learning, language learning, and theories of motivation which underlie human behavior. (Also MNGT 3660)</td>
</tr>
<tr>
<td>PSYC 3690</td>
<td>Research Methods in the Behavioral Sciences</td>
<td>An examination of the logic and procedures behind behavioral science research. Major topics include ethical issues in research, techniques in correlational research, various techniques in experimental research (between-groups designs, within-groups designs, complex designs) and applied research.</td>
</tr>
<tr>
<td>PSYC 3700</td>
<td>Therapeutic Psychology</td>
<td>An overview of current theory and practice in psychotherapy and Christian counseling. Students will be exposed to basic counseling issues, models, techniques and ethical concerns.</td>
</tr>
<tr>
<td>PSYC 3800</td>
<td>Principles Of Christian Counseling</td>
<td>An introduction to the principles and skills of Christian counseling. Attention will be given to the spectrum of biblically based approaches to helping people with their problems as well as a look at specific problems frequently encountered by leaders in ministry.</td>
</tr>
<tr>
<td>PSYC 4090</td>
<td>Small Group Communication</td>
<td>An examination of the communication processes in interpersonal and small group settings. This course emphasizes skills necessary for creative and constructive interaction in self-disclosure, conflict, problem-solving and task-oriented settings. (Also COMM 4090, MNGT 4090)</td>
</tr>
<tr>
<td>PSYC 4640</td>
<td>Abnormal Psychology</td>
<td>A study of abnormal behavior, emphasizing its definition, identification, etiology, treatment and prognosis. Traditional and contemporary models of abnormality will be compared and evaluated.</td>
</tr>
<tr>
<td>SOCI 3020</td>
<td>Social Psychology</td>
<td>An examination of how people think about, influence, and relate to others. Social perception, attitude formation, conformity, persuasion, aggression, altruism, and interpersonal attraction are among the major concepts that will be discussed. (Also MNGT 3020, PSYC 3020)</td>
</tr>
<tr>
<td>THEO 3600</td>
<td>Introduction to Christian Theology</td>
<td>An introduction to the discipline of theology, including vocabulary and concepts. Important theologians and major divisions of systematic theology will be considered.</td>
</tr>
</tbody>
</table>
PHILOSOPHY & PURPOSE

PROGRAMS OF STUDY
- M.A. in Education
- M.A. in Education & Preliminary Teaching Credential
- M.A. in Teaching
- Preliminary Administrative Services Credential
- M.A. in Education & Preliminary Administrative Services Credential
- Professional Clear Administrative Services Credential
- California Preliminary Teaching Credential

POLICIES & PROCEDURES

FINANCIAL AID

COURSE DESCRIPTIONS
Simpson University offers master’s degree programs through the Schools of Education and Ministry. The School of Education provides for California Teaching and Administrative Credentialing, the Master of Arts in Education and the Master of Arts in Teaching. The California Teaching and Administrative Credentialing is accredited by the California Commission on Teacher Credentialing. Simpson University is accredited by the Western Association of Schools and Colleges.

PHILOSOPHY

The graduate studies department of the School of Education is committed to the mission of Simpson University and believes that the educational programs it offers should equip men and women to extend the church’s mission in elementary and secondary education, both in the United States and throughout the world. The division provides graduate programs that build upon and go significantly beyond the educational requirements for the bachelor’s degree. These programs provide both the theoretical and practical basis for education, and they are integrated with a foundation of biblical truth in order to produce effective teachers and administrators.

Each aspect of this philosophy is interwoven into the curriculum for both the Master of Arts degrees and the credential programs. Accordingly, the faculty and staff of the School of Education seek to reflect and model these foundational components of life and professional pursuit. There is a personal focus on each student.

Courses and programs for the Master of Arts degree in Education and Master of Arts in Teaching embrace a Christian worldview, focus on academic excellence, and develop practical applications in the field of elementary and secondary education.

PURPOSE

The graduate degrees and credential programs offered by the graduate studies department of the School of Education are designed to: (1) serve both the professional and personal needs of individuals who seek advanced academic preparation; (2) prepare students for subsequent doctoral programs; and (3) provide certification or credentials and improved professional proficiency for teaching and leading in public and/or Christian schools.

DEGREES AND CREDENTIALS OFFERED

California Preliminary Teaching Credential
- Multiple Subject
- Single Subject

Master of Arts in Education

Master of Arts in Teaching

California Preliminary Administrative Services Credential

California Professional Clear Administrative Services Credential

COMBINATION PROGRAMS

Master of Arts in Education With Preliminary Teaching Credential

Master of Arts in Education With Preliminary Administrative Services Credential

PROGRAMS OF STUDY

MASTER OF ARTS IN EDUCATION

The Master of Arts in Education is primarily designed for currently practicing educators who are interested in assuming increased responsibility within the education profession. It is possible for qualified candidates seeking a teaching credential to combine work on the master’s degree with work on the preliminary teaching credential. Credential not included.

The following required courses consist of those that contribute to knowledge in the major concentration in education, as well as those that help form the broader base of the Master of Arts program.

PREREQUISITE COURSES

Students who wish to enroll in a master’s degree program will need to satisfy these requirements:

1. Six credits in education (or a current teaching credential) and six credits of Bible (the Bible requirement may be satisfied by taking ED 6020, Instructional Strategies of Christ, as a program elective).
2. Students may be admitted to the program without having met these requirements; however, it is expected the requirements will be met during the first half of the program.

REQUIRED CORE COURSES (20 credits)

ED 6000 Philosophical Foundations of Education (2)
ED 6010 Psychological Applications in Education (3)
ED 6100 Tests and Measurement and Assessment Theory (3)
ED 6113 Foundations and Trends in American Education (3)
ED 6120 Educational Leadership (3)
ED 6130  Advanced School Curriculum (3)
ED 6050  Research and Writing (3)

THESIS OR NON-THESIS OPTIONS (2-6 credits)
Select one of the following options:

Option 1
ED 6310  Project Document (2)

Option 2
ED 6320  Thesis (2)

Option 3
Elective Courses (6 credits of graduate level classes)

CONCENTRATION (9 credits)
For a Concentration in Administration:
ED 6140  Educational Law and Fiscal Management (3)
ED 6150  Effective Comm, Public Relations & Politics (3)
ED 6160  Educational Leadership and School Mgmt (3)

For a Concentration in Educational Technology:
ED 6155  Technology and School Management (2)
ED 6032  Internet Applications for Educators I (1-4)
ED 6036  Internet Applications for Educators II (3)

For a Concentration in Curriculum:
ED 5400/5410 Language Arts in Elem/Sec School (3)
ED 5420/5430 Curriculum in Elem/Sec School (3)
ED 5460/5470 Multicultural Inst in Elem/Sec School (3)

TOTAL 31 or 35

CONTINUOUS REGISTRATION FOR
THESIS OR PROJECT

Students who have registered for a thesis or project must register each fall and spring semester for a one-credit “continuation” of registration until the work is fully completed. An extension fee is due at each registration.

MASTER OF ARTS IN EDUCATION AND
PRELIMINARY TEACHING CREDENTIAL

COMBINATION PROGRAM

This program allows selected candidates to work on the Master of Arts in Education degree while completing coursework on their teaching credential. The minimum amount of course work is 49 credits, the maximum is 53 credits.

PREREQUISITE COURSES

Students who wish to enroll in a master’s degree program will need to satisfy these requirements:

1. Six credits in education (or a current teaching credential) and six credits of Bible (the Bible requirement may be satisfied by taking ED 6020, Instructional Strategies of Christ, as a program elective).
2. Students may be admitted to the program without having met these requirements; however, it is expected the requirements will be met during the first half of the program.

REQUIRED COURSES FOR CREDENTIAL (32 credits)
+ED 5000  Integrating Technology (2)
+ED 5400 or 5410  Language Arts (4)
+ED 5420 or 5430  Curriculum and Instruction (5)
+ED 5460 or 5470  Multicultural Instruction (3)
ED 5600  Student Teaching Performance Development (2)
ED 5610  Teaching Performance Assessment 1 (0)
ED 5620  Teaching Performance Assessment 2 (0)
ED 5630  Teaching Performance Assessment 3 (0)
ED 5640  Teaching Performance Assessment 4 (0)
++ED 5660  Induction Preparation (1)
ED 5440/5441 or 5450/5451  Student Teaching (10)
++ED 6000  Philosophical Foundations of Education (2)
+ED 6010  Psychological Applications (3)

+Must be completed before student teaching.
++Must be completed after student teaching.

OTHER REQUIRED COURSES (15 credits)
ED 6100  Tests and Measurements and Assessment Theory (3)
ED 6113  Foundations and Trends in American Education (3)
ED 6120  Educational Leadership (3)
ED 6130  Advanced School Curriculum (3)
ED 6050  Research and Writing (3)

ELECTIVES (2-6 credits)
ED 6310  Project Document (2) or
ED 6320  Thesis (2) or
Six credits of graduate level education courses as approved

TOTAL 49-53

MASTER OF ARTS IN TEACHING

The Master of Arts in Teaching is primarily designed for currently practicing educators who are pursuing National Board for the Professional Teaching Standards Certification. It emphasizes developing advanced skills for teacher leaders through coursework and practicum. Teachers will increase knowledge and skills in core subjects, instructional strategies, assessment, action research and leadership.

PREREQUISITE COURSES

Students who wish to enroll in a master’s degree program will need to satisfy these requirements:

1. Six credits in education (or a current teaching credential) and six credits of Bible (the Bible requirement may be satisfied by taking ED 6020, Instructional Strategies of Christ, as a program elective).
2. Students may be admitted to the program without having met these requirements; however, it is expected the requirements will be met during the first half of the program.

REQUIRED COURSES (12 credits)
ED 6100  Tests and Measurement and Assessment Theory (3)
ED 6113  Foundations and Trends in American Education (3)
ED 6120  Educational Leadership (3)
ED 6130  Advanced School Curriculum (3)
PROFESSIONAL COURSES (19 credits)
ED 6341 Planning for Accomplished Teaching (6)
ED 6342 Dev of Pedagogy, Assessment, and Reflection (6)
ED 6343 Reflections and Research (6)
ED 6310 Project Document (1)

TOTAL 31

PRELIMINARY ADMINISTRATIVE SERVICES CREDENTIAL

This program provides professional preparation for school leadership. This credential is required for all public school administrators in California.

PROGRAM REQUIREMENTS

The program includes 24 credits of coursework, 16 of which must be taken after the student has been fully approved for the program.

ED 6120 Educational Leadership (3)
ED 6135 School Curriculum and Instructional Supervision (3)
ED 6140 Educational Law and Fiscal Management (3)
ED 6150 Effective Communications, Public Relations and Politics (3)
ED 6155 Technology and School Management (2)
ED 6160 Educational Leadership and School Management (3)
ED 6190 Administrative Field Experience (2)
ED 6290 Advanced Field Experience (2)
ED 6700 Diversity Issues and the Schools (3)

TOTAL 24

Note: The Preliminary Administrative Services Credential program is in process of accreditation to new standards. Accreditation is expected in 2006.

CERTIFICATE OF ELIGIBILITY

Upon completion of the program, students will be issued a certificate of eligibility. When students obtain their first position requiring an Administrative Services Credential, their Preliminary Credential will be issued. That credential is good for five years, after which time it is expected the candidate will earn a Professional Clear Administrative Services Credential (see next column).

MASTER OF ARTS IN EDUCATION AND PRELIMINARY ADMINISTRATIVE SERVICES CREDENTIAL

COMBINATION PROGRAM

This 41-credit program allows a teacher with at least three years experience to obtain both a master’s degree and a Preliminary Administrative Services Credential. The program may be shortened to 37 units if a project document or thesis option is selected. Students in this program must meet the admission requirements for the Preliminary Administrative Services Credential Program as described on p. 104.

PREREQUISITE COURSES

Students who wish to enroll in a master’s degree program will need to satisfy these requirements:

1. Six credits in education (or a current teaching credential) and six credits of Bible (the Bible requirement may be satisfied by taking ED 6020, Instructional Strategies of Christ, as a program elective).
2. Students may be admitted to the program without having met these requirements; however, it is expected the requirements will be met during the first half of the program.

REQUIRED COURSES FOR DEGREE

ED 6050 Research and Writing (3)
ED 6000 Philosophical Foundations (2)
ED 6100 Tests and Measurement and Assessment Theory (3)
ED 6113 Foundations and Trends in American Education (3)
ED 6120 Educational Leadership (3)
ED 6135 School Curriculum and Instructional Supervision (3)
ED 6140 Educational Law and Fiscal Management (3)
ED 6150 Effective Communications, Public Relations, and Politics (3)
ED 6155 Technology and School Management (2)
ED 6160 Educational Leadership & School Management (3)
ED 6190 Field Experience (2)
ED 6290 Advanced Field Experience (2)
ED 6700 Diversity Issues and the Schools (3)

One of the following:
ED 6310 Project Document (2) or
ED 6320 Thesis (2) or
Six units of graduate level courses as approved

TOTAL 37-41

Note: The Preliminary Administrative Services Credential program is in process of accreditation to new standards. Accreditation is expected in 2006.

PROFESSIONAL CLEAR ADMINISTRATIVE SERVICES CREDENTIAL

This credential prepares practicing school administrators who have a Preliminary Administrative Services Credential with the state-required preparation for the Professional Clear Administrative Services Credential.

REQUIRED COURSES (16 credits)

ED 6540 Human and Fiscal Resources (3)
ED 6560 Administrative Leadership Induction Plan (2)
ED 6660 Management of Strategic Issues and Moral Leadership (3)
ED 6670 Public Policy in Education (3)
ED 6695 Organizational and Cultural Environment (3)
ED 6750 Evaluation of Administrative Leadership (2)

In addition, candidates must complete 120 hours of non-university activities that will be prescribed in the Leadership Induction Plan developed at the beginning of the candidate’s program.

TOTAL 16
Note: The Preliminary Administrative Services Credential program is in process of accreditation to new standards. Accreditation is expected in 2006.

**CALIFORNIA PRELIMINARY TEACHING CREDENTIAL**

Simpson University’s Preliminary Teaching Credentials for Multiple Subjects and Single Subjects meet the requirements for SB 2042 and are fully accredited by the California Commission on Teacher Credentialing.

The State of California Commission on Teacher Credentialing continually refines and upgrades state requirements for teachers. While the School of Education makes every effort to be accurate, the data listed is current at the time of catalog development only. Please check with faculty in the division for the most recent requirements.

**ELEMENTARY (MULTIPLE SUBJECTS) OR SECONDARY (SINGLE SUBJECT)**

The multiple and single-subject teaching programs are designed to prepare teachers for public, private, and international schools. These preparation programs are delivered through a Christian worldview, integrated with technology, character education and English Language Learner instruction.

Students applying for admission to the Multiple or Single Subject Preliminary Credential program must meet the following requirements:

1. A bachelor’s degree (from a regionally accredited college or university) must be completed prior to application for a credential from the state of California.

2. **Grade-Point Average:** A student must have a grade-point average (GPA) within the upper one-half of the undergraduate students in the candidate’s discipline/major.

3. **Successful experience working with children:** It is strongly recommended that candidates have documented successful experience working with children and/or adolescents.

4. **Demonstration of subject matter proficiency:** This state requirement must be met prior to student teaching.
   - All Multiple Subject candidates must pass California Subject Examination Test (CSET) prior to student teaching. Subject matter waiver programs for Multiple Subjects do not qualify a candidate for student teaching.
   - Single Subject candidates may demonstrate successful completion of a subject matter preparation program such as the English for Teachers major, or California Subject Examination Test (CSET) for Single Subjects.
   - Candidates using the test option must register for the next time the test is given at the time of admission.

5. Passage of CBEST is required for advancement to student teaching.

6. **U.S. Constitution:** Knowledge of the U.S. Constitution demonstrated by completion of a two-unit semester college-level course or a college-level examination. This is a state requirement and must be met prior to the issuance of a teaching credential.

7. **Health Clearance:** Tuberculin clearance is required prior to admission. Cardiopulmonary resuscitation training (CPR) is required prior to application for credential with the state of California.

8. **Proficiency in English Composition:** May be documented by passage of the CBEST essay or coursework in advanced composition with a grade of C or better. This requirement must be met prior to student teaching.

9. **Demonstrated Competence in Oral Language Communication:** May be documented by a grade of C or better in a college speech course, or throughout participation in class work while in the program.

10. **Certificate of Clearance** (fingerprints for credentialing): Students must possess or apply for a valid Certificate of Clearance before admission. Receipt of clearance is required to advance to student teaching.

11. **RICA:** Candidates for a Multiple Subjects Credential must pass the Reading Instruction Competency Assessment (RICA) test before they can receive their credential.

**CALIFORNIA PRELIMINARY CREDENTIAL REQUIREMENTS**

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ED 5000 Integrating Technology (2)</td>
</tr>
<tr>
<td>+ED 5400 or 5410 Language Arts (4)</td>
</tr>
<tr>
<td>+ED 5420 or 5430 Curriculum and Instruction (5)</td>
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<tr>
<td>ED 5600 Student Teaching Performance Development (2)</td>
</tr>
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<td>ED 5610 Teaching Performance Assessment 1 (0)</td>
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<tr>
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<td>++ED 5660 Induction Preparation (1)</td>
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</tr>
<tr>
<td>++ED 6000 Philosophical Foundations of Education (2)</td>
</tr>
<tr>
<td>ED 6100 Psychological Applications (3)</td>
</tr>
</tbody>
</table>

+ Must be completed before student teaching.
++ Must be completed after student teaching.

**TOTAL 32**

**PROBATION/DISQUALIFICATION FOR TEACHING CREDENTIAL STUDENTS**

Credentialing students must achieve a B- or better in all coursework. Courses with grades below B- must be retaken before continuance with the program.
APPLICATION PROCEDURE

ALL APPLICANTS

1. Complete a Graduate School of Education Application for Admission online for a non-refundable $20 fee, or fill out and mail an application along with a non-refundable $40 application fee.
2. Submit your autobiography (teaching credential applicants will submit their autobiography via e-mail to admissions@simpsonuniversity.edu).
3. Sign and distribute the two reference forms as outlined below.

PRELIMINARY TEACHING CREDENTIAL APPLICANTS

1. Give one reference form to someone unrelated to you who can describe your work with children and/or adolescents.
2. Give one reference form to a professor if you have been in school within the past two years. Otherwise, give it to a current supervisor or employer.
3. Submit verification that you have registered for the CBEST and CSET.
4. Request that official transcripts from all colleges or universities you have attended be sent directly to Simpson University, Enrollment Services.
5. After the application file is complete, applicants will have a personal interview with the Education Department as a final part of the application process.

PRELIMINARY ADMINISTRATIVE SERVICES CREDENTIAL APPLICANTS

1. Give one reference form to your current supervisor or employer.
2. Give the second reference form to someone unrelated to you who can attest to your teaching abilities.
3. Submit verification of having passed the CBEST.
4. Submit verification of three years’ successful teaching experience (letter from supervisor on official letterhead).
5. Submit verification of current valid California Teaching Credential.

PROFESSIONAL CLEAR ADMINISTRATIVE SERVICES CREDENTIAL APPLICANTS

1. Give one reference form to your current supervisor or employer.
2. Give the second reference form to someone unrelated to you who can attest to your teaching abilities.
3. Submit verification of current valid Preliminary Administrative Services Credential.
4. Submit verification of current administrative employment.

MASTER OF ARTS IN EDUCATION APPLICANTS

1. Give the reference forms to professors if you have been in school within the past two years. Otherwise, give one or both reference forms to your current supervisor and someone unrelated to you who can comment on your ability to perform at the graduate level.
2. Submit your typed professional essay to the Office of Enrollment Services.
3. Request that official transcripts from all colleges or universities you have attended be sent directly to Simpson University Enrollment Services. (If your GPA for the last 60 semester credits taken is below 2.50, submit GRE scores as well.)

**MASTER OF ARTS IN TEACHING APPLICANTS**

1. Submit all materials as outlined on p. 104 for the Master of Arts in Education.
2. Submit verification of three years’ successful teaching experience (letter from supervisor on official letterhead).
3. Submit verification of current valid California Teaching Credential.

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### ADMISSION POLICY

**PRE-CANDIDACY STATUS**

Graduate students are admitted with pre-candidacy standing until 24 semester credits of successful graduate work (at least a 3.0 GPA) have been completed at Simpson University.

**ADMISSION AS A NON-DEGREE STUDENT**

Persons who begin taking graduate courses at Simpson University in non-degree status, but who later request admission as degree-seekers, must complete at least 24 credits of the master’s degree program after full admission to degree-seeking status.

**ADMISSION REQUIREMENTS FOR SPECIFIC PROGRAMS**

Other requirements may be necessary for admission to a given program of study. These requirements are listed in the sections of this catalog containing program descriptions. Applicants for graduate studies are evaluated individually and are accepted on the basis of compatibility with the goals of the particular degree or credential program, previous academic achievement, and aptitude for successful graduate work. Admissions policies do not discriminate because of age, gender, race, national origin, or disability, nor do the university’s other educational programs, other activities, or employment, as specified by federal laws and regulations. The university’s policies are also in compliance with Section 504 of the Rehabilitation Act of 1973 and the ADA.

**READMISSION**

Students seeking to re-enroll after an absence of one or more semesters must contact the Office of Enrollment Services for a readmission form.

**TRANSFER OF CREDITS**

A maximum of nine semester credits of transfer graduate work may be applied toward the Master of Arts degree. The credits must have been granted by an accredited graduate school with a grade no lower than B. Transferability of credits is determined by the appropriate division chair/dean.

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### GENERAL REQUIREMENTS

Full-time graduate study for Education students is nine or more credits within a given semester. Students desiring to take more than 12 credits per semester may do so only with approval of the advisor and the Dean. Students enrolled for fewer than nine credits in a semester are not classified as full-time students. For purposes of qualifying for financial aid, other definitions of full-time graduate study may apply. Please check with the Simpson University Student Support Center.

**CLASS ATTENDANCE**

Students are expected to attend classes regularly. The School of Education makes no distinction between “excused” and “unexcused” absences. Missing more than 20% (typically 3 class meetings) from any School of Education course may result in a grade of “F” and require a repetition of the course.

**DIRECTED STUDY**

On occasion, a student may need to complete a graduate studies course that is not scheduled at the needed time. With permission of the instructor and division dean/chair, the student may take this course through “directed study.” Independent and directed study courses may account for no more than 25 percent of a master’s degree program.

**REPEATING COURSES**

Courses for which an F was received may be repeated. The new grade received (if improved) when repeating the course will be counted in the GPA instead of the F. All re-taken courses must be completed before the date of degree conferral.

**WITHDRAWING FROM COURSES**

Students may withdraw from courses without academic penalty within the first 71 percent of class time. (This is the equivalent of 10 weeks out of a 14-week semester, or three days of a five-day course, or two weeks of a three-week course.) Withdrawal within this time will result in a W notation on the transcript. Withdrawal after this time, or withdrawal at any time without proper processing through the Registrar’s Office, will result in an F grade. Withdrawals or course changes are not official until an “Add/Drop” or “Withdrawal” form is completed and submitted to the Registrar’s Office. Students who can document illness or extenuating circumstances may apply for a change in the F grade to WP or WF (withdrawn passing/withdrawn failing). Appeals should be addressed in writing to the Academic Council.

**PROJECT DOCUMENT OR THESIS**

Students may elect to prepare a project document or thesis in the Master of Arts in Education program in lieu of six credits of graduate level courses (i.e., courses numbered 6000 and above). In such cases, a committee of three faculty members will supervise the student’s work. A chairperson from the
faculty will be assigned to work with the student throughout the project or thesis process. Preparation of a project document requires that the student prepare a manual, which guides practice in an area of teaching or administration. Writing of a thesis requires scholarly investigation of a topic or practice through a formal research study.

LENGTH OF TIME FOR MASTER OF ARTS IN EDUCATION COMPLETION

Although full-time students can complete the Master of Arts in Education program in one year, the most common approach is for students to combine career with coursework; in this latter case, the degree is usually obtained over a period of four semesters and two summer sessions. The program can be completed with 31 to 35 credits. Students are required to complete the degree within five years after admission to the program.

LENGTH OF TIME FOR MASTER OF ARTS IN TEACHING COMPLETION

The Master of Arts in Teaching (31 credits) facilitates teachers in the process of earning National Board Certification. The National Board Certification process is one year, and the remaining four courses are completed in two more semesters for a total of two years.

ACADEMIC GRADING

GRADING SYSTEM

The following system of grading is used for graduate studies:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

INCOMPLETE COURSES

At the discretion of instructor and with the approval of the Registrar, students may be granted an “incomplete” grade for a particular course. To obtain credit for the course, the incomplete must be converted into a passing grade within the time limits specified for the particular degree program. An incomplete may not, in any case, be converted into a passing grade after a lapse of one year. An “incomplete” not removed within one year will be converted to an F.

PROGRESS TOWARD A DEGREE

Progress toward a Master of Arts degree is assessed at the following points:

12 Credits: Upon completion of 12 graduate credits of Simpson University study, graduate students will be reviewed for satisfactory progress (3.0 GPA) toward the degree. Students admitted on probationary status must have achieved a 3.0 GPA at this point in order to be removed from probation and to qualify for continuation in the program.

Admission to Candidacy: Candidacy status will be granted if the student maintains at least a 3.0 GPA at the completion of 24 credits. If the student’s GPA is below 3.0, the student will be disqualified from the degree program. “Candidacy” denotes that the student has (1) demonstrated satisfactory aptitude for graduate work, and (2) made sufficient progress in the program so that degree attainment is likely.

GRADUATION REQUIREMENTS

APPLICATION FOR GRADUATION

The following requirements must be met for completion of the Master of Arts degrees:

1. At least a 3.0 GPA for all graduate courses taken at Simpson University.
2. Satisfactory completion of all coursework, candidacy requirements, and research document or project as required by the particular degree program.
3. Completion of all requirements for the degree within five years of initial admission. For students admitted on probation, the five years begin when probation is removed.
4. Filing of a written Application for Graduation form with the Registrar’s Office at least one full semester prior to commencement.
5. Payment of all fees and monies due the university.

APPLICABLE CATALOG FOR GRADUATION

The catalog in effect at the time of a student’s initial enrollment in Simpson or at the time of graduation is the one that determines curricular requirements for graduation. The student may select which of these shall apply. If, however, a student has not been enrolled at Simpson for a period of one year or more, he or she must fulfill the requirements of the catalog in effect at the date of return to the university, or at the date of graduation. Requirements from two or more catalogs may not be combined.

STANDARDS FOR GRADUATE STUDY

The following guidelines have been extracted from the Western Association of Schools and College’s Handbook of Accreditation (1988) and are presented to assist students in understanding graduate course requirements at Simpson University. Graduate level courses and instruction should be characterized by several unique qualities:

Well-defined and appropriate educational outcomes. Objectives are designed to ensure that students acquire a sophisticated mastery of a complex field of study or a professional area.

Depth of study. Content depth in this course should exceed that of the undergraduate level.

Demands on student intellectual or creative capacity. Students should exercise higher levels of thinking (application, analysis, synthesis) than those that are required for
undergraduate education. Assignments calling for critical thinking, analysis and creativity should be part of course expectations.

**Foundation of basic theory or science.**
Students should understand the theoretical bases that serve as foundations for further study and practical application.

**Sequential development of professional skills.**
If the course involves participation in field activity, attention should be given to skill development and readiness to participate successfully in field activities.

**Evaluation of students that focuses proportionately on the research and professional emphases of the course.**
Assessment of students should align itself with course learning outcomes and should be clear to students.

**Significant use of primary sources, current periodicals and other literature appropriate to course objectives.**
Attention to these sources may come in the form of required texts, required readings, supplementary readings, or required research.

**Expectation of three hours of student study for each hour in class.**

**Preparation of students to be critical consumers of research.** Students should have opportunity to examine, compare, analyze and critique primary research relevant to the course’s topic.

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**STUDENT RECORDS**

The Family Educational Rights and Privacy Act of 1974 (FERPA) provides generally that (1) students shall have the right of access to their educational records, and (2) educational institutions shall not release educational records to non-school employees without the consent of the student (or former student). With few exceptions, which are provided by law, Simpson University students may see any of their educational records upon written request to the Registrar. For students without online access to their grades, the Registrar’s Office sends grade reports. Current students are notified annually of their FERPA rights.

**TRANSCRIPTS**

The Registrar keeps a permanent record, or a transcript, of each student’s academic achievement. Transcripts may be issued to third parties when the student submits a written, signed request and has met all financial obligations to the university. A fee will be charged for transcripts. A minimum of four days’ notice is required for copies of official transcripts. Financial accounts must be current before official transcripts can be released.

**ADDRESS/NAME CHANGES**

The Registrar’s Office must be informed of student address and name changes in order to ensure accuracy of records and mailing addresses.

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**REFUND POLICIES**

**Tuition refund rates for withdrawal from regular semester-length courses:**
On or before the second Friday following the start of the semester: .................................................. 100% refund
On or before the third Friday following the start of the semester: .................................................. 80% refund
On or before the fourth Friday following the start of the semester: .................................................. 60% refund
On or before the fifth Friday following the start of the semester: .................................................. 40% refund
Withdrawal after the fifth Friday of the semester: No refund

Students need to check with Student Financial Services or Student Support regarding refund policies for non-semester-based classes.

*Note: Refunds will not be granted for online or directed study courses.*

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**STUDENT GRIEVANCE PROCESS**

When a student in the graduate program believes that the University has unfairly treated him/her, and some adjustment in the outcome of the situation is sought, the following procedures should be followed:

1. The student will discuss the issue directly with the person(s) concerned prior to initiating any other action.
2. If the student wishes a further hearing of the matter, a request is to be submitted in writing to the Dean of Education.

After the above steps have been followed, the student may appeal in writing to the President. The President may, at his discretion, ask the Cabinet for a ruling, or may seek guidance or a ruling from the Board of Trustees.

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**STUDENT PLAGIARISM AND CHEATING**

For policies on student plagiarism and cheating, see pp. 36-38.

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**ANTI-DISCRIMINATORY STATEMENT**

Simpson University does not discriminate on the basis of gender, age, race, national origin, or disability in admission policy, educational programs, other activities, or employment, as specified by federal laws and regulations. The university’s policies are also in compliance with Section 504 of the Rehabilitation Act of 1973 and the ADA.
FINANCIAL AID

GRADUATE STUDIES

School of Education

STUDENT FINANCIAL AID

Student financial aid is a valuable asset for almost every student, including those students continuing on toward a graduate degree and/or credential. In many cases, it means that the cost of a private university like Simpson University is no higher than that of a state-supported institution.

Simpson University’s Office of Student Financial Services administers a comprehensive program of student financial aid, including grants and student loans that are generally provided through federal and state sources. At Simpson University, 79 percent of the graduate and credential students receive some form of student financial aid. Most of the student financial aid is in the form of need and non-need-based federal loans and in some cases federal, state or Simpson University grants.

The amount of need-based student financial aid for which a student is eligible is determined through a standard needs-analysis formula developed by the federal government. The needs-analysis is based on information provided by the student and/or parents on a federal student financial aid form called a Free Application for Federal Student Aid (FAFSA).

Applicants must be accepted for admission to Simpson University before they can be considered for any student financial aid. Applicants must complete the FAFSA and list Simpson University as the first choice of colleges they plan to attend if they expect to apply for government student financial aid through Simpson University. Applicants who are California residents and desire to be considered by the California Student Aid Commission for the Cal Grant program must apply before March 2nd when planning to enroll for the fall semester of the same year.

Students must reapply for student financial aid each school year. Continued eligibility for any program is based on continued need and on satisfactory academic progress as stated in the satisfactory academic progress section of the financial aid guidelines. Student financial aid is usually awarded to a student via a student financial aid award package consisting of several forms of student financial aid. For example, applicants may receive an award package that includes two forms of student financial aid, such as a grant and a loan totaling the amount of need-based student financial aid for which they qualify.

Simpson University encourages all students to apply for student financial aid. The university admissions or student financial services counselors will be glad to answer any questions about student financial aid and assist applicants through the application process.

HOW TO APPLY

To apply for student financial aid through Simpson University, follow these steps:

1. Apply for admission to Simpson University.
2. Complete the Free Application for Federal Student Aid (FAFSA) and list Simpson University as the first choice of colleges to attend. Simpson’s Title IV institution code is 001291. Complete the applicable portions of the Simpson University Student Financial Aid Application form and return it to the Office of Student Financial Services. Cal Grant applicants only, contact the Registrar’s Office in Simpson Central to complete the GPA verification/enrollment form and have it mailed by the March 2nd deadline. Please note, there are no exceptions to the March 2nd deadline.

Applicants will receive a Student Aid Report (SAR) from the federal processors approximately four to six weeks after filing the FAFSA. They should then verify the information and retain the SAR for their records. If the SAR information is incorrect, they should check with their university admissions or student support counselor to see if corrections may be needed.

Generally, applicants can expect to receive an award package from Simpson University about two weeks after all the necessary information related to the application has been received in the Student Financial Services Office. Students will have 30 days to accept the award package. Accepted student financial aid will be automatically applied to the student account after the semester begins and after completion of the student financial aid file. If a student is selected for verification by the Department of Education, the verification process and all supporting documents must be completed before any financial aid can be disbursed to the student’s account.

Simpson University is dedicated to helping students receive all of the student financial aid for which they may qualify. The university welcomes questions as well as the opportunity to assist all students with any aspect of the student financial aid application process. Contact the coordinator for graduate programs in Simpson Central with any questions regarding financial aid.
Federal student financial aid is available to United States citizens and permanent residents who are not in default of prior student loans or owe a refund on any federal or state education grant.

**Pell Grant**
A federal entitlement program available to eligible teaching credential students who have demonstrated need. Award amounts currently range between $400 and $4,050 and are subject to change. Graduate students or students enrolled in the dual master’s/teaching credential program are not eligible for Pell Grants.

**Stafford Loans**
Various federal Stafford loans are available to graduate and credential students who have demonstrated financial need. Based upon calculated financial need, award amounts vary depending on the loan awarded. Stafford loans are long-term, with variable low interest (capped at 8.25 percent), and repayment generally begins six months after the student graduates or ceases to be enrolled at least half-time.

**Subsidized:**
All accrued interest is paid by the United States government until the student begins repayment of the loan. Based upon calculated financial need, award amounts vary up to a maximum of $8,500 per year for graduate students and $5,500 per year for credential students.

**Unsubsidized:**
All accrued interest is paid by the student while in school and until the loan is repaid. However, the student may elect to postpone or capitalize the interest until the student begins repayment of the loan. Unsubsidized loans are generally available to graduate and credential students who have extremely low or no financial need. Based upon calculated financial need, award amounts for subsidized and unsubsidized loans vary up to a maximum of $18,500 per year for graduate students and $10,500 per year for credential students, provided the maximum allowable subsidized loan limits per year ($8,500 for graduate and $5,500 for credential) is not exceeded.

**CALIFORNIA STUDENT FINANCIAL AID**
California student financial aid is available to eligible residents of the state of California who are not in default of a prior student loan or owe a refund on any federal or state education grant.

**Cal Grant A Extension**
A California tuition assistance grant for those students who have received a Cal Grant A as an undergraduate student and are continuing into the teaching credential program. Credential students can receive one additional year of Cal Grant A eligibility. Award amounts for the 5th year extension remain at the same level as the student’s initial year of Cal Grant A eligibility.

**Assumption Program for Loans for Education, or “APLE”**
Students with outstanding ability who are pursuing a teaching career, have completed at least 60 units of undergraduate studies, and are enrolled in at least 10 units of undergraduate or credentialing coursework per term are eligible for this program. Award amounts are currently $11,000 in loan assumption benefits, provided the student completes four consecutive years of teaching service in a California K-12 public school in a designated subject matter or teaches in a low-income area. Applications are available by mid-April with a filing deadline of June 30.

Full-time students must also complete a minimum of 24 credit hours per academic year or 12 credits per semester for student financial aid. Part-time students must also complete a minimum of 12 credit hours per academic year or 6 credit hours per semester for student financial aid.

**SIMPSON UNIVERSITY STUDENT FINANCIAL AID**

**Credential Honors**
Simpson University offers a Credential Honors grant funded by the Simpson University Student Scholarship Fund that is awarded to full-time credential students who have graduated from the traditional undergraduate program of Simpson University as an honors student (a cumulative grade point average of 3.50 or higher), are not on probation, and continue immediately into the credentialing program. Credential students pursuing a 5th year teaching credential are eligible to receive student financial aid for a maximum of two successive semesters after completing their bachelor’s degree.

**SIMPSON UNIVERSITY SCHOOL OF EDUCATION FEE SCHEDULE 2006-2007**

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time tuition per semester (12-18 credits)</td>
<td>$8,100</td>
</tr>
<tr>
<td>Tuition per credit hour</td>
<td>$800</td>
</tr>
<tr>
<td>Tuition per credit hour; Master of Arts in Teaching; Tier 1 and Tier II Credential</td>
<td>$430</td>
</tr>
<tr>
<td>Tuition per Audit credit hour</td>
<td>$225</td>
</tr>
<tr>
<td>Parking Permit per semester</td>
<td>$40</td>
</tr>
<tr>
<td>Deferred Payment Fee, Late Registration Fee</td>
<td>$80</td>
</tr>
<tr>
<td>Late Payment Fee, Returned Check Fee</td>
<td>$35</td>
</tr>
<tr>
<td>Directed Study Fee (in addition to course tuition)</td>
<td>$150</td>
</tr>
<tr>
<td>Examination Fee (repeat, late, early)</td>
<td>$10</td>
</tr>
<tr>
<td>Other Academic Fees (state-mandated testing)</td>
<td>$20</td>
</tr>
</tbody>
</table>

Fees for the 2007-2008 academic year are being established beyond the printing date of this catalog. Please consult the university’s Web site (www.simpsonuniversity.edu) or the catalog supplement, when it is available, for further information.

**FEDERAL REFUND POLICY**

In the event a student withdraws from all units within a term, federal financial aid and refunds will be calculated on a per diem basis. If this calculates to 60 percent of the term or greater, no adjustments will be made.
MAINTENANCE OF ACCEPTABLE GPA

The cumulative GPA of every student financial aid recipient will be evaluated at the end of each semester to determine the student’s eligibility for the successive semester. Students must maintain satisfactory academic progress to remain eligible for any type of aid.

Federal and state eligibility
To maintain federal and state student financial aid eligibility for a successive semester, the student’s (graduate and/or credential) GPA must be 2.5 or higher.

Financial Aid Guidelines for Satisfactory Academic Progress
Satisfactory academic progress must be maintained to continue eligibility for student financial aid. Satisfactory academic progress for purposes of federal and state student financial aid is defined as follows:

1. Successful completion of a minimum number of credits within a given academic period.
2. Maintenance of an acceptable grade-point average (GPA).

Completion of a Minimum Number of Credits
All students must be pursuing a degree or certificate program to qualify for student financial aid. A student whose enrollment status is non-matriculated, special sessions, or unclassified is not eligible for student financial aid under any federal, state or Simpson University program.

Graduate students pursuing a Master of Arts are eligible to receive student financial aid for up to 2 & 1/2 academic years. Full-time students must also complete a minimum of 18 credit hours per academic year or 9 credit hours per semester for student financial aid. Part-time students must also complete a minimum of 10 credit hours per academic year or 5 credit hours per semester for student financial aid.
**Course Descriptions**  
**Graduate Studies**  
School of Education

**Course Numbering System**  
5000-5999  Post-Baccalaureate credits for 5th-year teaching credential courses  
6000-6999  Graduate credit

The 6000 level courses are open only to students approved for graduate studies or to others by permission of the appropriate graduate studies administrator.

* The following 5000 level courses noted with asterisks are prerequisite in nature and do not meet requirements for a graduate degree.

However, in the M.A. in Education degrees, a maximum of eleven credits of 5000 level courses may, with permission of a student’s advisor, meet some of the elective requirements.

**ED 5000**  
**Integrating Technology**  
(2) Fundamentals of computer literacy: operations, terminology and applications. A brief history of computers and some of the problems resulting from the computer revolution. The laboratory portion of the course focuses on use of word processing, spreadsheets, database applications, and educational applications. This course meets California state requirements for a preliminary teaching credential.

*ED 5030**  
**Education of Exceptional Children**  
(1) Designed to prepare the classroom teacher for understanding and planning for the needs of the exceptional child. Includes knowledge of legislation and preparation of objectives and learning experiences.

*ED 5220**  
**Health and Safety in the Schools**  
(1) The basic principles and concepts of health in children and education of youth in the practices of good health, especially emphasizing appropriate lifelong habits of physical activity and diet. Also includes an inquiry into why youth use harmful drugs and a study of their effects. Addresses issues dealing with school violence.

**ED 5400**  
**Language Arts in the Elementary School**  
(4) A study of the components of methodology and a comprehensive balanced reading curriculum as defined by California Commission on Teacher Credentialing’s requirement for pre-service reading instruction. Special emphasis will be placed on the skills of beginning reading, phonics, use of quality literature, issues of instruction for English language learners, the writing process, assessment of the language arts, interrelationship of the language arts, and integration of the components of language arts with history/social science, mathematics, science, art and music. Students will further their understanding of the content through 15 hours of field experience in classrooms of exemplary teachers of beginning and middle grade reading. This course meets requirements for English Language Learner Instruction.

**ED 5410**  
**Language Arts in the Secondary School**  
(4) A study of the methodology for teaching language arts in the content areas. Special emphasis will be placed on the skills of learning to read, phonics, use of quality literature, issues of instruction for English language learners, the writing process, assessment of the language arts, interrelationship of the language arts, and integration of the components of language arts with history/social science, mathematics, science, art and music. Students will further their understanding of the content through 15 hours of field experience in classrooms of exemplary teachers who can model instruction of language arts in the content areas. This course meets requirements for English Language Learner Instruction.

**ED 5420**  
**Curriculum and Instruction in the Elementary School**  
(5) The scope and function of the elementary school, K-8. Role of the teacher in planning, developing, and evaluating learning experiences in language arts, mathematics, science, social studies, art, PE, and music; materials of instruction; use of audiovisual equipment; curriculum and instructional processes; classroom management, teaching strategies, and standards for the content areas. Includes 25 hours of guided experience in elementary schools. This course meets requirements for English Language Learner Instruction.

**ED 5430**  
**Curriculum and Instruction in the Secondary School**  
(5) The scope and function of the secondary school, lesson planning, classroom management, unit construction, evaluation techniques, and use of audiovisual equipment. Includes 25 hours of guided experience in secondary schools. This course meets requirements for English Language Learner Instruction.

*ED 5440/5441**  
**Student Teaching: Elementary**  
(A,B) (10-12 total) Teaching experiences in the elementary school under guidance of a college supervisor with the cooperation of master teachers. Includes a multicultural experience, plus seminars to examine practical problems met in student teaching. (Prerequisites: ED 5000, 6010, 5410, 5420, 5460 and approval by Dean of Education)

*ED 5450/5451**  
**Student Teaching: Secondary**  
(A,B) (10-12 total) Teaching experiences in the secondary school under guidance of a college supervisor with the cooperation of master teachers. Includes a multicultural experience plus seminars to examine practical problems met in student teaching. (Prerequisites: ED 5000, 6010, 5410, 5430, 5470 and approval by Dean of Education)

**ED 5460**  
**Multicultural Instruction for Elementary**  
(3) In-depth study of theory and practice of second language acquisition, English language development, and affective filter, specially designed academic instruction in English (SDAIE), multicultural instruction strategies for the content areas and effects of culture on learning. Includes 13 hours of guided teaching experience in a multicultural elementary school setting.

**ED 5470**  
**Multicultural Instruction for Secondary**  
(3) In-depth study of theory and practice of second language acquisition, English language development, and affective filter, specially designed academic instruction in English (SDAIE), multicultural instruction strategies for the content areas and effects of culture on learning. Includes 13 hours of guided teaching experience in a multicultural elementary school setting.

*ED 5461**  
**EL Instruction for Elementary**  
(1) This course is a composite of all skills, research and practices added to the teacher credentialing program in fall of 2002. Completion of these activities, field experiences, and demonstration of English Learner Instruction skills meets the requirements for SB 1059 EL Authorization (formally CLAD). This must be completed before filing for a Professional Clear Teaching Credential. (Prerequisite: Applies to courses taken before fall 2002: ED 5460/70 and/or 5410/5410; 5420/30; 6010)
ED 5471
EL Instruction for Secondary (1) This course is a composite of all skills, research and practices added to the teacher credentialing program in fall of 2002. Completion of these activities, field experiences, and demonstration of English Learner Instruction skills meets the requirements for SB 1059 EL Authorization (formally CLAD). This must be completed before filing for a Professional Clear Teaching Credential. (Prerequisite: Applies to courses taken before fall 2002: ED 5470 and/or 5410; 5430; 6010)

ED 5500
Technology in the Classroom (1) Level II technology course for California Professional Clear Teaching Credential. The learning outcomes for this course are development of a teacher Web page for lesson enhancement and communication; advanced use of word processing, database, and spreadsheet applications as productivity tools; advanced use of the Internet to access information and enhance personal and professional productivity.

ED 5600
Student Teaching Performance Development (2) Concurrently with student teaching, candidates connect theory to practice by integrating their knowledge and skills in working with students from diverse backgrounds, designing lessons for special populations, identifying concerns about health, safety and substance abuse, and applying technology as support to instruction. Candidates complete Teacher Performance Assessment. (Corequisite: student teaching)

ED 5610
Teaching Performance Assessment 1 (0) Candidates demonstrate their knowledge of principles of developmentally appropriate pedagogy and content specific pedagogy.

ED 5620
Teaching Performance Assessment 2 (0) Candidates demonstrate their ability to learn important details about a small group of learners and to plan instruction that is shaped by those student characteristics.

ED 5630
Teaching Performance Assessment 3 (0) Candidates demonstrate their ability to design standards-based, developmentally appropriate student assessment activities for a group of students. In addition, candidates will demonstrate their ability to assess student learning and diagnose student needs from particular responses to the assessment activity. (Corequisite: ED 5440/5441 or 5450/5451)

ED 5640
Teaching Performance Assessment 4 (0) Candidates demonstrate their ability to design a standards-based lesson for a particular group of students; implement that lesson making appropriate use of class time and instructional resources; meet the differing needs of individuals within the class; manage instruction and student interaction; assess student learning; and analyze the strengths and weaknesses of the lesson. (Corequisite: ED 5440/5441 or 5450/5451)

ED 5660
Induction Preparation (1) Candidates reflect on their Teaching Performance Assessment and identify areas of focus for their induction plan. (Prerequisite: student teaching)

ED 6000
Philosophical Foundations of Education (2) Capstone course for teacher credentialing. Investigates the major worldview and philosophical systems which have influenced American education. Includes discussion of worldview components such as metaphysics, epistemology and axiology, and educational philosophy features including goals, nature of learner and learning, role of teacher and method, and curricular structure. Special emphasis is given to understanding a Christian worldview and educational philosophy.

ED 6010
Psychological Applications in Education (3) Designed to provide advanced knowledge and understanding of the forces which affect learning. The student will learn to utilize the facts, ideas, and principles that are fundamental to an understanding of the teaching and learning process and the growth and development of the learner. Students will integrate a Christian perspective of educational psychology in the application of research and principles to administrative and classroom practices. Includes study of factors for success for English learners.

ED 6020
Instructional Strategies of Christ (3) A study of the teaching mission of Jesus of Nazareth against the backdrop of the world community in which he lived and worked. Special attention is given to the way his teaching form and content interfaced in producing a setting where effective learning could take place. The student’s chief task is to evaluate and apply principles gleaned from the study to their individual pedagogical tasks in the school setting.

ED 6032
Internet Applications for Educators I (1-4) This Internet course is designed for educators just beginning to explore the role of the Internet in varied classroom uses. Students must have access to a computer with Internet and e-mail capabilities.

ED 6034
History of American Education (1-4) This Internet course surveys the history of American education from colonial times through the 20th century. Students must have access to a computer with Internet and e-mail capabilities.

ED 6036
Internet Applications for Educators II (3) This Internet course allows students to use their basic knowledge of the Internet to plan, construct and publish a WebQuest project based on California’s Academic Content Standards. (Prerequisite: ED 6032)

ED 6050
Research and Writing (3) A general introduction to the principles and practices governing formal, scholarly investigation. Particular areas of study include research theory, experimental design, the investigative process, and formal report writing. Each student will identify a topic, select procedures, review related literature, and develop a viable research proposal.

ED 6100
Tests and Measurement and Assessment Theory (3) Equips teachers and administrators with theoretical and application knowledge to interpret standardized tests and to construct valid tests and assessment devices. Includes a review of basic statistical procedures and nomenclature pertinent to assessment.

ED 6113
Foundations and Trends in American Education (3) An investigation of the critical issues in education with special reference to the foundational philosophies, ideas and practices which have influenced American education in a uniquely democratic society.

ED 6120
Educational Leadership (3) A survey of the legal, fiscal and administrative bases
nology to manage a school efficiently. Technology and school learning will be explored in depth. (Prerequisite: ED 5000 or CTAP 100)

ED 6160 Educational Leadership and School Management (3) Deals with the processes of leadership, influence, power/authority, and decision-making as they relate to school administration. A biblical perspective on organizational functioning is included. Attention is also given to conducting meetings of various constituent groups, team building and strategic planning, the roles and influence of professional organizations, functions and responsibilities of school boards, and the impact of social groups and forces.

ED 6190 Field Experience (2) Provides guidance in selecting, organizing, interpreting and reporting an administrative or supervisory experience with selected school systems. Required for Preliminary Administrative Services Credential.

ED 6290 Advanced Field Experience (2) Provides guidance in selecting, organizing, interpreting and reporting an administrative or supervisory experience that will relate to specific competencies required by the preliminary administrative services credential offered by the California Commission on Teacher Credentialing. This course requires sponsorship by a local educational advisor who holds a valid administrative credential. (Prerequisite: ED 6190)

ED 6310 Project Document (1-2) Completion of a report on a project designed and implemented by the student. The course requires the application of scholarly research techniques in selection of a hypothesis, review of the literature, design of the methodology, analysis of the results, and application of the results in forming conclusions. A chairperson will be assigned to assist the student in naming a program faculty committee to approve, supervise, and evaluate the thesis. (Prerequisite: admission to candidacy for the master’s degree)

ED 6320C Thesis Continuation (1) Continued registration required for unfinished thesis. Fall and spring semesters only.

ED 6341 Planning for Accomplished Teaching (6) Structured to support teachers in the preparation process for National Board Certification. Topics covered include organization and planning for certification, collection of artifacts, writing strategies, reflective practice, and the core propositions of accomplished teaching: commitment to students and their learning, reflection and research, and collaborating collegially.

ED 6342 Development of Pedagogy, Assessment, and Reflection (6) Structured to support teachers in the preparation process for National Board Certification. Topics covered: assessment process for certification, best practices in teaching pedagogy that demonstrate the standards for individual certificates, managing and monitoring student learning, and working with colleagues, parents and community.

ED 6343 Reflections and Research (6) Structured to support teachers in the preparation process for National Board Certification. Candidates create a portfolio that demonstrates expertise in the five core propositions of accomplished teaching. It includes videos, written essays, student work, lesson plans, assessments, and reflections on practice.

ED 6540 Human and Fiscal Resources (3) Understanding how to assess needs and garner and use appropriate resources will be the main focus of this course. Creating and maintaining budgets at the site and district levels will be shared by the candidates. Personnel issues will be covered in the context of public policy, organizational and cultural environments, strategic issues, and ethical and reflective leadership. Information systems and human and fiscal resources will be discussed as supporting structures of instructional programs at the site level. An emphasis
on visionary planning of the use of technology in managing the business of the school and for instructional support will be evident in this course.

ED 6560
Administrative Leadership Induction Plan (2) This course involves the individual induction plan for the Professional Clear Administrative Services Credential and will be collaboratively developed for each candidate by Simpson University in consultation with designee(s) of the candidate’s employing school district and the candidate. The principles of administrative practice in the five thematic areas outlined in the curriculum content will serve as a framework for assessment. Particular emphasis will be given to relating the field experiences and non-university activities to the thematic areas.

ED 6660
Management of Strategic Issues and Moral Leadership (3) In this course, candidates define, analyze and evaluate issues that are important for schools and schooling. The course also deals with communicating with important constituent groups and managing change in ways that benefit students and schools. Candidates will learn skills in facilitating and enabling others to contribute to the realization of organizational goals. Ethical and reflective leadership is presented through a Christian worldview. The moral dimensions of schooling are presented through a character education model. Candidates will learn the value of acting in a responsive, fair and ethical manner with consideration for the impact of their actions upon all students, parents, teachers, and other members of the school community. They will be given opportunity to critically gather appropriate information and reflect on their own practice and continue to learn as well as educate.

ED 6670
Public Policy in Education (3) Candidates will gain an understanding of the complexity of the relationship between public policies and schools. They will also identify ways in which public policy impacts the organizational and cultural environment. Strategic issues in the implementation of public policy will be explored. Ethical perspectives of public policy will be discussed. Candidates will learn ways to act in accordance with relevant laws, regulations, and policies. There will be an emphasis on exercising leadership in initiating, developing, clarifying, interpreting, and implementing policies designed to foster educational goals and success for all students.

ED 6695
Organizational and Cultural Environment (3) This course will focus on the context within which school takes place. Candidates will analyze their own school organizations in order to understand and exercise leadership to build and maintain a positive organizational culture. Strategic issues will be discussed within the context of organizational culture. Human and fiscal resources will be identified which impact the organization in positive ways. The relationship of public policy and the organizational culture will be discussed. Candidates will complete a project at their school sites, which will integrate the themes. Ethical perspectives of issues and problems will also be discussed. Another emphasis will be in the area of recognizing and responding to the cultural diversities represented in their school communities in effective ways.

ED 6700
Diversity Issues and the Schools (3) This class is part of the Preliminary Administrative Services sequence and is designed to help administrators structure learning opportunities for the diverse populations served by California schools. Candidates are prepared to administer schools and programs designed to assess and address the educational needs of all students in a variety of community contexts.

ED 6750
Evaluation of Administrative Leadership (2) This course is designed to review ongoing assessment of expectations set during the candidate’s induction plan. Required for Professional Clear Administrative Services Credential.
PHILOSOPHY & GOALS

PROGRAMS OF STUDY
- MASTER OF MINISTRY
- CHRISTIAN COUNSELING
- CHURCH MULTIPLICATION
- PASTORAL MINISTRY
- SELECTED MINISTRY
- YOUTH MINISTRY
- MASTER OF INTERCULTURAL STUDIES

POLICIES & PROCEDURES

FINANCIAL AID

COURSE DESCRIPTIONS
Simpson Graduate School of Ministry offers two master’s degree programs: the Master of Ministry and Master of Intercultural Studies degrees. Simpson Graduate School of Ministry is accredited by the Western Association of Schools and Colleges.

PHILOSOPHY

The Simpson Graduate School of Ministry is committed to the mission of Simpson University in equipping men and women for worldwide Christian service. It does so by providing graduate-degree programs in modular format that are designed to meet the academic, spiritual and practical ministry needs of pastors, missionaries and other Christian workers, including those anticipating careers in ministry, such as missionary candidates and second-career ministry persons.

GOALS

Upon completion of the Master of Ministry program, students will be able to:
1. Exhibit a broad understanding of the primary themes in biblical theology, the components of responsible biblical interpretation, historical issues in theology and global issues in evangelism.
2. Apply the dynamics of Christian spiritual formation to their personal life and public ministry.
3. Utilize essential and selected ministry skills in the student’s ministry setting.

Upon completion of the Master of Intercultural Studies program, students will be able to:
1. Exhibit a broad understanding of the primary themes in biblical theology, the components of responsible biblical interpretation, the historical issues in theology and global issues in evangelism.
2. Apply the dynamics of Christian spiritual formation to their personal life and public ministry.
3. Utilize essential ministry skills and selected missionary skills in the student’s current or future mission setting.

Each aspect of this educational philosophy is interwoven into the curricular and co-curricular requirements for the master’s degrees provided by Simpson Graduate School of Ministry. Accordingly, the administration, faculty and staff of Simpson Graduate School of Ministry seek to reflect and model these foundational components of life and ministry.

PROGRAMS

MASTER OF MINISTRY: CHRISTIAN COUNSELING TRACK

This ministry track aims to prepare students for a more effective counseling ministry in churches or Christian organizations where counseling is part of their responsibilities.

REQUIRED: MN 6080 Mentor Consultation (0)

BIBLE AND THEOLOGY FOUNDATION* (12 credits)
BI 6050 Old Testament Studies (3)
BI 6070 New Testament Studies (3)
BI 6220 Biblical Hermeneutics (3)
TH 6020 Christian Theology (3)

*Students who have received at least a “C” grade in an approved undergraduate course equivalent to any of these foundation courses may substitute one or more of the following:
BI 6050 Old Testament Studies (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6050 Old Testament Studies)
TH 6240 Biblical Theology++ (3) (Prerequisite: TH 6020 Christian Theology)
TH 6250 Theological Issues in History of Christianity (3)
LEADERSHIP CORE (12 CREDITS)

REQUIRED: TH 6000 Christian Spiritual Formation (3)

ELECTIVES (pick three*):
MN 6010 Small Groups and Discipleship (3)
MN 6030 Global Issues in Evangelism++ (3)
MN 6050 Visionary Leadership (3)
MN 6210 Equipping People for Ministry (3)

*Any of these four not taken in the Leadership Core may be taken as an elective in the Ministry Track.

CHRISTIAN COUNSELING MINISTRY TRACK (12 credits)

REQUIRED: PC 6005 Principles of Counseling ++ (3)

ELECTIVES**:
PC 6000 Marriage & Family Counseling (3)
PC 6010 Counseling the Addicted (3)
PC 6080 Counseling Adolescents (3) (also YU 6080)

**Students may select the three electives or combine electives with six PLE*** credits. Students may also select MN 6070 Personal Assessment as a one-credit PLE***.

++Courses also available by directed study
***MN 6061 Personalized Learning Experience

TOTAL 36

MASTER OF MINISTRY: CHURCH MULTIPLICATION TRACK

This ministry track is designed to equip pastors and church leaders with an understanding of principles and practices for effective church multiplication ministry.

REQUIRED: MN 6080 Mentor Consultation (0)

BIBLE AND THEOLOGY FOUNDATION* (12 credits)
BI 6050 Old Testament Studies (3)
BI 6070 New Testament Studies (3)
BI 6220 Biblical Hermeneutics (3)
TH 6020 Christian Theology (3)

*Students who have received at least a “C” grade in an approved undergraduate course equivalent to any of these foundation courses may substitute one or more of the following:
BI 6060 Old Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6050 Old Testament Studies)
BI 6160 New Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6070 New Testament Studies)
TH 6240 Biblical Theology++ (3) (Prerequisite: TH 6020 Christian Theology)
TH 6250 Theological Issues in History of Christianity (3)

CHURCH MULTIPLICATION MINISTRY TRACK (12 credits)

REQUIRED: PC 6005 Principles of Counseling (3)++

ELECTIVES**:
CP 6080 Church Planting (3)
CP 6230 Church Growth in the 21st Century (3)
CP 6020 Urban Ministry (3)

**Students may select the three electives or combine electives with six PLE*** credits. Students may also select MN 6070 Personal Assessment as a one-credit PLE***.

++Courses also available by directed study
***MN 6061 Personalized Learning Experience

TOTAL 36

MASTER OF MINISTRY: PASTORAL MINISTRY TRACK

This ministry track is designed for persons who desire to enhance their effectiveness in pastoral leadership skills. The four critical ministry disciplines to be examined are worship, counseling, preaching and mission.

REQUIRED: MN 6080 Mentor Consultation (0)

BIBLE AND THEOLOGY FOUNDATION* (12 credits)
BI 6050 Old Testament Studies (3)
BI 6070 New Testament Studies (3)
BI 6220 Biblical Hermeneutics (3)
TH 6020 Christian Theology (3)

*Students who have received at least a “C” grade in an approved undergraduate course equivalent to any of these foundation courses may substitute one or more of the following:
BI 6060 Old Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6050 Old Testament Studies)
BI 6160 New Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6070 New Testament Studies)
BI 6240 Biblical Theology++ (3) (Prerequisite: TH 6020 Christian Theology)
TH 6250 Theological Issues in History of Christianity (3)
LEADERSHIP CORE (12 CREDITS)

REQUIRED: TH 6000 Christian Spiritual Formation (3)

ELECTIVES (pick three*):
- MN 6010 Small Groups and Discipleship (3)
- MN 6030 Global Issues in Evangelism++ (3)
- MN 6050 Visionary Leadership (3)
- MN 6210 Equipping People for Ministry (3)

*Any of these four not taken in the Leadership Core may be taken as an elective in the Ministry Track.

PASTORAL MINISTRY TRACK (12 credits)

REQUIRED: PC 6005 Principles of Counseling ++ (3)

ELECTIVES**
- PM 6000 Principles of Preaching (3) or PM 6040 Contemporary Preaching (3)
- PM 6070 Corporate Worship (3)
- PM 6200 Congregational Care (3)

**Students may select the three electives or combine electives with six PLE*** credits. Students may also select MN 6070 Personal Assessment as a one-credit PLE***.

**Courses also available by directed study
***MN 6061 Personalized Learning Experience

TOTAL 36

MASTER OF MINISTRY:
SELECTED MINISTRY TRACK

This option is designed for those persons whose ministry calls for a selection of courses drawn from two or more of the other tracks.

REQUIRED: MN 6080 Mentor Consultation (0)

BIBLE AND THEOLOGY FOUNDATION* (12 credits)
- BI 6050 Old Testament Studies (3)
- BI 6070 New Testament Studies (3)
- BI 6220 Biblical Hermeneutics (3)
- TH 6020 Christian Theology (3)

*Students who have received at least a “C” grade in an approved undergraduate course equivalent to any of these foundation courses may substitute one or more of the following:
- BI 6060 Old Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6050 Old Testament Studies)
- BI 6160 New Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6070 New Testament Studies)
- TH 6240 Biblical Theology ++ (3) (Prerequisite: TH 6020 Christian Theology)
- TH 6250 Theological Issues in History of Christianity (3)

LEADERSHIP CORE (12 CREDITS)

REQUIRED: TH 6000 Christian Spiritual Formation (3)

ELECTIVES (pick three*):
- MN 6010 Small Groups and Discipleship (3)
- MN 6030 Global Issues in Evangelism++ (3)
- MN 6050 Visionary Leadership (3)
- MN 6210 Equipping People for Ministry (3)

*Any of these four not taken in the Leadership Core may be taken as an elective in the Ministry Track.

SELECTED MINISTRY TRACK (12 credits)

REQUIRED: PC 6005 Principles of Counseling (3)++

ELECTIVES (select THREE of these courses)
- CE 6080 Teaching and Leading in the Church+++ (3)
- CE 6190 Ministry with Adults Fifty-Five Plus +++ (3)
- CP 6080 Church Planting (3)
- CP 6020 Urban Ministry (3)
- CP 6140 Church Development+++ (3)
- CP 6230 Church Growth in the 21st Century (3)
- MI 6011 Mission Strategies and Methods (3)
- MI 6120 Communication in the Global Village (3)
- MI 6130 World Religions (3)
- MI 6140 Anthropology for Ministry (3)
- PC 6000 Marriage and Family Counseling (3)
- PC 6005 Principles of Counseling++ (3)
- PC 6010 Counseling the Addicted (3)
- PM 6000 Principles of Preaching (3)
- PM 6040 Contemporary Preaching (3)
- PM 6070 Corporate Worship (3)
- PM 6200 Congregational Care (3)
- PM 6220 Models of Church Ministry+++ (3)
- TH 6010 Alliance History and Theology (3)
- YU 6040 Youth Culture and Issues+++ (3)
- YU 6080 Counseling Adolescents (3) (also PC 6080)

++Courses also available by directed study
+++Courses available by directed study only
***MN 6061 Personalized Learning Experience

TOTAL 36

MASTER OF MINISTRY:
YOUTH MINISTRY TRACK

This ministry track is designed to provide students with advanced ministry understandings and skills in serving adolescents and their families.

REQUIRED: MN 6080 Mentor Consultation (0)

BIBLE AND THEOLOGY FOUNDATION* (12 credits)
- BI 6050 Old Testament Studies (3)
- BI 6070 New Testament Studies (3)
- BI 6220 Biblical Hermeneutics (3)
- TH 6020 Christian Theology (3)

*Students who have received at least a “C” grade in an approved undergraduate course equivalent to any of these foundation courses may substitute one or more of the following:
- BI 6060 Old Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6050 Old Testament Studies)
- BI 6160 New Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6070 New Testament Studies)
- TH 6240 Biblical Theology ++ (3) (Prerequisite: TH 6020 Christian Theology)
- TH 6250 Theological Issues in History of Christianity (3)
LEADERSHIP CORE (12 CREDITS)

REQUIRED: TH 6000 Christian Spiritual Formation (3)

ELECTIVES (pick three*):
- MN 6010 Small Groups and Discipleship (3)
- MN 6030 Global Issues in Evangelism++ (3)
- MN 6050 Visionary Leadership (3)
- MN 6210 Equipping People for Ministry (3)

*Any of these four not taken in the Leadership Core may be taken as an elective in the Ministry Track.

YOUTH MINISTRY TRACK (12 credits)

REQUIRED: PC 6005 Principles of Counseling ++ (3)

ELECTIVES**
- YU 6040 Youth Culture and Issues+++ (3)
- YU 6080 Counseling Adolescents (3) (also PC 6080)
- 3 PLE*** credits

++Courses also available by directed study
+++Course available in directed study format only
***MN 6061 Personalized Learning Experience

INTERCULTURAL STUDIES TRACK (12 credits)

REQUIRED**
- MI 6011 Mission Strategies and Methods (3)
- MI 6120 Communication in the Global Village (3)
- MI 6130 World Religions++ (3)
- MI 6140 Anthropology for Ministry (3)
- MN 6080 Mentor Consultation (0)

++Courses also available by directed study
***MN 6061 Personalized Learning Experience

TOTAL 36

MASTER OF INTERCULTURAL STUDIES

This program is designed to equip individuals with principles and practices for overseas ministry. Students completing the degree meet the academic requirements for missionary service with The Christian and Missionary Alliance International Ministries.

REQUIRED: MN 6080 Mentor Consultation (0)

BIBLE AND THEOLOGY FOUNDATION* (12 credits)
- BI 6050 Old Testament Studies (3)
- BI 607 New Testament Studies (3)
- BI 6220 Biblical Hermeneutics (3)
- TH 6020 Christian Theology (3)

*Students who have received at least a “C” grade in an approved undergraduate course equivalent to any of these foundation courses may substitute one or more of the following:
- BI 6060 Old Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6050 Old Testament Studies)
- BI 6160 New Testament Interpretation (3) (Prerequisite: BI 6220 Biblical Hermeneutics and BI 6070 New Testament Studies)

TH 6240 Biblical Theology++ (3) (Prerequisite: TH 6020 Christian Theology)
TH 6250 Theological Issues in History of Christianity (3)

LEADERSHIP CORE (12 CREDITS)

REQUIRED
- TH 6000 Christian Spiritual Formation (3)
- MN 6030 Global Issues in Evangelism++ (3)

ELECTIVES (pick two):
- MN 6010 Small Groups and Discipleship (3)
- MN 6050 Visionary Leadership (3)
- MN 6210 Equipping People for Ministry (3)

Students may select two of these electives or combine one elective with three additional PLE credits. Students may also select MN 6070 Personal Assessment as a one-credit PLE***.

TOTAL 36

ACADEMIC POLICIES & PROCEDURES

APPLICATION PROCEDURE

Applications for degree programs will be considered for admission when the following items have been received:

1. A completed Graduate School of Ministry application form. Fill out online for a non-refundable $20 fee or fill out and mail an application along with a non-refundable $40 application fee.
2. An essay of approximately 750 words describing the student’s Christian experience, God’s call upon his/her life, and the student’s reason for applying to Simpson Graduate School of Ministry. The statement will also be evaluated as an example of the student’s written communication skills.
3. An official transcript sent directly to Office of Enrollment Services from an accredited institution showing completion of a bachelor’s degree, or official transcripts sent directly to the Office of Enrollment Services from each educational institution the student has attended after high school.
4. Evidence that the applicant has achieved one of the following:
   - A 2.5 GPA for the last 60 semester credits of pre-
graduate baccalaureate work.

- A cumulative score of 1000 on the verbal and quantitative portions of the GRE with a minimum score of 500 on the verbal, and a minimum score of 4.0 on the GRE writing test.

5. Two references mailed directly to the Office of Enrollment Services from persons who know the student well. References include a pastor/elder and an academic reference.*

6. Short Answer Response Form.*

* See application for forms and guidelines.

NON-DEGREE-SEEKING STUDENTS

Applications for students wishing to take a course for credit, but who do not plan to pursue one of Simpson Graduate School of Ministry’s degree programs, will be considered for admission when the following items have been received:

1. A completed Non-Degree Application form. Fill out online for a non-refundable $20 fee or fill out and mail an application along with a non-refundable $40 application fee.

2. An official college transcript verifying the student’s bachelor’s degree.

3. A reference from a pastor/elder.*

4. A non-refundable $40 fee or fill out and mail an application along with a non-refundable $40 application fee.

5. Two references mailed directly to the Office of Enrollment Services from persons who know the student well. References include a pastor/elder and an academic reference.*

6. Short Answer Response Form.*

* See application for forms and guidelines.

AUDITING STUDENTS

Applications for students wishing to audit a class for personal growth will be considered for admission when the following has been received:

1. A completed Audit Application form. Fill out online for a non-refundable $20 fee or fill out and mail an application along with a non-refundable $40 application fee.

Note: Tuition for audited classes is the same as regular program tuition. All other fees also apply. See p. 127 for fee schedule.

READMISSION

Students interested in applying for readmission to Simpson Graduate School of Ministry after being absent from Simpson Graduate School of Ministry classes for one calendar year or more should contact the Office of Enrollment Services. They must have a zero balance on their account and a minimum cumulative GPA of 2.5 before being readmitted. The Enrollment Services staff will verify both student balance and GPA.

Applications for students seeking readmission will be considered when a completed application form and a $20 application fee have been received.

PROBATIONARY ADMISSION

Students with a cumulative undergraduate GPA of less than 2.5 but 2.5 or more for the last 60 hours of undergraduate and/or graduate work will be admitted on probation. In other cases, students not meeting graduate admission standards may be admitted with probationary standing. After the completion of the first 12 credits of satisfactory graduate work (at least 3.0 GPA), the graduate faculty may grant pre-candidacy status.

SPECIAL PROVISION FOR ATTENDANCE

Spouses of students, retired pastors and retired missionaries may attend any Simpson Graduate School of Ministry class upon approval from the professor, as space in the class is available. The spouse or retired pastor/missionary must contact the office of Simpson Graduate School of Ministry.

REGISTRATION

COURSE SELECTION AND FINANCE CHECK-IN

The registration process involves two steps, Course Selection and Finance Check-In.

Step One

Course Selection is the opportunity for students to choose courses for the next semester of attendance. Courses to be taken for credit in an upcoming semester may be selected any time during the current semester. Courses in the current semester to be taken for credit may be selected any time during the current semester up to three weeks prior to the start date of the class. Courses taken for audit may be selected any time up to the Friday before the actual class begins. Course selection forms are available in the Registrar’s office and in the Simpson Graduate School of Ministry office. Course selection is non-binding.

Step Two

Finance Check-In involves a binding selection of courses and agreement for payment of costs. Finance Check-In is considered complete when all requested financial aid paperwork (if applying for financial aid) has been received and approved by a representative from Student Financial Services and full payment has been made. At the start of the first day of class, Finance Check-In is completed with each student.

ENROLLMENT STATUS

Course Load

Students may not carry more than 16 credits in any semester without special permission from the Dean of Simpson Graduate School of Ministry.

Full-Time Status

Recognizing the diversity of circumstances among students taking modular-formatted programs, Simpson Graduate School of Ministry considers the minimum course load for full-time status to be 9 credits per 12-month period. For purposes of qualifying for financial aid, students must maintain enrollment in a minimum of five credits per semester. For more details regarding financial aid eligibility, contact the Office of Student Financial Services located in Simpson Central (Owen Student Services Center).

Non-Degree Students

Non-degree students may enroll in master-level classes at Simpson Graduate School of Ministry. These students may subsequently apply for admission to degree status through the Office of Enrollment Services, keeping in mind the following credit limit. In order to complete a degree program,
at least two-thirds of the credits must be completed while the
student is in full degree-seeking status:
- For a Master of Ministry degree, at least 24 credits.
- For a Master of Intercultural Studies degree, at least 24
  credits.

CHANGES IN REGISTRATION

Students may not change from credit to audit (or audit
to credit) after the first day of class. Such changes require
signed approval from the Dean of Simpson Graduate School
of Ministry and must be submitted to the Registrar’s Office
before 5 p.m. on the first day of class.

WITHDRAWAL

1. Students registering for a one-week modular class as an au-
dit, non-degree or degree student will receive a full refund
of any pre-paid tuition charges if they give notice by fax,
phone, e-mail or mail of withdrawing from the course by
noon of the last business day (Friday) prior to the first day
of class (Monday).

2. Students registering for a one-week modular class as an
audit, non-degree or degree student will receive a propor-
tionate refund of tuition charges paid to Simpson Univer-
sity according to the following schedule:
- Withdrawal by the end of the first day of class: ...... 100%
- Withdrawal after the first day of class: ........... No Refund

3. Students registering for a directed study course will not
receive a refund if they withdraw from the course at a date
later than the start date of the course, as indicated in the
Directed Study Application/Contract form.

NOTES

Students may withdraw from a directed study course up
until 5 p.m. on the Friday of the third week of the Directed
Study and not have the withdrawal reflected on the student’s
academic record (e.g., transcript). (There is no refund for
withdrawing from a directed study course later than the start
date of the course, as indicated in the Directed Study Application/Contract form.)

Students withdrawing from a directed study course after
the third week, but prior to 5 p.m. on Friday of the 15th
week of the directed study, will receive a “W” for the course.
Withdrawals after this time will receive an “F.” A withdrawal
is reflected on the student’s academic record with a “W,” but
does not affect the student’s grade point average (GPA).

Students receiving scholarships who withdraw from a
directed study course at a date later than the start date of
the course, as indicated in the Directed Study Application/Contract form will have the course counted as one of the 12
courses awarded to them as part of the scholarship program.

CHANGE OF STATUS

To change from non-degree status to degree-seeking status,
students must make formal application to the desired pro-
gram through the Office of Enrollment Services. Prerequisites
and requirements for the desired degree program must be
satisfied before admission to the new program is granted.

ADDRESS AND NAME CHANGES

It is the student’s responsibility to inform the Registrar’s
Office promptly of address and/or name changes to ensure
accuracy of records and mailing addresses.

ORIENTATION

All degree-seeking and non-degree-seeking students are
expected to attend an orientation during their first year in the
program. The orientation introduces a student to Simpson
Graduate School of Ministry programs, policies, personnel,
resources and procedures. The orientation will be held at
times to be determined and announced by the Dean.

ADVISEMENT AND CONSULTATION

Students admitted into degree programs are assigned a
faculty advisor to assist in planning their studies at Simpson
Graduate School of Ministry. Faculty-student partnering is
designed to provide professional as well as academic guid-
ance. Faculty are available during office hours and through
an 800-number, e-mail and fax. Responsibility for completing
all program requirements rests with the student. Students
should confer with their advisor when course substitution or
transfer credit evaluation is desired.

Non-degree students are not assigned a faculty advisor.
Such students may request advisement from a full-time
Simpson Graduate School of Ministry faculty member.

TRANSFER OF CREDITS

TRANSFER OF CREDITS TO SIMPSON GRADUATE
SCHOOL OF MINISTRY

1. Transfer credit is not given for courses where a grade
lower than “B” has been given.
2. Transfer credit must be for courses similar to those offered
at Simpson Graduate School of Ministry (i.e., microbiol-
ogy courses will not transfer; however, counseling courses
are a possibility).
3. No more than 1/2 of a student’s credits in a selected
Simpson Graduate School of Ministry degree program
may be earned by a total of any combination of the fol-
lowing: transfer credits, online courses, directed studies or
independent studies.
4. To properly evaluate transfer credit, an official transcript
and a course description from a catalog or course syllabus
are needed.
5. Transfer credits from schools on a quarter system transfer
as follows:
   5 quarter hours = 3.35 semester hours
   4 quarter hours = 2.68 semester hours
   3 quarter hours = 2.01 semester hours
   2 quarter hours = 1.34 semester hour
   1 quarter hour = 1.67 semester hour
In all cases, transferability of credits is determined by the Dean of the Simpson Graduate School of Ministry.

TRANSFER OF OLDER CREDITS INTO THE M.MIN./MICS DEGREES

Students in the M.Min./MICS degree programs may transfer in to their Simpson Graduate School of Ministry degree program, credits deemed transferable from properly accredited institutions that are no older than 10 years as figured from the time of their admission to the Simpson Graduate School of Ministry program. Credits older than 10 years will be reviewed for possible transfer by the Simpson Graduate School of Ministry Academic Council upon an appeal from the student. The review of the appeal will be based in part on how the student has used the learning from those older credits since those credits were earned, as well as how the student, since those credits were earned, has built upon those credits through personal and professional development.

CLASS ATTENDANCE

Class attendance is fundamental to good scholarship and is expected of all students. Professors may set a class attendance policy for each course and describe it in the course syllabus.

COMPLETION OF COURSEWORK/EXTENSIONS

1. For pre-class assignments, students are instructed to send their pre-class work to the professor of the course (refer to the course syllabus for specific instructions).

2. All post-class assignments must be postmarked and mailed or electronically sent to the professor and notification that the coursework has been sent to the professor must be sent to Simpson Graduate School of Ministry office ninety (90) days from the last class meeting day of that course. Please note that, while this is the general time limit, some professors may assign a due date for completion of coursework earlier than the 90-day due date. In those cases, the student is obligated to abide by the individual professor’s assignment deadlines as noted in the syllabus.

3. If needed, a student may request (in writing) a one-time 30-day extension for completion of coursework. The student’s course grade will be reduced by one grade for each week or portion of a week thereafter. Requests for the 30-day extension from the due date must be made in writing to the office of Simpson Graduate School of Ministry before the coursework due date. This request is subject to the approval of the Dean of Simpson Graduate School of Ministry.

4. Failure to follow this policy will result in a loss of grade value for the coursework.

SPECIAL PROGRAMS

DIRECTED STUDY COURSES

Certain Simpson Graduate School of Ministry courses are already designated as directed study courses and others are designated as directed study only courses. These may be taken by directed study with a six-month completion window allowed. Special approval is not needed to take these designated courses by directed study.

Instructions for Directed Study Courses

Syllabi for directed study courses are available at any time for review in the Simpson Graduate School of Ministry office on the main floor of LaBaume-Rudat Hall. A student may start the registration process through the Simpson Graduate School of Ministry office. The process is as follows:

1. Complete a Directed Study Application form obtained from the Simpson Graduate School of Ministry office. A course selection and data collection form must also be filled out for the directed study. Both the application and the registration forms must be signed by the student and submitted to the Simpson Graduate School of Ministry office.

2. The application will be sent to the professor for the directed study, who will then assign a due date for the coursework not to exceed six months from the beginning of the directed study. When the professor has returned the application form with the due date, the student will then sign the application form and submit it to the Dean of Simpson Graduate School of Ministry for approval and signature.

3. Copies of the signed Directed Study Application form will be distributed to the student, the student’s advisor, the professor, the Simpson Graduate School of Ministry Registrar and the Dean of Simpson Graduate School of Ministry. The course selection and data collection form will be forwarded to the Registrar’s Office.

4. The directed study professor determines the “due date” for directed study coursework. Directed study courses are designed to be completed in a six-month period. If needed, students may request (in writing) a one-time 30-day extension for directed study coursework. The student’s course grade will be reduced by one grade for each week or portion of a week thereafter that the work is late.

5. Directed study courses are approved at the discretion of the supervising professor and are affected by such factors as time of year and the professor’s course load.

All coursework must be postmarked or submitted electronically by the due date. Late work will result in a grading reduction.
MENTOR CONSULTATION

Each student, as part of the Simpson Graduate School of Ministry degree program, will select a mentor. This relationship will assist the student in attaining a greater balance in personal growth, intellectual development and ministry preparation during their Simpson program. Students will also benefit from spiritual and practical input from a mentor of the student’s choice including setting goals for their spiritual and ministry life. This mentor consultation is a requirement for graduation.

PERSONALIZED LEARNING EXPERIENCES

A unique feature of the degree programs of Simpson Graduate School of Ministry is the opportunity to earn credits toward a degree through Personalized Learning Experiences. A Personalized Learning Experience (PLE) is a learning experience mutually designed by the student and their mentor and approved by the Dean of Simpson Graduate School of Ministry to address a desired skill or area of knowledge in the student’s preparation for ministry. A PLE may consist of a conference, workshop, seminar or other experience to which is added pre-work and post-work related to the area under study. Each PLE is worth either one or two credits, depending on the work load. A student may earn up to six PLE credits as part of their Ministry Track electives.

PERSONAL ASSESSMENT

Simpson Graduate School of Ministry makes available to students a personal assessment useful for developing self-awareness and assessing one’s readiness for ministry. Students complete a psychological evaluation in order to assess personality, emotional and social skills considered vital to an effective ministry. An appointment with a psychologist will assist the student in developing a greater personal awareness. A student may earn one credit of PLE credit by completing this assessment.

CHRISTIAN AND MISSIONARY ALLIANCE LICENSING, ORDINATION AND CONSECRATION TRACK

Simpson Graduate School of Ministry degree programs may be adjusted to accommodate the curriculum needs of persons seeking to fulfill the licensing requirements of The Christian and Missionary Alliance. Contact the office of Simpson Graduate School of Ministry for details.

Simpson Graduate School of Ministry degree programs may be adjusted to accommodate most of the requirements for ordination and/or consecration with The Christian and Missionary Alliance, making it possible for students to work on a master’s degree while also working toward ordination. Contact the office of Simpson Graduate School of Ministry for details.

FAST TRACK PROGRAM OPTION

Students wanting to complete their Master of Ministry degree in a shorter time span than 3-4 years may select the Fast Track program option. The Fast Track permits a student to complete their Master of Ministry degree in the Selected Ministry Track in 16-20 months of full-time study. Students in the Fast Track will complete the 12 courses in the degree program as they follow the Fast Track schedule as planned by Simpson Graduate School of Ministry. Students in the Fast Track are advised to engage in only part-time employment (if at all) during the period of concentrated schooling. Contact the Simpson Graduate School of Ministry office for details.

GRADUATES AND GRADUATION

TRANSIBRSCRIPTS

The Registrar at Simpson University keeps a permanent record, or transcript, of each student’s academic achievement in the M.Min. and MICS programs.

Transcripts may be issued to third parties when the student submits a written, signed request and has met all financial obligations to the university. A fee will be charged for transcripts. Financial accounts must be current before official transcripts can be released.

REPEATING COURSES

Courses for which an “F” was received may be repeated. The new grade received (if improved) when repeating the course will be counted in the GPA instead of the F. All retaken courses must be completed before the date of degree conferral.

GRADING AND GRADE POINTS

Students in the M.Min./MICS programs must maintain a minimum grade point average of 3.0 in coursework.

Grading and grade points are as follows:

A Indicates exceptional performance that displays a comprehensive knowledge of course content and methodology, skill in communicating that knowledge, and originality and independence in application. The work evidences interaction with scholarly literature that is properly cited, as well as a minimum of mechanical, stylistic or grammatical errors. The student provides a striking individual style that is clear and lively without detracting from the academic nature of the work.

B Indicates capable levels of knowledge, proficiency and expression have been achieved. Work evidences familiarity with the subject area and issues within academic discussion of it; clear and logical expression of ideas; support from relevant literature that is properly documented; reasonable organization and development of ideas; and few mechanical, stylistic or grammatical errors.

C Indicates a basic understanding of principles and material treated in the course, but the expression of that understanding is significantly impeded by any of the following: lack of conceptualization, development of thought, inadequate documentation of sources, glaring or numerous errors in spelling, grammar or style.

F Indicates insufficient grasp of basic principles and material presented in the course. An instance of plagiarism may result in a grade of “F” for a course.
Progress toward a Simpson Graduate School of Ministry graduate degree is assessed at the following points:

**Review at 1/3 of Program Completion**
Upon completion of 1/3 of the student’s program, a review will be conducted for satisfactory progress (3.0 GPA) toward the degree. Students admitted on probationary status must have achieved a 3.0 GPA at this point in order to be removed from probation and to qualify for continuation in the program. The 1/3 completion point for the M.Min/MICS degrees is 12 credits.

**Admission to Candidacy at 2/3 Program Completion**
Candidacy status will be granted if the student maintains at least a 3.0 GPA at the completion of 2/3 credits in the Simpson Graduate School of Ministry degree program. A student’s “candidacy” denotes that the student has (1) demonstrated satisfactory aptitude for graduate work, and (2) made sufficient progress in the program so that degree attainment is likely. The 2/3 completion point for the M.Min./MICS degrees is 24 credits.

**ACADEMIC WARNING AND DISMISSAL**
Students who do not have a 3.0 GPA at either the 1/3 or 2/3 mark of their program will be placed on academic warning. Their academic progress will be reviewed by the Simpson Graduate School of Ministry Academic Council for action, which in some cases may include dismissal from the program.

**PROGRESS TOWARD A DEGREE**
Students have a maximum of five years to complete the M.Min./MICS degree programs.

**APPLICABLE CATALOG FOR GRADUATION**
The catalog in effect at the time of a student’s enrollment in Simpson Graduate School of Ministry or at the time of graduation is the one that determines curricular requirements for graduation. The student may select which of these shall apply.

If, however, a student has not been enrolled at Simpson Graduate School of Ministry for a period of one year or more, he or she must fulfill the requirements of the new catalog in effect at the date of return to the university, or the catalog in effect at the time of graduation. Requirements from two or more catalogs may not be combined.

**GRADUATION REQUIREMENTS**
The university recognizes three dates of degree conferral: April, August and December. Three commencement ceremonies are scheduled annually, in April, September and January. Graduates are expected to attend graduation ceremonies unless travel distance is prohibitive. Students must have completed all graduation requirements in order to participate in commencement. Students who have outstanding financial obligations will not receive a diploma until their account balance is cleared.

Students planning to graduate must complete an Application for Degree at least one full semester prior to their anticipated graduation date. Forms are available in the Simpson Graduate School of Ministry office.

As part of Simpson University’s Graduate School of Ministry program of ministry preparation, each student is required to select and meet regularly with a mentor or mentor cluster. While the mentoring experience is a zero-credit pass/fail component of the student’s ministry preparation at Simpson Graduate School of Ministry, it is a requirement for graduation. A student will not be considered qualified for graduation until they have met at least 80% of the required times with their mentor as reported in the Mentor Consultation annual report due each May 1 to the Simpson Graduate School of Ministry office.

The following requirements must be met for completion of the Master of Ministry or Master of Intercultural Studies degree:
1. Satisfactory completion of 36 credits, with a cumulative grade point average of at least 3.0. At least 18 of the credits must be taken at Simpson Graduate School of Ministry.
2. Filing of a written Application for Degree with the Registrar’s office at least one full semester prior to commencement.
3. Approval by Simpson University full-time faculty and the Board of Trustees of Simpson University.
4. Payment of all fees and monies due the university.

**SPIRITUAL FORMATION PROGRAMS**

**SPIRITUAL FORMATION**
The faculty, staff and administration of Simpson University are committed to providing an educational environment that focuses on holistic development inside and outside the classroom. This includes intentional emphasis on the intellectual, social-emotional and spiritual development of the students. The spiritual formation programs are an essential aspect of Simpson’s mission as the university grows together in knowledge, in wisdom and in favor with God and people. These activities are meant to complement the classroom and community aspects of university life and are geared to aid the students in their spiritual development in relationship to God, to themselves and to others.

**CHAPEL**
Campus chapel is a purpose-driven endeavor that is central to the goals of Simpson University and is distinctive in its contribution to the student’s educational and spiritual experience. On an occasional basis, chapels of Simpson University that are of interest and benefit to Simpson Graduate School of Ministry faculty and students will be selected for Simpson Graduate School of Ministry students and faculty to attend.
ACTIVITIES
A spiritual formation retreat will be held as part of the Christian Spiritual Formation class. All students are required to attend this retreat during their graduate school experience.

PASTORAL CARE
Simpson has a senior community pastor and an associate community pastor who are available for pastoral counseling and mentoring. Appointments can be made through the Spiritual Formation office.

SUMMER MINISTRIES
Simpson maintains a strong commitment to world missions and to the kingdom of God. Many students live out this commitment through being part of the summer ministry program.

Each year in the fall, students may contact the Spiritual Formation office with ideas about leading a team nationally or internationally for the following summer. Leaders are chosen through an application and interview process. Once teams are formed and announced in October, students who are interested in going on a summer team may apply and be interviewed.

Funds are raised by the means of prayer letters, and all members must completely raise their own support. Training begins in the spring semester with weekly team meetings and occasionally weekend seminars. In May the leaders go through a special training week called Conquest, followed by Training Week, where they are joined by all of the team members going overseas.

Graduate school students are invited to consider either participating in one of these mission trips or being a sponsor for a mission trip team. Contact the Office of Spiritual Formation for details.

STUDENT PLAGIARISM AND CHEATING
For policies on student plagiarism and cheating, see pp. 36-38.

STUDENT GRIEVANCE PROCESS
When a student in the graduate program believes that the university has unfairly treated him/her, and some adjustment in the outcome of the situation is sought, the following procedure should be followed:
1. The student will discuss the issue directly with the person(s) concerned prior to initiating any other action.
2. If the student wishes a further hearing of the matter, a request is to be submitted in writing to the Dean of the Graduate School of Ministry.
3. In the event that no satisfactory resolution is reached, the student may appeal in writing to the president of Simpson Graduate School of Ministry. In such cases, the academic council will discuss and rule on the matter.

After the above steps have been followed, the student may appeal in writing to the president. The president may, at his discretion, ask the cabinet for a ruling, or may seek guidance or a ruling from the board of trustees.

FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974 (FERPA)
In accordance with federal law, students are hereby notified that they have the following rights with respect to their education records:
1. The right to inspect and review their own education records within 45 days of the date the university receives a request for access.
2. The right to request an amendment of the student’s education records that the student believes are inaccurate or misleading.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the United States Department of Education concerning alleged failures by the university to comply with the requirements of FERPA. Complaints should be directed to the Family Policy Compliance Office, U.S. Department of Education, 600 Independence Ave. SW, Washington, DC 20202-4605.

The university designates certain categories of student information as public or “directory information” which may be disclosed by the institution at its discretion, without prior written consent of the student. Such categories may include: name, address, e-mail address, telephone number, photograph, date and place of birth, major, class year, full-time/part-time status, participation in student activities, dates of attendance, degree and awards, most recent institution, intended career, height and weight of athletic teams members.

Currently enrolled students may withhold disclosure of the above directory information. To withhold disclosure, students must complete the Non-Disclosure Form in the Registrar’s office by 5 p.m. on Monday of the first class of the semester. Withholding of disclosure will remain in effect for the rest of that academic year. A new form for non-disclosure must be completed each academic year.

ANTI-DISCRIMINATORY STATEMENT
Simpson University does not discriminate on the basis of gender, age, race, national origin, or disability in admission policy, educational programs, other activities, or employment, as specified by federal laws and regulations. The university’s policies are also in compliance with Section 504 of the Rehabilitation Act of 1973 and the ADA.

The information in this catalog is subject to change at any time at the discretion of Simpson Graduate School of Ministry. This catalog should not be relied upon as creating a contract or legally enforceable promise.
STANDARDS FOR GRADUATE STUDY

The following guidelines have been extracted from the Western Association of Schools and College’s Handbook of Accreditation (1988) and are presented to assist students in understanding graduate course requirements at Simpson Graduate School of Ministry. Graduate level courses and instruction should be characterized by several unique qualities:

Well-defined and appropriate educational objectives.
Objectives are designed to ensure that students acquire a sophisticated mastery of a complex field of study or a professional area.

Depth of study.
Content depth in this course should exceed that of the undergraduate level.

Demands on student intellectual and creative capacity.
Students should exercise higher levels of thinking (application, analysis, synthesis) than those that are required for undergraduate education. Assignments calling for critical thinking, analysis and creativity should be part of course expectations.

Foundation of basic theory or science.
Students should understand the theoretical bases that serve as foundations for further study and practical application.

Sequential development of professional skills.
If the course involves participation in field activity, attention should be given to skill development and readiness to participate successfully in field activities.

Evaluation of students that focuses proportionately on the research and professional emphases of the course.
Assessment of students should align itself with course objectives and should be clear to students.

Significant use of primary sources, current periodicals and other literature appropriate to course objectives.
Attention to these sources may come in the form of required texts, required readings, supplementary readings, or required research.

FINANCIAL AID

GRADUATE STUDIES

Simpson Graduate School of Ministry

STUDENT FINANCIAL AID

The Simpson Graduate School of Ministry programs offer student financial aid equivalent to the graduate/professional level as outlined by the U.S. Department of Education. Students enrolled at half-time status (minimum of five units in a single semester) may be eligible for up to $18,500 in federal Stafford loans ($8,500 in subsidized loan funds and $10,000 in unsubsidized loan funds). In all circumstances, in order to qualify for student financial aid, Simpson Graduate School of Ministry students must be enrolled in a minimum of five units of graduate level course work per term and the five qualifying units must apply toward a specific graduate degree.

APPLICATION FOR STUDENT FINANCIAL AID

The Stafford loan program is a federal, need-based program. Students wishing to participate in the Stafford loan program must file the Free Application for Federal Student Aid (FAFSA) in order to establish financial need. Students may complete the application online at www.fafsa.ed.gov. Be sure to include the federal identification number for Simpson University, 001291, as your first choice. Students must also complete the Simpson University Graduate Financial Aid Application and return it to Student Financial Services located in Simpson Central. All necessary application documents are available through the Enrollment Services office for new students or from the coordinator for graduate programs in Simpson Central for continuing students. Application forms may also be downloaded from www.simpsonuniversity.edu; click on the “Apply Online” link and go to the graduate program, financial aid application link. Once the FAFSA has been filed, the results will be sent to Simpson electronically. When Simpson University has received a student’s electronic FAFSA results and Simpson University Graduate Financial Aid Application, it will confirm the student’s admissions acceptance. The student will receive an award package approximately two weeks after the application packet has been completed. Questions regarding the financial aid application process should be addressed to the Office of Enrollment Services at 800-598-2493.

DIVERSITY SCHOLARSHIPS

Pastors and church leaders who are members of an ethnic group and serve in ethnic ministries, either with The Christian and Missionary Alliance (C&MA) or with a non-C&MA church body, may be eligible for tuition scholarships to the
Simpson Graduate School of Ministry M.Min./MICS programs. The following policies and procedures apply:

1. The Diversity Scholarship is effective for 12 courses in the Master of Ministry or the Master of Intercultural Studies program, which, when successfully completed, will earn the student an M.Min. degree or an MICS degree.

2. The Diversity Scholarship is available to the student who has been admitted to the Simpson Graduate School of Ministry as a degree-seeking student.

3. Persons interested in this scholarship may apply in one of the following ways, depending on their ministry affiliation:
   • If the applicant serves with the C&MA under the office of the C&MA Director of Intercultural Ministries (IM), the student should apply through that office. The Director of IM will then forward a letter of recommendation to the President of Simpson University for action.
   • If the applicant serves with a non-C&MA ministry group, he or she should request that a letter of recommendation from the denominational supervisor be sent to the President of Simpson University for action.
   • If the applicant serves with a non-C&MA ministry that is unaffiliated, he or she should request that a minimum of three letters of recommendation from a ministerial group to which he or she belongs or from ministerial colleagues be submitted to the President of Simpson University for action.
   • If the applicant is a recent college graduate and has no current place of full-time ministry employment, the applicant must request a minimum of three letters of recommendation including one from the pastor-director of the church or parachurch where the applicant is involved as a lay person, indicating and evaluating the level of that person’s involvement.

4. The maximum number of students in the M.Min/MICS program receiving the Diversity Scholarship at any one time will be 10. Additional students who qualify for the scholarship will be placed on a waiting list.

5. Diversity Scholarship students must proceed through the program at a pace to finish in five years (minimum of two courses per year). Failure to do so will cause the student to forfeit the remaining scholarship courses.

6. Diversity Scholarship students are amenable to the policies pertaining to registration, withdrawal from a course, directed studies, completion of coursework, and any other program policy applicable to all students in the program.

7. Diversity Scholarship students who wait to withdraw from a course until the “no refund” period will receive a “W” for the course. The course will be counted as one of the 12 courses awarded to the student as part of the scholarship program.

SGSM FEE SCHEDULE 2006-2007

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Tuition per credit hour</td>
<td>$260</td>
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<tr>
<td>First course of the same academic year</td>
<td>Full tuition price</td>
</tr>
<tr>
<td>2nd course of the same academic year</td>
<td>Full tuition price less 10%</td>
</tr>
<tr>
<td>Third and subsequent courses of the</td>
<td>Full tuition price less 20%</td>
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<tr>
<td>same academic year</td>
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<tr>
<td>Late Payment/Late Registration/Returned Check Fee</td>
<td>$80</td>
</tr>
<tr>
<td>Application Fee</td>
<td>$20</td>
</tr>
<tr>
<td>Admissions Deposit</td>
<td>$100</td>
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Fees for the 2007-2008 academic year are being established beyond the printing date of this catalog. Please consult the university’s Web site (www.simpsonuniversity.edu) or the catalog supplement, when it is available, for further information.

FEDERAL REFUND POLICY

In the event a student withdraws from all units within a term, federal financial aid and refunds will be calculated on a per diem basis. If this calculates to 60 percent of the term or greater, no adjustments will be made.

VETERANS’ POLICIES

Students receiving veterans’ benefits are required to meet certain minimum standards in attendance and academic progress toward graduation. Recipients should familiarize themselves with all VA requirements.
<table>
<thead>
<tr>
<th>COURSE DESCRIPTIONS</th>
<th>GRADUATE STUDIES</th>
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<td>Simpson Graduate School of Ministry</td>
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**B**


BI 6060 Old Testament Interpretation (3) A course in biblical interpretation that focuses on a selected Old Testament book or book group. Attention will be given to historical, cultural, literary, grammatical, textual and lexical dimensions of the biblical text with a view to application and relevant proclamation of the Scripture. (Prerequisite: previous course in hermeneutics and Old Testament studies)


BI 6160 New Testament Interpretation (3) A course in biblical interpretation that focuses on a selected NT book or book group. Attention will be given to historical, cultural, literary, grammatical, textual and lexical dimensions of the biblical text with a view to application and relevant proclamation of the Scripture. (Prerequisite: previous course in hermeneutics and New Testament Studies)

BI 6220 Biblical Hermeneutics (3) A consideration of the theory and practice of interpreting the Bible. Students will learn to work with the tools of interpreting the Bible.

**C**

CE 6080 Teaching and Leading in the Church (3) Studies the biblical/theological foundation of church educational ministry. Examines contemporary approaches to Christian education. Includes an analysis and evaluation of the role of the pastoral leaders and the practice of administration in church education. Explores curricula options and models of teaching with their application to faith development. (Offered in directed study format only)

CE 6190 Ministry with Adults Fifty-Five Plus (3) Develops a theology of aging. Reviews the physical, social, emotional, intellectual, and spiritual needs of persons over 55. Explores models of ministry and programming options. Current issues such as teaching older adults, seniors as volunteers, adjustments to losses, Christian death and dying, active engagement, elder abuse, senior evangelism, and reminiscence are highlighted. (Offered in directed study format only)

CP 6020 Urban Ministry (3) An application of the biblical mission of church multiplication in an urban culture and an analysis of the theological and sociological issues affecting that mission. This course studies the unique challenges of developing a ministry of evangelism and discipleship in an urban setting, including the development of holistic ministries and compassion ministries that address a concern for the welfare of the city. Some time will be given to examining models that are being effective in urban settings.

CP 6080 Church Planting (3) Exposure to the biblical, theological, sociological, and practical dynamics of church planting in various settings. Students will become acquainted with the principles and skills needed to lead or assist a church-planting ministry that is part of a church multiplication strategy.

CP 6140 Church Development (3) A look at the challenge of revitalizing a church’s ministry. Biblical principles, evaluation methods and practical approaches to church renewal will be studied. (Offered in directed study format only)

CP 6230 Church Growth in the 21st Century (3) An overview of biblical and contemporary principles and procedures of church growth. Included in the study will be a look at appropriate marketing strategies, the role of ministry gifts and application of both short-term and long-term planning.

MI 6011 Mission Strategies and Methods (3) An introduction to strategic missionary outreach. Drawing from a wide variety of disciplines, including theology, anthropology, history, communications and management theory, students will investigate a people group/nation of personal interest. The student’s research will contain an area study of such factors as the geography, culture, religion and worldview of the people group/nation. The student will then suggest a strategy for effective ministry to that people group/nation.

MI 6120 Communication in the Global Village (3) Principles and processes of communication from one culture to another. Emphasis is on what contextual adjustments are necessary to effectively and accurately communicate biblical truth in a culturally sensitive manner. How to plant the gospel and the Christian life in the indigenous soil.

MI 6130 World Religions (3) An introduction to those religious traditions that have exercised an important influence on world affairs and which constitute some of the greatest challenges to the Church. The course provides an overview of Christianity, Judaism, Islam, Hinduism, Buddhism and East Asian religions and provides an opportunity to concentrate on two of the non-Christian traditions. The course also touches on the impact of religious diversity on an ever-shrinking world, the nature, role and meaning of religion in the personal, cultural and universal aspects of human life, and the ways that spirituality is expressed in a variety of cultural contexts. (This course is also offered in the directed study format.)

MI 6140 Anthropology for Ministry (3) An exploration of anthropological concepts and their contributions to intercultural ministry. Students will not only examine key anthropological ideas, but will use these ideas to understand both their own cultural heritage as well as that of another people. They will apply this new understanding to their personal ministry.
MN 6010 
Small Groups and Discipleship (3) 
Examines both the theory and practice of small groups. Develops a biblical and sociological rationale for working with people in groups. Special focus on using groups for evangelism, inductive Bible studies, adult laity care ministries, recovery/healing groups, and discipleship. Current models of groups and leadership training components are examined, along with implementation issues and the administration of small groups within local church or parachurch settings.

MN 6030
Global Issues in Evangelism (3) Overview of multiculturalism, urbanization, understanding various worldview types and perspectives, missions education globalization and other topics as they relate to evangelization and ministry with the intent of equipping the student to provide leadership in evangelism in their ministry setting. (This course is also offered in the directed study format.)

MN 6050
Visionary Leadership (3) Explores situational leadership, organizational climate and maturity, planning models, and development of multiple staff ministry. Addresses conflict management, mediation, and negotiation skills. Examines the role of leader as direction setter, change agent, spokesperson and coach.

MN 6061
Personalized Learning Experience (1 or 2) A learning experience mutually designed by the student and his/her mentor and approved by the Dean of Simpson Graduate School of Ministry to address a desired skill or area of knowledge in the student’s preparation for ministry. A PLE may consist of a conference, workshop, seminar or other experience to which is added pre-work and post-work related to the area under study.

MN 6070
Personal Assessment (1) Students will complete a psychological evaluation in order to assess personality, emotional and social skills considered vital to an effective ministry. An appointment with a psychologist will assist the student in developing a greater personal awareness.

MN 6080
Mentor Consultation (0) Assists students in attaining a greater balance in personal growth, intellectual development and ministry preparation during their Simpson program. Students will benefit from spiritual and practical input from a mentor of the student’s choice, including setting goals for their spiritual and ministry life.

MN 6210
Equipping People for Ministry (3) Explores the elements essential for equipping people for ministry. The concepts of volunteer marketing, training, motivation, evaluation and recognition will be covered. The changing role of leadership of volunteers will be studied as well as the concept of team in ministry.

PC 6000
Marriage and Family Counseling (3) A consideration of the concerns in premarital, marital and re-marital counseling. Topics include domestic abuse, divorce, blended families, family dysfunctions, co-dependency, children, and tools for working with couples and families.

PC 6005
Principles of Counseling (3) An overview of the theory, models and practice of Christian counseling including a study of the counseling process with its structure and skills. (This course is also offered in the directed study format.)

PC 6010
Counseling the Addicted (3) A study in the development of addictive behavior and the various addictions, including alcohol, drugs and sex. Consideration is given to the role of the church and pastoral counselor in intervention and assistance, including ministry to the family, use of community resources, and the ministry of recovery. (Prerequisite: PC 6005, or a previous course in counseling)

PC 6020
Congregational Care (3) A study of the biblical basis and methods of pastoral care. Specific situations calling for pastoral care will be analyzed including ministering in various crises. Approaches to short-term pastoral counseling, visitation, and church discipline will be covered. Attention will be given to the development of a structure for lay congregational care.

PM 6000
Principles of Preaching (3) A practical study in the art and science of sermon preparation, giving specific attention to sermon components, sermon delivery, and multiple sermon structures, including deductive and inductive variations. Students will observe and develop sermon skills that will serve as a basis for ministry in today’s culture.

PM 6040
Contemporary Preaching (3) A study of various methods and approaches for biblical preaching in a changing world. Emphasis will be on the theology and disciplines needed for sermon preparation and presentation in a postmodern world.

PM 6070
Corporate Worship (3) Studies biblical, historical and theological principles and practices of worship. Emphasis placed on designing effective corporate worship services that are meaningful and relevant to the contemporary church.

PM 6220
Models of Church Ministry (3) Develops an appreciation for and understanding of the variety of church models. Critiques the strengths and weaknesses of various current models for church ministry including: meta-church, rural, urban, missionary, recovery ministry, and seeker-friendly. Practical application of specific models is made. (Offered in directed study format only)

TH 6000
Christian Spiritual Formation (3) Addresses some of the central issues of personal and corporate Christian spirituality such as: stages of faith development, discipleship, community, spiritual disciplines and ministering intentionally. Participants will be encouraged to address the topics formationally, not just...
informationally. Practical guidelines for personal spiritual growth, as well as for engaging in an intentional ministry for spiritual formation will be offered. Includes an off-campus retreat.

TH 6010
Alliance History and Theology (3)
A study of the historical and theological backgrounds of the Christian and Missionary Alliance and the missionary leadership of A.B. Simpson. Examination will be made of the fourfold gospel emphasis of the Christian and Missionary Alliance as well as the governing structure of the Christian and Missionary Alliance. (This course is offered in classroom format when needed. This course is also offered in directed study format.)

TH 6020
Christian Theology (3) An examination of the major themes in theology of the Christian church. Students will examine the biblical foundations for the traditional doctrines of the Christian church.

TH 6240
Biblical Theology (3) An introduction to the nature of biblical theology as a distinctive discipline within the broader framework of biblical and theological studies. Selected themes, authors, documents, and individual books will be examined with a view toward achieving a clear understanding of the overall message of each testament and of the Bible as a whole. (Prerequisite: prior course in theology. Also offered in the directed study format)

TH 6250
Theological Issues in the History of Christianity (3) This course will cover the 2nd through the 16th centuries and will focus on the early church, the development of historic creeds and the first seven ecumenical councils in response to heterodox opinions, the great church fathers and monasticism; the medieval church, the spread of Christianity throughout Europe through monastic movements, the rise and decline of the papacy, the call for reforms, and the Renaissance; the Protestant Reformation (Lutheran, Reformed, Anabaptist, Anglican) and the Catholic (Counter) Reformation. This course will seek to apply lessons of history to ministry today.

Y

YU 6040
Youth Culture and Issues (3) An interdisciplinary approach focusing on the values, fashions, norms, influences and issues of the contemporary adolescent culture. Emphasis is on understanding why teenagers act the way they do and on developing ministry responses which meet those needs. Special segment on reaching at-risk teens. (Offered in directed study format only)

YU 6080
Counseling Adolescents (3) A developmental-behavioral approach to guiding youth through the teenage years. Integrates bibliotherapy, select clinical strategies and processes, and pastoral care responsibilities. Addresses many of the common teenage problems. Case studies enhance the application. Reviews training informal peer counselors as time allows. (Also PC 6080)
EMERITI FACULTY
Barth L. Campbell, Ph.D., 1996-2005
Jack Davidson, D.Miss., 1986-2002
David E. Tarr, Ph.D., 1985-2000
Leonard S. Wallmark, D.Min., 1966-2002 / Frances P. Owen
  Distinguished Professor Emeritus

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Elizabeth A. Spencer, B.A., Capital Campaign/Development Administrator
David K. Strong, Ph.D., Chair, Division of Theology and Ministry
Patty A. Taylor, M.A., Director of ASPIRE Program
Merlin D. Weber, M.A./M.Div., Director of Human Resources
Randy S. Worden, M.Ed., Dean of Student Life

Note: This list was accurate at the printing date of the catalog.

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Larry L. Haight, M.A., Director of Library Services / Assistant
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  College; M.A., Assemblies of God Theological Seminary;
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  1995. B.M., Wichita State University; M.M., Kansas State
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  College; Ed.D., St. Mary's College.

Mardy Philippian, Jr., M.A., Assistant Professor of English. 2003. B.A., California State University, Chico; M.A., Purdue University; Ph.D. candidate, Purdue University.


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D. Gary Schmidt, M.B.A., Assistant Professor of Business and MIS. 2003. B.S., University of Calgary, Alberta, Canada; M.B.A., University of Calgary; M.S. candidate, University of British Columbia.

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Craig Slane, Ph.D., Associate Professor of Systematic Theology. 1995. B.A., M.A., Wheaton College; Th.M., Ph.D., Lutheran School of Theology.

Sandra Hamilton Slane, M.S.W., Assistant Professor of Psychology. 2000. B.A., Wheaton College; M.S.W., University of Illinois at Chicago.


Cynthia A. Strong, Ph.D., Assistant Professor of Missiology. 1997. B.A., University of California, Santa Barbara; M.A., Ph.D., Fuller Theological Seminary.


Craig M. Tennenhouse, M.A., Assistant Professor of Math. 2003. B.A., University of Chicago; M.A., University of Colorado.

Pamela K. Van der Werff, M.A., Assistant Professor of Biology and Mathematics. 1989. B.A., Indiana University; M.A., University of California, San Francisco.

Philip Vaughn, M.A., Assistant Professor of Youth Ministries. 1999. B.A., Simpson College; M.A., Azusa Pacific University.

Carol Wertz, Ed.D., Assistant Professor of Education/Project WELCOME Director. 2001. B.S., Central Michigan University; M.A., California State University; Sonoma; Ed.D., University of Southern California.

John Whitmer, Ph.D., Assistant Professor of History. 2001. B.A., Santa Barbara City College; M.A., San Diego State University; Ph.D., University of Idaho.

### PART-TIME FACULTY

**Julie Adams, M.A.,** Adjunct Instructor/Education. 2003. B.A., Chico State University; M.A., Simpson College.


**Theresa Cottier, M.A.,** Student Teacher Supervisor. 1999. B.A., California State University, Chico; M.A., San Francisco State University.

**Kevin Crye, B.A.,** Adjunct Instructor/Physical Education. 2002. B.A., Simpson College.

**Jack Davidson, D.Miss.,** Associate Professor of Missiology Emeritus. 1986. B.A., Simpson College; M.A., Wheaton College; B.D., Wheaton Graduate School; D.Miss., Fuller Theological Seminary.

**Patricia A. Dougherty, Ed.D.,** Adjunct Instructor/Education. 2001. B.A., California State University, Chico; M.A., Simpson College; Ed.D., University of Southern California.


**Glenn Eaton, B.A.,** Student Teacher Supervisor. 1995. B.A., California State University, Humboldt.
The following is a list of personnel associated with Simpson University from 2006 to 2008:

5. Sally Gasaway, M.A., Adjunct Instructor/Education. 2004. B.A., California State University, Chico; M.A., National University.
7. William Griffin, Ph.D., Adjunct Instructor/Theology and Ministry. 2004. B.A., University of California, Davis; M.Div., Pacific Lutheran Theological Seminary; Ph.D., Graduate Theological Union, Berkeley.
11. Lois Havlicek, M.S., Student Teacher Supervisor. 2000. B.S., St. Cloud University; M.S., University of California, Los Angeles.
17. Paul Jones, Ed.D., Adjunct Instructor/Education. 2003. B.A., Sonoma State University; M.A., California State University, Chico; Ed.D., University of Southern California.
22. Dellene Ott, M.A., Student Teacher Supervisor. 2002. B.A., California State University, Fresno; M.A., California State University, San Jose.
23. David Peek, B.S., Adjunct Instructor/Education. 2005. B.S., California State University, Humboldt.
30. Ray Schwerdt, B.S., Student Teacher Supervisor. 2003. B.S., California State University, Chico.
35. Mark A. Vegh, J.D., Adjunct Instructor/ASPIRE. 2000. B.S., Oregon State University; J.D., Northwestern School of Law.


Brian Winstead, Ed.D., Adjunct Instructor/Education. 2005. B.A., California State University, Chico; M.A., Simpson College; Ed.D., University of Southern California.

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Frank J. Mayo
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<tr>
<td>Campus Switchboard</td>
<td>(530) 224-5600</td>
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<tr>
<td>President’s Office</td>
<td>(530) 226-4131</td>
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<td><strong>Academic Affairs</strong></td>
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<tr>
<td>Academic Office Secretary</td>
<td>(530) 226-4133</td>
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<td>Registrar’s Reception Desk</td>
<td>(530) 226-4111</td>
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<td>School of Education</td>
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<td>ASPIRE Office</td>
<td>(530) 226-4515</td>
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<td>Music Department</td>
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<td>(530) 226-4511</td>
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<tr>
<td>Information Services</td>
<td>(530) 226-4940</td>
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<td>Business Services (General)</td>
<td>(530) 226-4500</td>
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<td><strong>Enrollment Services</strong></td>
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<tr>
<td>Admissions</td>
<td>(530) 226-4600</td>
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<td>Enrollment Reception Desk</td>
<td>1-800-598-2493</td>
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<td><strong>Financial Services</strong></td>
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<tr>
<td>Financial Aid</td>
<td>(530) 226-4111</td>
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<td>Student Accounts</td>
<td>(530) 226-4111</td>
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<tr>
<td><strong>Foundation Office</strong></td>
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<tr>
<td>Alumni Relations</td>
<td>(530) 226-4935</td>
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<tr>
<td>Development</td>
<td>1-800-598-2239</td>
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<tr>
<td>Marketing</td>
<td>(530) 226-4607</td>
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<tr>
<td><strong>Library</strong></td>
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<tr>
<td>Circulation Desk</td>
<td>(530) 226-4117</td>
</tr>
<tr>
<td><strong>Spiritual Formation</strong></td>
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<tr>
<td>Administrative Assistant</td>
<td>(530) 226-4174</td>
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## Student Development

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<th>Role</th>
<th>Phone Number</th>
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<tr>
<td>VP for Student Development</td>
<td>(530) 226-4107</td>
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<tr>
<td>Administrative Assistant</td>
<td>(530) 226-4177</td>
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<tr>
<td>Nurse</td>
<td>(530) 226-4178</td>
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<tr>
<td>Athletic Office</td>
<td>(530) 226-4703</td>
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</tbody>
</table>

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## CAMPUS MAIL

The mailing address of Simpson University is 2211 College View Drive, Redding, CA 96003. Mail to students should include their Post Office box number if possible.

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## WEB SITE

www.simpsonuniversity.edu

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## OFFICE HOURS AND VISITS

University offices are open on weekdays from 8 a.m. to 5 p.m. and are closed on Saturdays, Sundays and national holidays. Visitors are welcome, and tours may be arranged through Enrollment Services.

Please call (530) 226-4606 or 1-888-9-SIMPSON to arrange for a campus visit.