



Attn: Registrar's Office
2211 College View Drive
Redding, CA 96003
Phone: (530) 226-4111
Email: registrar@simpsonu.edu

**Office of the Registrar
Diploma Reprint Request**

Name: _____

Print name in the space below as it will appear on the diploma:

Social Security Number: _____

Student ID: _____

Phone Number: _____

Year of graduation: _____

Degree received: _____

Number of Copies: _____

Please check one of the following options:

☐ Pick up

☐ Please mail to: _____

Prices:

\$20 "College" grad on "University" diploma paper

\$30 "College" or "University" grad on "University" diploma paper with black "Simpson University" diploma cover

\$20 International mailing fee (domestic is no extra charge)

Signature: _____

Please mail or email the form back to the Registrar Office. Allow 5 business days for processing. Allow 7 – 10 business days for mailing. Note: Diploma reprints will have a stamp on the backside that reads: "Diploma Reprint: Signatures may vary from original."

PAYMENT INFORMATION:

Master Card/Visa/AMEX Number _____

Expiration Date _____ Billing Zip Code _____

(3 digits on back of card of Visa & MC; 4 digits on front of card for AMEX) _____

Office Use Only

☐ Pymt \$ _____

☐ Ck # _____

☐ Credit Card

☐ Cash